

***COUNTY OF MONTCALM
ADOPTED ANNUAL BUDGET
FISCAL YEAR ENDING
SEPTEMBER 30, 2022***

2021 BOARD OF COMMISSIONERS

Patrick Q. Carr, Chairman
Adam Petersen, Vice-Chairman
Jeremy Miller
Scott Painter
Michael Beach
Chris Johnston
Phil Kohn
Ron Baker
Kathy Bresnahan

Brenda A. Taeter, County Controller/Administrator

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Budget Overview

STATE OF MICHIGAN
COUNTY OF MONTCALM
RESOLUTION 2021-13
BUDGET RESOLUTION - GENERAL APPROPRIATIONS ACT

At a meeting of the Board of Commissioners of the County of Montcalm, held at the Administration Building in Stanton, Michigan on the 27th day of September 2021.

Present: Pat Carr, Adam Petersen, Jeremy Miller, Scott Painter, Michael Beach, Chris Johnston, Phil Kohn, Ron Baker, and Kathy Bresnahan.

Absent: None

It was moved by Commissioner Petersen and supported by Commissioner Johnston that the following Resolution be adopted:

WHEREAS, the Montcalm County Board of Commissioners ("Board") has examined the fiscal requests for 2022 of the various departments, agencies, offices and activities ("budgetary centers") which by law it must finance or assist in financing; and

WHEREAS, the Board has taken into consideration the fact that there are certain required functions of county government or operations which must be budgeted at a serviceable level in order to provide statutory and constitutionally required services and programs; and

WHEREAS, the Board has given officials responsible for providing such mandated services the opportunity to determine serviceable levels and the funds to sustain such levels;

WHEREAS, the Uniform Budgeting & Accounting Act ("UBAA"), MCLA 141.21 et seq., requires that the Board enact a general appropriation act designed to meet all County-funded expenditures;

NOW THEREFORE BE IT FURTHER RESOLVED, that the County Treasurer is hereby directed to collect 4.3453 mills for the County's general operations, .0000 mills for the maintenance and operation of an Ambulance and Rescue Service, .8898 mills for the purpose of providing funds for local libraries in Montcalm County, .4448 mills for the Commission on Aging for Senior Citizen Services, .1977 mills for the purpose of funding Montcalm MSU Extension/4-H Program and Montcalm Conservation District, .9887 mills for the purpose of funding County Law Enforcement, and .2482 mills for the funding of Veterans' Services, for a total of 7.1145 mills levied for all county operations.

BE IT FURTHER RESOLVED, that the amounts indicated in the attached "Budget by Department" are hereby appropriated from the General Fund and other funds of Montcalm County according to the activities and/or statutory requirements of the budgetary center and the provision of this Act.

BE IT FURTHER RESOLVED, that Montcalm County will reimburse mileage in accordance with the County of Montcalm Expenditure Procedures/Policy at the Internal Revenue Service rate per mile.

BE IT FURTHER RESOLVED, that the fee charged by Montcalm County for boarding of inmates from other jurisdictions will be determined by the Sheriff and the County Controller/Administrator.

BE IT FURTHER RESOLVED, that the revenues received by the County under Public Acts 106 and 107, 1985, (Convention Facility Tax revenue) shall not be used to reduce the County's 2021/2022 operating millage as defined by Public Act 2, 1986. In accordance with Public Act 2, 1986, 50% of the actual Convention Facility Tax revenue not used to reduce the County's operating tax rate shall be appropriated to the Substance Abuse Coordinating Agency for use in substance abuse programs in Montcalm County, with the remaining revenues to be deposited in the County's General Fund.

BE IT FURTHER RESOLVED, that it is understood that revenues and expenditures may vary from those which are currently contemplated and may be changed from time to time by the Board of Commissioners during the 2022 fiscal year, as deemed necessary. Consequently, there may be a need to increase or decrease various portions of the budget and/or reduce the workforce due to unforeseen financial changes; therefore, the Board of Commissioners reserves the right to change the Staffing Control Summary at any time. The County Elected Officials and County Department Heads shall abide by whatever changes are made by the Board of Commissioners, if any, relative to the approved positions and the number of employees stated in the Staffing Control Summary.

BE IT FURTHER RESOLVED, that authorization to hire an additional employee, or reclassify an existing employee, that has not been budgeted in the 2022 Staffing Control Summary during 2022 fiscal year shall be subject to approval by the Committee of the Whole.

BE IT FURTHER RESOLVED, that positions on the Staffing Control Summary which are supported by some grant, cost sharing, reimbursement, or some other source of outside funding are only approved contingent upon the County receiving the budgeted revenues. Upon notification that budgeted funding of a position shall not be received the Elected Official or Department Head shall immediately notify the County Controller/Administrator and the Committee of the Whole, and that position shall be immediately removed from the Staffing Control Summary if funding is exhausted.

BE IT FURTHER RESOLVED, maintenance agreements are essential to a variety of building and operating equipment. County Elected Officials and County Department Heads are authorized to renew existing maintenance agreements upon the approval of the County Controller/Administrator.

BE IT FURTHER RESOLVED, that the following regulations shall apply to these appropriations, and budgetary centers shall be deemed to have agreed to these restrictions and obligations by accepting funds pursuant to this Act or otherwise incurring expenditures in exception of County funding:

1. All terms in this Act shall have the meaning assigned to them in the UBAA. The term "budgetary center" includes all courts receiving funds through this Act.
2. All budgetary centers receiving funds herein shall abide by the UBAA and the Uniform Chart of Accounts referenced therein. Each administrative officer in charge of a budgetary center shall

promptly provide the budget officer with all information, which the fiscal officer considers necessary and essential to the preparation of a County budget for the ensuing fiscal period.

3. The amounts appropriated herein shall be paid from the County Treasury at the time and in the manner provided by law and other applicable policies or resolutions of the Board, whether enacted to date or subsequently adopted.
4. Expenditures and revenues shall be recorded and reported in the manner provided by law. Fees and other money received by budgetary centers should be forwarded promptly to the County Treasurer and credited to the appropriate County Fund, except as otherwise provided by this Act or by any other act of the Board.
5. Except as otherwise provided by law, each budgetary center shall limit expenditures within the appropriations authorized herein and shall not attempt to expend funds at a rate which will eventually result in a deficit within the budgetary center without the approval of the Board. Further, all expenditures of the County funds and other funds under the control of any budgetary center, except as otherwise provided by law, shall be expended only for purposes attached to the accounts and within the various policies of the Board of Commissioners, including, but not limited to, travel policy, purchasing policy, vehicle-use policy, applicable collective bargaining agreements, applicable personnel policies, and the "County of Montcalm Expenditure Procedures/Policy", the latter being attached hereto and specifically approved by the Board herein. The County of Montcalm shall only be responsible for the payment of purchases made in accordance with the provisions of MCLA 46.13B and the UBAA.
 - 5a. All Court budgetary centers' (Circuit Court, Circuit Court Probation, District Court, District Court Probation, Probate Court, and Juvenile Probation) budgets will be administered in accordance with Supreme Court Administrative Order 1998-5.
 - 5b. In the event that State of Michigan fails to provide certain revenue transfer payments as required by state law and/or contractual agreements between the State of Michigan and Montcalm County, the specific programs funded by such state revenue transfer payments shall bear the full impact of such revenue reduction. In the event that the State of Michigan defaults or otherwise fails to provide general, unrestricted revenue transfer payments, the Board shall allocate said revenue reduction in its legislative judgment.

THE MONTCALM COUNTY BOARD OF COMMISSIONERS CANNOT, AND WILL NOT, ABSORB THE PROGRAM COSTS CREATED BY REVENUE TRANSFER PAYMENT DEFAULTS BY THE STATE OF MICHIGAN.

6. If a budgetary center desires an additional appropriation or transfer between accounts it shall forward a detailed request to the Board describing the proposed budgetary amendment or transfer and the reasons for the action. The County Controller's Office is given authority to make line item transfers within budgetary centers except to increase conference travel line items and to increase capital expenditure line items. Line item transfers affecting the budget of a wage line item require the approval of the Board of Commissioners.

