

MONTCALM COUNTY BOARD OF COMMISSIONERS

Regular Meeting

Monday, August 24, 2009

1:00 PM

The regular meeting was called to order by Chairman Carr at 1:00 p.m.

The meeting opened with the Pledge of Allegiance. Pastor Reid Martin from the Crystal Congregational Church offered invocation.

Members present at roll call: Commissioners Blanding, Lindeman, Retzloff, Johansen, Paepke, Baker, Carr and Crouse. Members absent: Commissioner Caris.

Others present: Chris Hyzer, Kristen Millard, Mike & Jeanne Urbaski, Eileen Burr, Tom Sova, Bob Clingenpeel, Ralph Harrington, Tom Czerwinski and Don Havlicek.

Moved by Commissioner Paepke, supported by Commissioner Johansen to approve the August 10, 2009, regular meeting minutes as written. Motion carried.

Moved by Commissioner Johansen, supported by Commissioner Lindeman to approve the agenda as presented. Motion carried.

Public comments were offered. Don Havlicek, Montcalm Area Amateur Radio Club, addressed the board regarding the tower that is located behind the Mid Michigan District Health Department. It has been brought to his attention that Charter Communications are no longer using the tower and intend to remove it. Mr. Havlicek is asking for the board's assistance in contacting Charter Communications and asking that the structure be allowed to remain on the site and utilized by the county for Emergency Communications.

Mike Urbanski addressed the board regarding a census taker position in the Animal Shelter.

Correspondence was received from West Michigan Regional Planning Commission regarding a new police car purchase for the City of Carson City. Responses on the project are due back to WMRPC no later than August 25, 2009. Moved by Commissioner Retzloff, supported by Commissioner Johansen to place the correspondence from WMRPC on file. Motion carried.

Kristen Millard, County Clerk, informed the board that Jackie Champlin's term on the Montcalm County Board of Canvassers is expiring November 1<sup>st</sup>. As required by law, the Republican Party submitted three names for the Board to consider when making their appoint to the Board of Canvassers. Moved by Commissioner Retzloff, supported by Commissioner Johansen to re-appoint Jackie Champlin to the Montcalm County Board of Canvassers, term expiring November 1, 2013. Motion carried.

Correspondence was received from the US Department of Commerce regarding the 2010 Census New Construction Program. The County is being asked to submit city style mailing addresses for units constructed after the address canvassing operation of the census is completed. Moved by Commissioner Retzloff, supported by Commissioner Johansen to allow the Controller to complete the Registration form for the 2010 Census New Construction Program, indicating the county's participation. Motion carried.

Correspondence was received from the US Department of Commerce regarding the 2010 Census Targeted NonSheltered Outdoor Location Program. The County is being asked to participate in helping the census operation team to physically located sites where people experiencing homelessness live. Moved by Commissioner Retzloff, supported by Commissioner Paepke to place the 2010 Census Targeted NonShelter Outdoor Location form on file. Motion carried.

Commissioner Paepke provided the board with a nominating petition for the Timberland RC&D Council. Moved by Commissioner Blanding, supported by Commissioner Baker to nominate Commissioner Carl Paepke for the Timberland RC & D Council and include the \$50 membership fee. Motion carried.

Moved by Commissioner Retzloff, supported by Commissioner Blanding to approve consent agenda items 6 through 9 and move stated action:

Controller	Pension Trust Minutes, July 27, 2009	Place on file
Controller	Phone System Implementation Proposal	Place on file
County Clerk	Montcalm County Resolution 2009-19	Place on file
Controller	AAAWM Award to COA	Place on file

Motion carried.

At 1:15 p.m. Tom Czerwinski, Area Agency on Aging of Western Michigan, was in attendance to discuss the Elimination of the Single Points of Entry; Implementation of a new Veteran's Home Care Program; and an update on the Medicaid Waiver FY'10 funding.

Mr. Czerwinski thanked the board for their support of Area Agency on Aging. He stressed the strong representation that Montcalm County has on the AAA of Western Michigan council, as well as the Michigan Senior Advocacy Council in Lansing.

Mr. Ralph Harrington, Montcalm County representative on AAA of Western Michigan, commended Mr. Czerwinski for his work. Mr. Harrington stated that Region 8 is a leader in the area of helping the aging population.

At 1:25 p.m. Kim Singh, Health Officer, was in attendance to present the board with the 2008 Annual Report for the Mid Michigan District Health Department. Ms. Singh went through the Annual Report with the board and was thanked for her report.

At 1:42 p.m. John Kroneck, Substance Abuse Advisory Council, joined Kim Singh to present the board with an update of the Substance Abuse Advisory Council activities. Mr. Kroneck provided the board with documentation of different studies and surveys that have been conducted. Mr. Kroneck stressed the importance of cooperation with law enforcement. He also informed the board of the technology being utilized to prevent underage drinking.

