

## Application for Appeal of the Montcalm County Construction Ordinance

Property Owner			
Mailing Address			
City	State	Zip Code	
Phone number		Email	
Site Address		Parcel Number	
Township		Section	
Contractor			
Address		City	State
			Zip
Phone numbers			

Applications for an appeal shall include a letter of explanation stating the specific need for a variance of the Ordinance and a complete site plan showing all existing property lines including road right of ways, easements, utilities, etc., all buildings existing on the property and exact distances from the property lines, proposed construction and distances to property lines, existing and/or proposed septic systems and well locations. Any neighboring buildings on adjacent property that are within twenty (20) feet of the new construction. Any letters of approval from adjacent property owners should be submitted with this application.

A non-refundable fee of **\$250.00** shall be submitted along with this form, the letter of explanation and the site plan to the Montcalm County Controllers Office. Site plans cannot be larger than 11 x 14 inches. Appeals are held within twenty (20) business days of filing.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

Committee Use Only

Approved

Denied

Approved with alterations   
(see attached variance)

\_\_\_\_\_  
Chairman – Community and Physical Resources Committee

\_\_\_\_\_  
Date