7. Except as otherwise provided by law, the number of positions noted for certain budgetary centers in their salary account appropriations shall be the maximum staffing level authorized to be drawn from such accounts. No budgetary center shall maintain more employees on the payroll than the maximum specified for the appropriate account.
8. This Act shall become effective October 1, 2021. This Act may be amended by the Board at any time and any appropriation made hereunder may be increased or decreased in the Board's discretion.
9. This Act and attachments as incorporated by reference herein and all amendments hereto shall constitute the 2022 General Appropriations Act for Montcalm County for all purposes and the law.

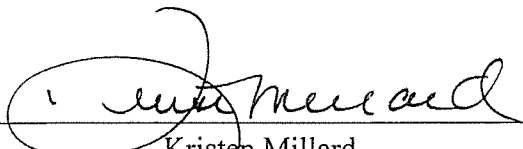
Yeas: Pat Carr, Adam Petersen, Jeremy Miller, Scott Painter, Michael Beach, Chris Johnston, Phil Kohn, Ron Baker and Kathy Bresnahan.

Nays: None

Absent: None

RESOLUTION ADOPTED

DATE: 27th day of September 2021



Kristen Millard
Montcalm County Clerk

County of Montcalm Expenditure Procedures/Policy

Summarized Process for Departmental Spending

- Verify availability of funds in appropriate line item.
- Procure purchase order from Controller's Office as needed.
- Implement the quote/bidding process, if necessary.
- Authorize and code voucher/invoice to appropriate line item.
- Process voucher/invoice in BS&A for payment.

Equipment & Vehicle Purchases

Equipment and vehicle purchases of \$5000 or more require a purchase order issued by the Controller's Office. Items with a unit cost between \$5,000 and \$15,000 may be purchased after obtaining three (3) price quotes. All price quotes must be submitted with the purchase order request. Items costing over \$15,000 will require competitive bids based on specifications developed by the Department Head. The Department shall be responsible for requesting bids from vendors; however, the bids must be received, via mail or hand delivery, by the Controller's Office prior to opening. Bids shall be approved by the County Controller/Administrator, upon verification of available funds. This procedure shall be followed for purchases made from any fund, line items 974.000 through 981.000.

Asset Capitalization

It shall be the policy of the County that all purchases in excess of \$5,000 (per unit) for building, equipment, and vehicle expenditures (utilizing line items 974.000-981.000) shall be considered a capital asset of the County and MUST have a purchase order issued by the Controller's Office prior to making the purchase.

Request for Proposal (RFP) - Services

Any vendor receiving in excess of \$25,000 for services on an annual basis shall be evaluated, on or about a three (3) year schedule, by the Controller's Office and the Department Head. If it is mutually determined that an RFP is necessary, then it is up to the Department Head to follow through with the bidding process as previously set forward.

Advanced Payment of Bills Prior to Warrant Approval

The Controller's Office is authorized to issue a check prior to the board audit for the payment of such bills and invoices with a due date prior to the next meeting of the Finance and Personnel Committee. Those bills and invoices may include, but are not limited to: phone bills, fuel bills, utility bills, postage invoices, credit card bills, maintenance contract invoices, and employee benefit billings.

Warrant Procedures

- a. ***All bids and claims*** - must be signed or initialed by the department head and line-item coded. Sufficient funds must be in the line item budget to cover cost of purchases charged, or have prior approval of the Board of Commissioners.
- b. ***Vendor Bills*** - are paid on an itemized invoice only. The Board will disallow claims submitted on a statement of account. This is to permit the Board to ascertain that a charge is for county use. This invoice must contain a description of supplies, service, materials or equipment charged, as well as the cost.
- c. ***Personal Expense Reimbursement*** - must be submitted on a County Travel Expense Voucher. A receipt must be attached to the voucher to support all reimbursement claims for meals, lodging and public transportation.

Meals - the County will reimburse for meal expenses for employees who must be outside of Montcalm County because of county business.

Mileage - the County will reimburse employees who drive their personal vehicle for county business. Normal travel between the employee's home and place of work is not a permitted expense. Therefore, all mileage claimed must describe the point of departure and the employee's destination, as well as the exact mileage between these two points. Claims for mileage reimbursement shall show only travel originating from the employee's official work station (in most cases this would be Stanton) to the travel destination. Travel must terminate back at the employee's official work station. This rule does not mean that an employee must always drive to their work station prior to beginning county travel, nor does this mean that employees must always return to their work station after finishing county travel. However, mileage reimbursement shall only be made from the work station to travel destination, and return to the work station.

Exception: Salaried (not hourly) employees who must report to their work station at a time other than normal working hours, (i.e. meetings, maintenance issues) may request reimbursement for travel from home to the work station and return home. Hourly employees do not receive travel for overtime work because they must receive compensatory time off or be paid at the time and one-half wages for any work over forty (40) hours per week.

Conference Travel – (866.000, 866.001, & 866.002 are defined as)

Expenses related to county personnel attending a pre-arranged conference, seminar, workshop, etc. relating to and benefiting both the employee and the County as a whole. Expenses budgeted for conference travel should include any or all of the following (as may be appropriate): lodging, meals, mileage and airfare.

Funds will not be expended for travel outside the state of Michigan unless prior approval for such travel is granted by the Board of Commissioners.

Requests for conference travel funds to be included in a departmental budget must be made annually during the budget hearings. Approved conference travel will be listed by department in the budget. Conferences attended by employees that do not have the prior funding authorization will be at the employees own expense.

County personnel may obtain advance funds to attend conferences. Requests for advances must be made no later than one (1) week prior to the date of the conference.

Upon returning from a conference, an expense voucher must be prepared and submitted to the Finance and Personnel Committee at the next scheduled meeting with receipts attached detailing actual expenses plus any expenses incurred in addition to the advance payment.

Payment cannot be made for conference travel expense that would exceed the authorized line item total without prior committee and Board approval and the transfer of appropriate funds. Conference travel expenses cannot be charged to other departmental line items.

Expenditure Account Coding

Department heads will process invoices for payment utilizing the BS&A accounting software. The department head's electronic approval within the BS&A system will signify their approval to pay the bill, serve as proper receipt of the items by the department, and confirm adequate funds available to pay the invoice. Line items shall be used as detailed below:

<u>Line Item</u>	<u>Description</u>
728.000	Postage and post office box rental. New post office box rentals must be pre-approved by the Montcalm County Board of Commissioners.
752.000	Supplies used in the office environment, other than supplies related to computer operations.
754.000	Supplies relating to the operation of the computer. Software and hardware purchases including accessories and add-ons are recorded in line item 980002.
759.000	Gas, oil, fluids, and oil changes for county owned vehicles.
760.000	Medical supplies used in the treatment of clients/patients.
762.000	Supplies other than office, computer, or janitorial.
767.001	Employees required to have uniforms provided under a collective bargaining agreement.
791.000	Membership dues for inclusion in professional organizations. Subscriptions to periodicals. Publications relating to county business.

801.000	Consultant costs other than legal consultants.
801.001	Legal consultants.
808.002	Licensure costs when required by collective bargaining agreement.
809.000	Ongoing equipment service or maintenance contracts as approved by the Montcalm County Board of Commissioners.
809.001	Ongoing software maintenance and license contracts as approved by the Montcalm County Board of Commissioners.
810.000	Janitorial services
819.000	Collections relating to payment for services.
826.000	Professional dry cleaning of employee uniforms as required by collective bargaining agreements or approved by the Montcalm County Board of Commissioners.
835.000	Health services for county employees and jail inmates requiring the county to pay for the services.
850.000	Land line telephone costs. Regular telephone bills include invoices from the county telephone system.
850.001	Cellular phone contract costs.
850.002	Pager contract costs.
861.000	Mileage reimbursement for travel for county business purposes. Includes mileage to and from the work location.
861.001	Meals and lodging associated with county business travel, not related to conferences, seminars, or training.
861.002	Other expenses associated with county business travel, i.e. airfare, bridge tolls, road tolls, parking fees.
866.000	Mileage for travel related to conferences, seminars, or other training sessions.
866.001	Meals and lodging for travel related to conferences, seminars, or other training sessions.
866.002	Costs for travel related to conferences, seminars, or other training sessions, except for mileage, meals, and lodging, i.e. airfare, bridge tolls, road tolls, parking fees.
900.000	Professional printing of materials, including forms, envelopes, etc.
902.000	Advertising in the county newspapers.
911.001	Employee training including conference or seminar registration fees and other employee training items.
911.002	Employee training – equipment purchases.
911.004	Employee training that involves the payment of a consultant.
917.000	Utilities – Water and Sewer.
920.000	Utilities – Electric.
921.000	Utilities - Gas.
930.000	Building repair.
931.000	Equipment repair.
931.010	Equipment maintenance.
932.000	Vehicle repair, routine maintenance as well as non-accident repairs.
932.001	Vehicle repair, accident related with insurance claim to follow.
934.000	Office equipment repair.
939.000	Grounds maintenance.