Ms. Singh informed the board that the Substance Abuse Advisory Council will be applying for more grants. She stated that Montcalm County is in a very good position for additional funding.

Moved by Commissioner Paepke, supported by Commissioner Lindeman to accept the bid from Recycle World and draft a contract for the purpose of carrying out Montcalm County's recycling program for a period of one year. Motion carried.

Moved by Commissioner Paepke, supported by Commissioner Lindeman to place the August 20, 2009 Solid Waste Management Committee minutes. Motion carried.

Moved by Commissioner Lindeman, supported by Commissioner Johansen to end the current rental arrangement with the three municipalities that house the rescue units at the end of the calendar year. Motion carried.

Moved by Commissioner Lindeman, supported by Commissioner Blanding to place the August 24, 2009 Health & Human Services Committee minutes on file. Motion carried.

Moved by Commissioner Retzloff, supported by Commissioner Johansen to establish the mission statement for the Animal Control Advisory committee as: "Working under the oversight of the Law Enforcement and Courts Committee, the Montcalm County Animal Control Advisory Committee is a

group of individuals and professionals dedicated to working with Animal Control to continuously improve public safety and animal welfare” and that the core values of Accountability, Compassion, Cooperation, Dedication, Efficiency, Respect, Transparency, and Understanding be allowed to be established. Motion carried with Commissioner Carr voting no.

Moved by Commissioner Retzloff, supported by Commissioner Blanding that the goals for and objectives be established as follows:

#### Operations

- Well developed and implemented policies and procedures, with priority focus placed on the following:
  - Humane euthanasia protocols as a priority
  - Animal care/handling
  - Cleaning of kennels
  - Veterinary health issues
  - Disease management/prevention
  - Behavior Assessment
  - Disposition of animals
  - Disposal of carcasses
  - Hours of operation
- Comprehensive, automated record keeping system
- Staff education and development plan
- Facility improvements, including air quality
- Disease prevention and treatment program

#### Community Outreach

- Promotion of economic development in Montcalm County by providing services to the community that will support them during trying economic times
  - Euthanasia
  - Cremation
  - Education on pet care
  - Spay/Neuter program
- Improved public relations
- Increase in adoption rate
- Development of volunteer programs that will require accountability
- Establishment of rescue group liaison and protocols
- Collaborative relationships with area shelters, animal control, humane societies

#### Fund Development

- Identification and promotion of funding sources
  - Grants
  - Donations

#### Leadership: Work with Law and Courts to delineate:

- Chain of command and levels of decision making
- Support/approval for all of this committee’s activities
- Performance management and accountability
- Animal Control’s role in the community
- General financial issues

Roll call vote: Ayes: Commissioner Blanding and Johansen. Nays: Commissioners Baker, Crouse, Carr, Retzloff, Lindeman and Paepke. Motion failed.

Moved by Commissioner Retzloff, supported by Commissioner Lindeman to place the August 24, 2009, Law Enforcement & Courts Committee minutes on file. Motion carried.

Moved by Commissioner Baker, supported by Commissioner Paepke to allow the Commission on Aging to purchase a computer, printer, and software not to exceed \$900.00 with funds to come from a grant from Area Agency on Aging for West Michigan. Motion carried.

Moved by Commissioner Baker, supported by Commissioner Paepke to allow Commission on Aging to purchase a van with a grant from American Recovery Act of \$7,262.00 and the difference to be made up from the budget surplus not to exceed \$15,000.00 and allow Ionia County to purchase the van for the Montcalm County meal program.. Motion carried.

Moved by Commissioner Baker, supported by Commissioner Paepke to approve the tuition reimbursement for Catrina Woodruff in amount of \$250.00. Motion carried.

Moved by Commissioner Baker, supported by Commissioner Lindeman to approve warrant number 082409 in the amount of \$304,261.63. Motion carried.

Moved by Commissioner Baker, supported by Commissioner Paepke to place the August 24, 2009, Finance and Personnel Committee minutes on file. Motion carried.

Chris Hyzer presented the board with the Audit on behalf of Abraham & Gaffney. He briefly went over the report with the board.

Public comments were offered. Eileen Burr addressed the board regarding the Animal Control Advisory Committee.

Mike Urbanski addressed the board regarding the Animal Control Advisory Committee.

Jeanne Urbanski addressed the board regarding the lack of guidance that the Animal Control Advisory Committee was given when it was formed. She asked the Board of Commissioners for their suggestions.

Ralph Harrington addressed the board regarding the lack of emphasis placed on spaying and neutering of animals.

Commissioner Baker suggested the creation of a privately funded animal shelter that would remove the Animal Control Department from housing animals.

Moved by Commissioner Retzloff, supported by Commissioner Lindeman to adjourn at 2:49 p.m. Motion carried.

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Kristen Millard, County Clerk

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Patrick Q. Carr, Chairman