940.000	Rent of vaults in the county retention building. Other non-equipment rentals as approved by the Montcalm County Board of Commissioners.
940.001	Building rent
965.000	Claims and judgements.
975.001	Improvements to buildings that extend the useful life of those buildings.
980.000	Capital equipment other than office equipment, computer equipment, or vehicles.
980.001	Equipment used in the office environment other than computer equipment. Includes furniture and fixtures.
980.002	All computer hardware, software, add-ons, accessories, peripherals, wiring, etc.
981.000	County owned vehicles and items needed to place those vehicles in service.
981.001	Equipment installed in vehicles.

Note: The County Controller's Office will have the final decision on expenditure account coding.

One-Time Revenue Spending

It shall be the policy of the County that any/all revenue deemed to be received on a "One-Time basis" shall not be utilized in a manner in which to fund operating expenses that will have perpetual costs/consequences for years to come.

Deficit Spending in Line Items

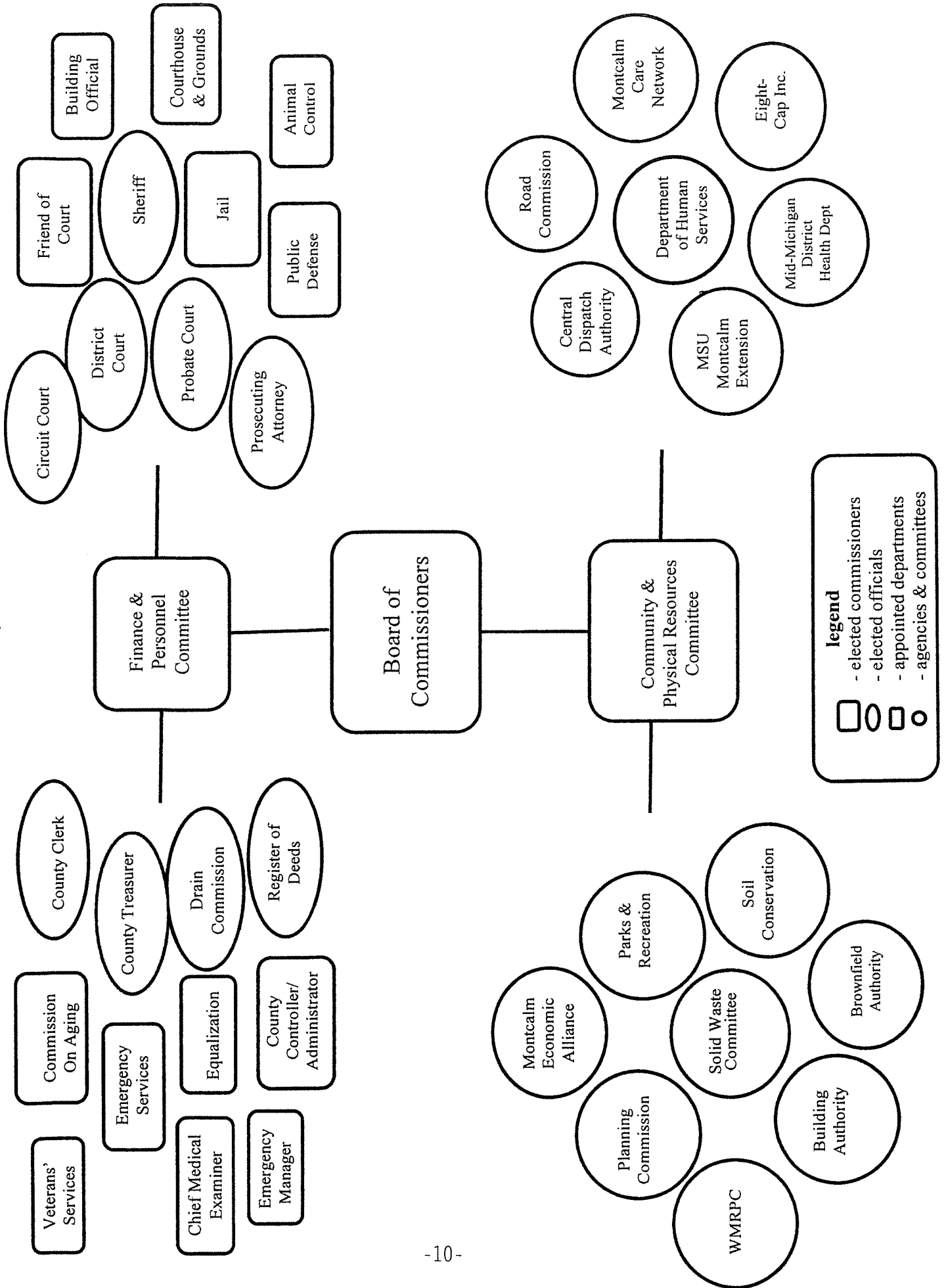
Department heads may transfer funds from one line item to another without Board approval, with the following exceptions and after approval by the County Controller/Administrator:

- A. Transfers to or from a personnel line item requires the approval of the Board of Commissioners.
- B. Transfers to a Capital Outlay line item (974.000 to 981.000) greater than \$5000.00 in amount require the approval of the Board of Commissioners.

Under no circumstance may a department head overspend the budget allocations, whether by account or activity. Approval of line item transfers by the County Controller/Administrator does not constitute approval to increase the overall budget allocation. As soon as a department head realizes that spending will exceed a budget allocation, a request for a budget supplement should be prepared for the Finance and Personnel Committee, stating the amount and the reason for the overrun.

Organization Chart of Montcalm County Government

October 1, 2021



County of Montcalm
2022 Projected Fund Balances

	Audited Beginning Fund Balance	Budgeted Revenues/ Transfers in	Budgeted Expenses/ Transfers out	Net Change in Fund Balance	Projected Ending Fund Balance
General Fund					
101 General Fund	\$ 12,930,640	\$ 14,887,566	\$(14,821,431)	\$ 66,135	\$ 12,996,775
208 Parks and Recreation	15,599	20,500	(20,082)	418	16,017
292 Child Care	198,687	746,000	(745,172)	828	199,515
Special Revenue Funds					
211 Law Enforcement Fund	-	2,075,456	(2,071,161)	4,295	4,295
213 Victim Support Team	5,314	1,740	(1,740)	-	5,314
214 Law Enforcement Trust	23,883	-	-	-	23,883
215 Friend of the Court	155,660	909,150	(908,932)	218	155,878
228 Solid Waste Planning	369,692	271,000	(270,437)	563	370,255
235 Homeland Security Grant	53,972	-	-	-	53,972
243 Brownfield Redevelopment Authority	-	-	-	-	-
245 Montcalm Conservation District	18	136,333	(136,333)	-	18
254 MSU Cooperative Extension	18,558	272,666	(268,454)	4,212	22,770
255 Principal Residence Exemption Audits	31,865	23,500	(22,330)	1,170	33,035
256 ROD Automation	171,482	-	-	-	171,482
260 Indigent Defense	-	941,896	(928,708)	13,188	13,188
263 Concealed Pistol Licensing	89,528	42,000	(32,504)	9,496	99,024
264 Local Correction Officer Training	24,551	13,100	(13,100)	-	24,551
265 Drug Law Enforcement	8,021	-	-	-	8,021
266 Law Enforcement	474	-	-	-	474
267 Drug Court	18,842	7,800	(7,000)	800	19,642
269 Law Library	25,639	6,500	(6,500)	-	25,639
271 County Library	128,067	1,830,360	(1,830,360)	-	128,067
272 Animal Shelter Donation	17,565	10,000	(8,000)	2,000	19,565
274 CDBG Housing Grant	37,826	8,180	(8,000)	180	38,006
275 Commission on Aging	371,692	1,443,929	(1,443,929)	-	371,692
293 Soldiers and Sailors Relief	1,541	-	-	-	1,541
294 Veterans Trust	20,881	-	-	-	20,881
296 Social Welfare	1,016	-	-	-	1,016
298 Veterans' Services	-	594,339	(520,992)	73,347	73,347
Debt Service Funds					
369 Building Authority Debt Service	7,288	913,655	(913,655)	-	7,288
Capital Projects Funds					
401 Building Improvement & Construction	243,747	250,000	(250,000)	-	243,747
402 Equipment Purchase and Replacement	9,164	64,000	(64,000)	-	9,164
403 Public Improvement	63,148	3,740	-	3,740	66,888
408 Park Capital Improvements	136,621	42,000	(42,000)	-	136,621
466 Jail Improvement	9,789	4,000	(4,000)	-	9,789
469 Building Authority Construction	54,240	-	-	-	54,240
Permanent Funds					
151 Cemetery	62,883	-	-	-	62,883
Enterprise Funds					
505 Ambulance*	5,886,356	5,578,800	(5,578,084)	716	5,887,072
516 Delinquent Tax Revolving	7,615,157	845,810	(302,200)	543,610	8,158,767
549 Building Official	700,269	530,000	(528,817)	1,183	701,452
567 Sidney Sewer	4,716,338	449,243	(449,243)	-	4,716,338
595 Inmate Commissary	242,075	82,000	(81,810)	190	242,265
Internal Service Funds					
664 Office Equipment Pool	9,074	60,000	(60,000)	-	9,074
675 Fuel Station	256,046	585,000	(582,500)	2,500	258,546
677 Retiree Health Insurance	188,931	22,648	(19,848)	2,800	191,731
731 Pension	100,188	862,594	(862,594)	-	100,188
Drain Funds					
### # Drain Maintenance Fund	321,077	174,000	(173,211)	789	321,866
841 Lake Level Revolving Fund	46	101,500	(100,000)	1,500	1,546
843 Lake Improvement Fund	612,769	397,125	(397,125)	-	612,769
	<u>\$ 35,956,219</u>	<u>\$ 35,208,130</u>	<u>\$(34,474,252)</u>	<u>\$ 733,878</u>	<u>\$ 36,690,097</u>

*excluding the net pension liability and related deferred inflows/outflows as these represent long-term balances that do not require the use of current budgetary resources.

Budgetary Details

County of Montcalm

2022 Proposed Revenues by Fund

FUND	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 ACTIVITY THRU 06/30/2021	2021-22 DEPT REQUEST BUDGET	2021-22 CONTROLLER BUDGET	2021-22 FINANCE BUDGET
GENERAL FUND	14,342,922.39	15,260,614.59	15,654,376.91	14,254,053.00	4,820,588.81	14,623,474.00	14,662,109.00	14,887,566.00
PARKS AND RECREATION FUND	14,894.50	12,869.71	13,580.98	19,000.00	20,615.00	23,000.00	20,500.00	20,500.00
LAW ENFORCEMENT FUND								
VICTIMS SUPPORT TEAM TRUST FUND	1,632.55	1,526.57	3,580.11	1,200.00	-	1,740.00	1,740.00	1,740.00
FRIEND OF THE COURT FUND	791,646.19	898,926.22	860,167.60	894,800.00	456,472.37	783,150.00	888,150.00	909,150.00
SOLID WASTE FUND	219,802.18	238,590.60	257,062.64	253,000.00	116,994.37	264,000.00	265,000.00	271,000.00
MONTCALM CONSERVATION DISTRICT FUND	-	119,132.67	126,236.62	128,000.00	130,758.58	137,000.00	136,333.00	136,333.00
MSU COOPERATIVE EXTENSION FUND	-	241,704.53	251,689.26	255,000.00	261,748.32	274,000.00	272,666.00	272,666.00
PREA FUND	53,108.29	41,457.89	6,664.07	25,000.00	14,281.48	23,500.00	23,500.00	23,500.00
INDIGENT DEFENSE FUND	-	572,888.37	715,287.22	841,536.00	570,875.48	941,896.00	941,896.00	941,896.00
CONCEALED PISTOL LICENSING FUND	34,675.52	34,044.83	43,292.32	32,000.00	42,813.00	42,000.00	42,000.00	42,000.00
LOCAL CORRECTION OFFICER TRAINING FUND	15,343.79	16,847.83	8,586.22	9,000.00	4,092.95	13,100.00	13,100.00	13,100.00
DRUG COURT FUND	-	26,366.57	1,593.62	7,800.00	31,718.96	7,800.00	7,800.00	7,800.00
LAW LIBRARY FUND	6,543.36	6,612.75	6,564.75	6,500.00	-	6,500.00	6,500.00	6,500.00
COUNTY LIBRARY FUND	865,367.47	905,101.00	946,413.98	950,000.00	1,645,042.06	1,851,157.00	1,830,360.00	1,830,360.00
ANIMAL SHELTER DONATION FUND	70.01	348.52	13,127.13	2,000.00	20,099.57	10,000.00	10,000.00	10,000.00
BG HOUSING GRANT FUND	8,976.69	48,237.99	7,140.22	8,180.00	135.00	8,180.00	8,180.00	8,180.00
MISSION ON AGING FUND	1,353,568.94	1,416,216.53	1,486,741.31	1,357,648.00	1,134,363.58	1,426,660.00	1,428,011.00	1,443,929.00
CHILD CARE FUND-PROBATE	1,234,935.72	1,053,033.12	548,357.70	632,000.00	275,397.13	747,000.00	743,000.00	746,000.00
VETERANS' SERVICES FUND	-	-	-	456,134.00	581,882.66	569,140.00	567,108.00	594,339.00
BUILDING AUTHORITY DEBT SERVICE FUND	901,482.50	906,155.00	909,065.00	904,755.00	904,755.00	913,655.00	913,655.00	913,655.00
BUILDING IMPROVE & CONSTRUCTION FUND	103.27	250,705.22	150,697.45	50,000.00	50,000.00	250,000.00	250,000.00	250,000.00
EQUIPMENT PURCHASE AND REPLACEMENT FUND	147,376.11	108,891.52	110,031.61	92,000.00	90,423.94	64,000.00	64,000.00	64,000.00
PUBLIC IMPROVEMENT FUND	4,002.45	4,166.58	3,935.47	3,740.00	3,740.00	3,740.00	3,740.00	3,740.00
PARK CAPITAL IMPROVEMENT FUND	818.17	1,236.65	464.28	36,500.00	36,500.00	10,000.00	10,000.00	42,000.00
JAIL IMPROVEMENT FUND	48.50	73.25	31.55	-	-	-	-	4,000.00
EMERGENCY SERVICES FUND	5,287,719.55	5,139,440.73	5,587,465.69	4,942,142.00	4,177,761.01	5,558,800.00	5,558,800.00	5,578,800.00
DELINQUENT TAX COLLECTION FUND	1,331,994.47	1,039,155.69	1,650,374.59	723,900.00	880,092.41	845,810.00	845,810.00	845,810.00
BUILDING OFFICIAL FUND	504,934.33	600,067.07	678,345.61	505,000.00	515,195.70	500,000.00	515,000.00	530,000.00
SIDNEY SEWER PROJECT FUND	45,121.51	365,518.90	283,440.20	300,212.00	501,716.12	300,212.00	449,243.00	449,243.00
INMATE COMMISSARY FUND	52,296.97	66,366.72	71,120.71	40,000.00	44,758.37	45,000.00	82,000.00	82,000.00
CENTRAL SERVICES & PURCHASING FUND	55,059.34	60,061.04	53,864.51	60,000.00	45,000.00	60,000.00	60,000.00	60,000.00
FUEL STATION FUND	-	247,999.66	252,765.88	520,000.00	282,128.29	585,000.00	585,000.00	585,000.00
RETIREE HEALTH INSURANCE FUND	52,564.71	70,167.18	56,876.90	22,440.00	16,070.13	22,648.00	22,648.00	22,648.00
PENSION TRUST FUND	843,861.57	741,368.53	739,652.66	789,132.00	574,792.42	920,867.00	920,867.00	862,594.00
DRAIN MAINTENANCE FUND	15,293.40	5,086.36	381,065.83	-	7,923.19	165,000.00	165,000.00	174,000.00
LAKE LEVEL REVOLVING FUND	607,199.39	1,015,084.94	498,397.52	515,800.00	100,038.91	101,500.00	101,500.00	101,500.00
LAKE IMPROVEMENT FUND	-	-	677,280.41	-	397,124.50	397,125.00	397,125.00	397,125.00
TOTAL REVENUE ALL FUNDS:	28,793,363.84	31,516,065.33	33,055,338.53	31,609,058.00	20,693,822.24	34,540,247.00	34,855,934.00	35,208,130.00

County of Montcalm

2022 General Fund Revenues by Type

TYPE	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 ACTIVITY THRU 06/30/2021	2021-22 DEPT REQUEST BUDGET	2021-22 CONTROLLER BUDGET	2021-22 FINANCE BUDGET
TAXES								
CURRENT	7,891,758.04	8,228,879.79	8,584,525.85	8,556,777.00	68,017.98	8,800,000.00	8,800,000.00	8,800,000.00
DELINQUENT	6,167.67	5,332.63	3,234.95	4,000.00	361.26	4,000.00	4,000.00	4,000.00
MOBILE HOME PARK	4,510.33	4,266.00	3,566.00	3,500.00	2,749.50	3,500.00	3,500.00	3,500.00
OTHER	21,173.45	(3,485.77)	(716.13)	16,000.00	(2,317.83)	16,000.00	16,000.00	16,000.00
PILT	7,164.30	9,707.62	10,843.45	3,000.00	802.98	3,000.00	3,000.00	3,000.00
TOTAL TAX REVENUE:	7,930,773.79	8,244,700.27	8,601,454.12	8,563,277.00	69,613.89	8,826,500.00	8,826,500.00	8,826,500.00
LICENSES & PERMITS								
MARRIAGE LICENSE	5,550.00	6,080.00	5,330.00	5,000.00	3,970.00	5,000.00	5,000.00	5,000.00
DOG LICENSE	104,660.00	130,832.75	103,880.00	100,000.00	92,625.00	100,000.00	100,000.00	100,000.00
CREMATION PERMIT	14,225.00	15,596.00	14,702.34	14,400.00	15,776.75	19,275.00	19,275.00	19,275.00
TOTAL LICENSES & PERMITS REVENUE:	124,435.00	152,508.75	123,912.34	119,400.00	112,371.75	124,275.00	124,275.00	124,275.00
INTERGOVERNMENTAL								
BVP/LPT/OHSP GRANTS	-	3,563.00	16,355.00	-	1,322.42	-	-	-
CASEFLOW ASSIST	15,110.96	4,329.11	6,927.93	10,000.00	-	10,000.00	10,000.00	10,000.00
CMET	13,596.00	13,596.00	-	-	-	-	-	-
COMM CORR GRANT	97,928.24	91,090.74	73,117.15	98,822.00	40,167.07	98,822.00	98,822.00	97,517.00
CONV & TOURISM TAX	196,164.98	200,238.20	202,306.00	208,977.00	92,510.00	208,977.00	194,140.00	194,140.00
COOP REIMB - PA	73,417.86	79,206.90	73,406.44	64,000.00	43,983.57	86,156.00	86,156.00	86,156.00
COURT EQUITY	287,996.00	271,454.00	244,256.00	270,000.00	105,441.00	270,000.00	270,000.00	270,000.00
COVID/CARES ACT GRANT	-	-	1,094,222.27	200,400.00	313,436.80	-	-	-
JUDICIAL SAL STAND	136,722.00	137,172.00	136,722.00	137,172.00	102,541.50	137,172.00	137,172.00	137,172.00
JUVE PROB OFF GRANT	34,146.30	27,317.04	27,317.04	27,317.00	6,829.26	27,317.00	27,317.00	27,317.00
LIQUOR LIC FEE	68.75	9,079.40	8,620.15	-	1,003.75	-	-	-
MARINE SAFETY GRANT	21,800.00	21,800.00	22,300.00	21,800.00	-	21,800.00	21,800.00	21,800.00
MI JUSTICE TRAINING	3,347.99	1,424.70	2,044.80	3,000.00	999.72	3,000.00	3,000.00	3,000.00
PROBATE JUDGE SAL	110,465.06	112,975.35	116,172.77	102,870.00	81,944.80	102,870.00	102,870.00	102,870.00
RDSS GRANT	7,808.93	6,877.71	3,986.70	7,000.00	-	7,000.00	7,000.00	7,000.00
P4415 GRANT	69,388.00	81,030.10	83,535.38	71,060.00	21,485.47	71,060.00	71,060.00	71,060.00
REC MARIJUANA TAX	-	-	28,001.32	-	-	-	-	-
RSAT GRANT	-	75,066.00	96,193.00	150,000.00	71,485.00	150,000.00	170,000.00	170,000.00
STATE REMON	100,778.40	25,545.60	62,401.20	60,207.00	57,227.80	52,000.00	52,000.00	62,739.00
STATE REV SHARING	1,267,179.13	1,282,234.68	995,095.00	998,750.00	995,095.00	1,325,051.00	1,325,051.00	1,325,051.00
TITLE IV-E - PA	44,969.15	51,621.62	49,391.76	50,000.00	25,503.29	50,000.00	50,000.00	50,000.00
VICTIM RIGHTS ACT	54,509.40	55,560.09	61,315.04	69,223.00	27,645.03	70,000.00	70,000.00	68,023.00
TOTAL INTERGOVERNMENTAL REVENUE:	2,535,397.15	2,551,182.24	3,403,686.95	2,550,598.00	1,988,621.48	2,691,225.00	2,696,388.00	2,703,845.00

County of Montcalm

2022 General Fund Revenues by Type

TYPE	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 THRU 06/30/2021 ACTIVITY	2021-22 DEPT REQUEST BUDGET	2021-22 CONTROLLER BUDGET	2021-22 FINANCE BUDGET
CHARGES FOR SERVICES								
ANIMAL SHELTER	550.00	3,664.43	2,962.50	2,000.00	6,446.45	2,500.00	2,500.00	2,500.00
CARE OF PRISONERS	229,456.95	273,133.62	307,285.42	168,500.00	147,515.80	192,500.00	192,500.00	192,500.00
CENTRAL SERVICES	442,332.04	469,560.16	436,268.00	503,708.00	369,082.30	503,708.00	549,930.00	546,930.00
CIRCUIT COURT	138,118.02	132,662.23	118,007.11	108,100.00	88,680.84	106,100.00	108,100.00	108,100.00
CLERK	182,042.06	201,419.02	168,058.90	179,730.00	145,771.86	182,950.00	182,950.00	182,950.00
DISTRICT COURT	504,229.48	458,522.26	359,262.02	307,500.00	220,536.13	327,500.00	327,500.00	327,500.00
DRAIN COMMISSION	23,000.00	-	-	20,000.00	-	-	-	-
EQUALIZATION	7,457.50	14,599.35	13,462.99	7,800.00	11,693.35	11,600.00	11,600.00	11,600.00
OTHER	3,569.00	2,608.00	1,757.25	2,700.00	3,065.90	2,200.00	2,200.00	2,200.00
PROBATE COURT	72,419.18	68,607.30	68,816.23	56,600.00	38,268.13	56,600.00	56,600.00	56,600.00
REGISTER OF DEEDS	662,393.32	711,858.61	764,969.94	596,100.00	754,793.21	596,000.00	596,000.00	596,000.00
SHERIFF	644,588.50	634,215.97	669,698.70	595,250.00	456,453.37	570,600.00	570,600.00	570,600.00
COMMUNITY CORR	-	268.50	9,223.00	4,000.00	20,204.95	4,000.00	4,000.00	25,000.00
TREASURER	16,265.24	15,103.42	17,722.37	14,605.00	14,792.08	16,005.00	16,005.00	16,005.00
TOTAL CHARGES FOR SERVICES REVENUE:	2,926,421.29	2,986,222.87	2,937,494.43	2,566,593.00	2,277,310.37	2,572,263.00	2,620,485.00	2,638,485.00
FINES AND FORFEITURES								
FINES - ORDINANCES	241,455.93	236,680.46	193,772.51	157,000.00	101,960.94	157,000.00	157,000.00	157,000.00
TOTAL FINES AND FORFEITURES REVENUE:	241,455.93	236,680.46	193,772.51	157,000.00	101,960.94	157,000.00	157,000.00	157,000.00
INTEREST AND RENTS								
INTEREST REV	36,415.21	117,263.23	49,155.40	20,100.00	3,786.71	100.00	100.00	100.00
TOTAL INTEREST AND RENTS REVENUE:	36,415.21	117,263.23	49,155.40	20,100.00	3,786.71	100.00	100.00	100.00
OTHER REVENUE								
INS DIVIDENDS	13,368.74	-	-	-	-	-	-	-
OTHER	18,860.95	675,078.60	78,188.03	9,500.00	29,316.42	9,500.00	9,500.00	209,500.00
REIMBURSEMENTS	274,138.58	200,777.92	246,016.61	230,650.00	210,358.23	235,650.00	220,900.00	220,900.00
REMONUNTIATION	17,200.00	14,300.00	-	-	-	2,500.00	2,500.00	2,500.00
SALE OF FIXED ASSETS	113,382.75	200.00	1,010.00	3,000.00	27,249.02	3,000.00	3,000.00	3,000.00
TOTAL OTHER REVENUE:	436,951.02	890,356.52	325,214.64	243,150.00	266,923.67	250,650.00	235,900.00	435,900.00
TRANSFERS								
TRANSFERS IN	111,073.00	81,700.25	19,686.52	13,935.00	-	1,461.00	1,461.00	1,461.00
TOTAL TRANSFERS REVENUE:	111,073.00	81,700.25	19,686.52	13,935.00	-	1,461.00	1,461.00	1,461.00
TOTAL GENERAL FUND REVENUE:	14,342,922.39	15,260,614.59	15,654,376.91	14,254,053.00	4,820,588.81	14,623,474.00	14,662,109.00	14,887,566.00

County of Montcalm

2022 Proposed Budget

GENERAL FUND	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 THRU 06/30/2021 ACTIVITY	2021-22 DEPT REQUEST BUDGET	2021-22 CONTROLLER BUDGET	2021-22 FINANCE BUDGET
FUND/DEPARTMENT								
BOARD OF COMMISSIONERS	410,646.95	294,260.28	145,046.64	305,592.00	277,733.75	106,524.00	107,524.00	129,470.00
WITNESS COST	15,890.74	6,446.90	1,202.60	13,000.00	573.04	13,000.00	13,000.00	13,000.00
COUNTY CONTROLLER	382,860.72	416,746.37	356,995.60	366,540.00	262,190.23	380,103.00	381,903.00	390,386.00
COUNTY CLERK	287,902.53	286,977.31	310,282.47	381,890.00	278,888.86	389,121.00	389,121.00	423,232.00
AUDIT	22,000.00	24,000.00	26,050.00	25,500.00	29,800.00	28,000.00	28,000.00	28,000.00
INFORMATION SYSTEMS	115,292.44	140,014.55	144,819.05	162,000.00	132,154.77	173,000.00	173,000.00	173,000.00
CENTRAL SERVICES & PURCHASING	19,721.27	34,495.11	15,834.03	16,500.00	4,255.63	16,500.00	16,500.00	16,500.00
SURVEY/REMONUMENTATION	81,819.78	90,350.03	74,801.54	60,207.00	60,022.69	54,500.00	54,500.00	65,239.00
COUNTY TREASURER	317,269.91	307,188.47	319,467.77	337,197.00	237,158.01	336,686.00	336,686.00	341,413.00
EQUALIZATION	247,886.05	241,334.59	236,164.07	249,141.00	146,040.16	269,277.00	269,277.00	267,703.00
ELECTIONS	46,624.28	103,464.52	41,203.22	80,250.00	47,525.71	51,150.00	51,150.00	51,150.00
MAINTENANCE	815,582.46	815,791.69	781,483.79	864,877.00	599,014.54	849,289.00	847,579.00	862,802.00
PROFESSIONAL CONSULTANTS	107,804.24	103,925.60	95,760.86	60,500.00	25,555.25	60,500.00	60,500.00	60,500.00
FACILITY RENTAL	901,482.50	906,155.00	909,065.00	904,755.00	904,755.00	913,655.00	913,655.00	913,655.00
CIRCUIT COURT	447,373.90	319,012.15	184,466.54	242,600.00	184,794.86	248,600.00	242,600.00	295,600.00
RCUIT COURT PROBATION	2,335.28	2,816.55	3,226.64	3,200.00	1,722.76	3,200.00	3,200.00	3,200.00
STRICT COURT	648,166.46	581,985.08	614,002.46	646,059.00	468,999.79	669,550.00	669,550.00	686,966.00
STRICT COURT PROBATION	115,546.41	78,327.66	81,908.97	84,599.00	60,125.32	88,749.00	88,749.00	89,952.00
PROBATE/JUVENILE COURT	774,561.58	778,582.98	778,364.04	823,005.00	581,154.64	915,946.00	914,946.00	987,932.00
PROSECUTING ATTORNEY	521,986.68	543,008.08	570,909.85	632,105.00	440,158.41	687,531.00	704,552.00	778,348.00
JURY BOARD	4,718.96	5,996.60	5,331.59	5,500.00	3,479.05	6,000.00	6,000.00	6,000.00
SHERIFF DEPARTMENT	1,303,683.98	1,341,296.61	1,311,233.94	1,303,033.00	915,592.29	1,255,691.00	1,240,563.00	979,112.00
CONTRACTED POLICE SERVICE	757,134.59	674,254.99	716,468.34	764,278.00	532,387.10	655,776.00	636,888.00	640,764.00
PA 416 SECONDARY ROAD PATROL	81,006.41	83,895.75	84,000.17	85,986.00	62,092.55	101,353.00	89,759.00	86,170.00
JUSTICE TRAINING	5,424.59	3,984.80	2,313.00	3,000.00	4,417.24	3,000.00	3,000.00	3,000.00
COURT SECURITY	-	-	-	31,110.00	13,111.10	136,286.00	135,394.00	137,246.00
MARINE LAW ENFORCEMENT	28,421.20	29,473.73	31,840.21	42,349.00	18,130.74	51,420.00	40,496.00	47,597.00
COUNTY JAIL	2,414,639.50	2,473,305.79	2,499,361.48	2,738,145.00	1,992,906.72	2,915,488.00	2,868,712.00	2,884,894.00
COMMUNITY CORRECTIONS	94,723.23	91,090.72	75,408.57	98,822.00	52,301.50	98,822.00	98,822.00	122,517.00
ANIMAL CONTROL	11,908.87	33,508.49	66,254.54	63,186.00	48,801.22	73,305.00	73,305.00	84,934.00
DRAIN COMMISSIONERS	157,933.01	148,696.42	208,400.91	218,670.00	157,690.04	225,642.00	225,642.00	234,464.00
DRAINS AT LARGE/PUBLIC BENEFIT	101,067.50	143,025.51	84,509.80	100,000.00	73,364.24	100,000.00	80,000.00	80,000.00
CONTAGIOUS DISEASE	407.38	-	834.61	1,000.00	220.26	1,000.00	1,000.00	1,000.00
SUBSTANCE ABUSE	127,450.86	100,119.10	84,830.00	104,489.00	-	104,489.00	97,070.00	97,070.00
MEDICAL EXAMINER	161,303.85	178,895.89	180,677.44	162,514.71	94,014.71	195,932.00	195,932.00	195,932.00
SOLDIERS' AND SAILORS' BURIAL	5,400.00	3,600.00	5,700.00	6,000.00	2,250.00	6,000.00	6,000.00	6,000.00

County of Montcalm

2022 Proposed Budget

GENERAL FUND	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 ACTIVITY THRU 06/30/2021	2021-22 DEPT REQUEST BUDGET	2021-22 CONTROLLER BUDGET	2021-22 FINANCE BUDGET
FUND/DEPARTMENT								
REGISTER OF DEEDS	204,017.10	207,367.40	219,349.96	230,410.00	163,777.04	234,760.00	234,760.00	327,587.00
WEST MICHIGAN REGIONAL PLANNING	4,117.23	4,117.23	4,117.23	4,500.00	4,117.23	4,500.00	4,500.00	4,500.00
PLANNING COMMISSION	580.00	610.00	450.00	1,650.00	-	15,650.00	15,650.00	15,650.00
ECONOMIC DEVELOPMENT	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	20,000.00	20,000.00	20,000.00
INSURANCE AND BONDS	128,103.75	175,389.30	142,195.68	207,000.00	200,018.84	207,000.00	207,000.00	207,000.00
CONTINGENCY	-	-	-	65,000.00	-	80,000.00	80,000.00	80,000.00
CAPITAL OUTLAY	132,855.00	85,103.75	99,192.83	53,500.00	77,514.94	50,000.00	50,000.00	50,000.00
FOC APPROPRIATION	37,811.46	69,412.37	81,236.73	165,000.00	26,202.15	140,000.00	120,000.00	141,000.00
HEALTH DEPARTMENT	389,855.00	391,355.00	427,904.04	430,647.00	287,098.00	430,647.00	430,647.00	434,417.00
BEHAVIORAL HEALTH APPROPRIATION	188,052.96	188,052.96	188,052.96	188,053.00	156,710.80	188,053.00	188,053.00	188,053.00
RETIREE HEALTH APPROPRIATION	12,000.00	-	10,000.00	10,000.00	-	10,000.00	10,000.00	10,000.00
DHHS APPROPRIATION	7,887.83	7,999.87	5,969.41	10,500.00	4,237.85	10,500.00	10,500.00	10,500.00
CHILD CARE PROBATE APPROPRIATION	500,000.00	450,000.00	402,000.00	517,000.00	200,000.00	617,000.00	613,000.00	615,000.00
OFFICE EQUIPMENT APPROPRIATION	55,000.00	60,000.00	53,833.37	60,000.00	45,000.00	60,000.00	60,000.00	60,000.00
INDIGENT DEFENSE APPROPRIATION	-	220,333.00	225,180.00	224,959.00	120,000.00	222,976.00	222,976.00	222,976.00
JILDING IMPROVE/CONST APPROPRIATION	-	250,000.00	150,000.00	50,000.00	50,000.00	250,000.00	250,000.00	250,000.00
TOTAL GENERAL FUND APPROPRIATIONS:	13,203,258.44	13,505,768.20	13,067,701.95	14,215,836.00	10,053,058.03	14,726,171.00	14,581,661.00	14,821,431.00

1-1 JILDING IMPROVE/CONST APPROPRIATION

County of Montcalm

2022 Proposed Budget

SPECIAL REVENUE FUNDS

FUND/DEPARTMENT	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 THRU 06/30/2021 ACTIVITY	2021-22 DEPT REQUEST BUDGET	2021-22 CONTROLLER BUDGET	2021-22 FINANCE BUDGET
PARKS AND RECREATION	12,715.53	12,076.95	9,688.04	22,122.00	24,440.70	22,332.00	20,082.00	20,082.00
LAW ENFORCEMENT	-	-	-	1,421,945.00	740,426.33	2,022,142.00	2,022,142.00	2,071,161.00
VICTIMS SUPPORT TEAM TRUST	767.02	1,540.21	816.03	1,200.00	1,433.59	1,740.00	1,740.00	1,740.00
FRIEND OF THE COURT	776,038.39	814,041.30	862,001.84	893,816.00	621,400.60	908,265.00	887,090.00	908,932.00
SOLID WASTE	183,555.72	211,659.62	219,771.21	252,267.00	143,410.23	263,823.00	264,437.00	270,437.00
MONTCALM CONSERVATION DISTRICT	-	119,133.54	126,217.77	128,000.00	130,758.58	137,000.00	136,333.00	136,333.00
MSU COOPERATIVE EXTENSION	-	233,909.00	240,927.00	245,027.00	177,462.00	249,546.00	271,454.00	268,454.00
PRINCIPAL RESIDENCE EXEMPTION AUDIT	32,752.86	51,786.05	6,450.82	24,450.00	14,528.11	22,330.00	22,330.00	22,330.00
INDIGENT DEFENSE	-	552,871.78	735,303.81	835,973.00	408,204.21	924,127.00	923,952.00	928,708.00
CONCEALED PISTOL LICENSING	30,676.66	3,619.62	5,701.56	24,340.00	6,454.33	27,352.00	30,004.00	32,504.00
LOCAL CORRECTION OFFICER TRAINING	12,980.96	9,843.80	9,902.88	13,200.00	6,755.45	13,100.00	13,100.00	13,100.00
DRUG COURT	-	4,433.68	4,685.00	7,000.00	2,975.00	7,000.00	7,000.00	7,000.00
LAW LIBRARY	2,371.95	-	1,278.33	6,500.00	5,246.10	6,500.00	6,500.00	6,500.00
COUNTY LIBRARY	805,775.87	903,448.51	947,323.58	950,000.00	1,638,481.46	1,851,157.00	1,830,360.00	1,830,360.00
ANIMAL SHELTER DONATION	370.50	1,530.61	11,221.44	2,000.00	8,418.66	8,000.00	8,000.00	8,000.00
DBG HOUSING GRANT	34,999.05	-	27,347.52	8,000.00	5,458.00	8,000.00	8,000.00	8,000.00
COMMISSION ON AGING	1,283,608.50	1,340,229.70	1,324,796.79	1,290,475.00	800,980.17	1,426,660.00	1,428,011.00	1,443,929.00
CHILD CARE FUND-PROBATE	1,206,271.09	1,038,451.04	546,584.32	731,975.00	344,131.13	744,641.00	742,148.00	745,172.00
VETERANS' SERVICES	-	-	-	359,364.00	99,347.10	520,348.00	532,470.00	520,992.00
TOTAL SPECIAL REVENUE FUNDS APPROPRIATIONS:	4,382,884.10	5,298,575.41	5,080,017.94	7,217,654.00	5,180,311.75	9,164,063.00	9,155,153.00	9,243,734.00

DEBT SERVICE FUND

FUND/DEPARTMENT	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 THRU 06/30/2021 ACTIVITY	2021-22 DEPT REQUEST BUDGET	2021-22 CONTROLLER BUDGET	2021-22 FINANCE BUDGET
BUILDING AUTHORITY	901,482.50	906,155.00	909,065.00	904,755.00	904,755.00	913,655.00	913,655.00	913,655.00
TOTAL DEBT SERVICE FUNDS APPROPRIATIONS:	901,482.50	906,155.00	909,065.00	904,755.00	904,755.00	913,655.00	913,655.00	913,655.00

County of Montcalm

2022 Proposed Budget

CAPITAL PROJECT FUNDS

FUND/DEPARTMENT	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 ACTIVITY	2020-21 AMENDED BUDGET THRU 06/30/2021	2020-21 ACTIVITY	2021-22 DEPT REQUEST BUDGET	2021-22 CONTROLLER BUDGET	2021-22 FINANCE BUDGET
BUILDING IMPROVE AND CONSTRUCTION	84,073.00	141,412.25	96,591.58	150,000.00	122,547.79	250,000.00	250,000.00	250,000.00
EQUIPMENT PURCHASE AND REPLACEMENT	147,100.60	108,880.75	106,635.31	92,000.00	90,483.94	64,000.00	64,000.00	64,000.00
PUBLIC IMPROVEMENT	-	-	-	-	-	-	-	-
PARK CAPITAL IMPROVEMENTS	-	1,800.00	26,330.00	101,000.00	61,768.69	10,000.00	10,000.00	42,000.00
JAIL IMPROVEMENT	-	-	-	4,000.00	-	4,000.00	4,000.00	4,000.00
TOTAL CAPITAL PROJECT FUNDS APPROPRIATIONS:	231,173.60	252,093.00	229,556.89	347,000.00	274,800.42	328,000.00	328,000.00	360,000.00

ENTERPRISE FUNDS

FUND/DEPARTMENT	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 ACTIVITY	2020-21 AMENDED BUDGET THRU 06/30/2021	2020-21 ACTIVITY	2021-22 DEPT REQUEST BUDGET	2021-22 CONTROLLER BUDGET	2021-22 FINANCE BUDGET
1 ***AGENCY SERVICES	2,859,626.50	3,424,431.42	3,727,650.24	5,455,091.00	3,160,806.55	5,555,928.00	5,551,565.00	5,578,084.00
100 ***LINQUENT TAX COLLECTION	430,815.57	371,280.01	558,118.90	244,600.00	219,654.74	302,200.00	302,200.00	302,200.00
101 ***JAILING OFFICIAL	342,954.13	416,507.20	519,904.58	503,492.00	360,164.53	502,249.00	511,090.00	528,817.00
SIDNEY SEWER PROJECT	334,588.53	338,017.45	347,713.96	327,356.00	542,325.10	442,931.00	449,243.00	449,243.00
INMATE COMMISSARY	34,888.23	37,169.64	31,915.46	61,523.00	22,635.15	81,553.00	81,810.00	81,810.00
TOTAL ENTERPRISE FUNDS APPROPRIATIONS:	4,002,872.96	4,587,405.72	5,185,303.14	6,592,062.00	4,305,586.07	6,884,861.00	6,895,908.00	6,940,154.00

INTERNAL SERVICE FUNDS

FUND/DEPARTMENT	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 ACTIVITY	2020-21 AMENDED BUDGET THRU 06/30/2021	2020-21 ACTIVITY	2021-22 DEPT REQUEST BUDGET	2021-22 CONTROLLER BUDGET	2021-22 FINANCE BUDGET
CENTRAL SERVICES & PURCHASING FUND	54,589.44	51,586.53	53,756.65	60,000.00	34,480.50	60,000.00	60,000.00	60,000.00
FUEL STATION FUND	-	-	244,719.55	507,000.00	285,560.62	576,200.00	542,500.00	582,500.00
RETIREE HEALTH INSURANCE FUND	53,774.87	40,741.71	35,754.05	22,040.00	26,664.30	19,848.00	19,848.00	19,848.00
PENSION TRUST FUND	757,954.40	762,497.61	741,839.67	765,976.00	522,387.43	920,867.00	920,867.00	862,594.00
TOTAL INTERNAL SERVICE FUNDS APPROPRIATIONS:	866,318.71	854,825.85	1,076,069.92	1,355,016.00	869,092.85	1,576,915.00	1,543,215.00	1,524,942.00

County of Montcalm

2022 Proposed Budget

DRAIN FUNDS									
FUND/DEPARTMENT	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 ACTIVITY THRU 06/30/2021	2021-22 DEPT REQUEST BUDGET	2021-22 CONTROLLER BUDGET	2021-22 FINANCE BUDGET	
DRAIN MAINTENANCE FUND	8,294.60	380.00	79,068.72	-	167,358.96	164,144.00	164,144.00	173,211.00	
LAKE LEVEL REVOLVING FUND	1,037,357.15	470,746.41	1,067,196.95	106,290.00	49,677.63	100,000.00	100,000.00	100,000.00	
LAKE IMPROVEMENT FUND	-	-	64,510.52	-	219,630.94	397,125.00	397,125.00	397,125.00	
TOTAL INTERNAL SERVICE FUNDS APPROPRIATIONS:	1,045,651.75	471,126.41	1,210,776.19	106,290.00	436,667.53	661,269.00	661,269.00	670,336.00	
TOTAL APPROPRIATIONS ALL FUNDS:									
	24,633,908.34	25,864,836.79	26,758,491.03	30,738,613.00	22,249,445.24	34,254,934.00	34,078,861.00	34,474,252.00	

Supplemental Information

Staffing Control Summary 2022

<i>Department</i>	<i>Classification</i>	<i>Full-time Equivalent Positions Approved</i>
Animal Control	Animal Control Officer	1
	Kennel Attendant	.6
Board of Commissioners	Commissioner	9
Building Official	Building Official	1
	Code Enforcement Officer	2
	Deputy Building Official	1
	Inspectors	As Needed
Clerk	Administrative Aide	2
	County Clerk	1
	Deputy Clerk	1
	Office Assistant	2.6
Commission on Aging	Case Manager	1
	Confidential Admin Aide	1
	Direct Services Coordinator	1
	Director	1
	Meal Program Coord/Direct Svc Coord	1
	Meal Program Manager	1
	Office Assistant	1
	Support Services Coordinator	1
	Direct Service Aides	As Needed
	Site Hosts/Hostesses	As Needed
County Controller	Accountant	1
	Confidential Admin Aide	1
	Controller/Administrator	1
	Human Resource Specialist	1
District Court	Administrator/Magistrate	1
	Attorney Magistrate	1
	Deputy Clerk I	1
	Deputy Clerk II	6
	District Court Judge	1
	Probation Officer	1
Drain Commission	Administrative Aide	1
	Drain Commissioner	1
	Deputy Drain Commissioner	1
	Drain Maintenance Workers	2

Staffing Control Summary *2022*

<i>Department</i>	<i>Classification</i>	<i>Full-time Equivalent Positions Approved</i>
Emergency Services	Billing & Accounts Manager I	.6
	Billing & Accounts Manager II	1
	Director	1
	EMS Supervisor	4
	Office & Accounts Manager	1
	Paramedics/Specialists/EMT's	As Needed
	Rescue Attendant	As Needed
Equalization	Assessment Roll Specialist	2
	Director	1
Friend of the Court	Account Clerk	1
	Casework Supervisor	2
	Data Entry Operator	1.6
	Deputy Friend of the Court	1
	Domestic Relations Mediator	1
	Enforcement Clerk	1
	Enforcement Officer	1
	Family Counselor	1
	Friend of the Court	1
Information Systems	Information Technology Specialist	0
Maintenance	Custodian	2.4
	Director	1
	Maintenance Worker	2
	Seasonal Parks Worker	.3
Probate Court	Deputy Register	1
	Judge	1
	Probate Register	1
Probate Court-Juvenile Div.	Finance Clerk	1
	Juvenile Clerk	2
	Juvenile Div. Administrator	1
	Probation Officer	2
	Senior Probation Officer	1

Staffing Control Summary *2022*

<i>Department</i>	<i>Classification</i>	<i>Full-time Equivalent Positions Approved</i>
Prosecuting Attorney	Administrative Aide	2
	Asst. Prosecuting Attorney I	1
	Asst. Prosecuting Attorney II	2
	Chief Asst. Prosecuting Attorney	1
	Crime Victims Coordinator	1
	Office Assistant	1.6
	Prosecuting Attorney	1
Register of Deeds/Abstract	Administrative Aide	1
	Deputy Abstractor	1
	Deputy Register of Deeds	1
	Register of Deeds/Abstractor	1
Sheriff	Administrative Assistant	1
	Deputy	3
	Lieutenant	1
	Office Assistant	3
	Sergeant	4
	Sheriff	1
	Undersheriff	1
Contracted Services	Deputy	7
Court Security	Court Security Screener (2 pt positions)	1
	Deputy	1
Marine	Marine Deputy (4 pt summer positions-all levels)	2
PA 416 – Road Patrol	Deputy	1
Jail	Corrections Officer (18 full time/2 part time)	19
	Corrections Officer Sergeant	4
	FOC Transport Officer (1 part time)	.5
	Jail Administrator	1
Community Corrections	Assistant	.5
	Director	1
Law Enforcement Millage	Deputy	14

Staffing Control Summary

2022

<i>Department</i>	<i>Classification</i>	<i>Full-time Equivalent Positions Approved</i>
Treasurer	Administrative Aide	2.5
	Census Taker	.5
	Deputy Treasurer	1
	Treasurer	1
Veterans Services	Director	1
	Veterans Services Officer II	1
	Veterans Services Officer I	1

County of Montcalm
Elected Officials Annual Salaries
Effective January 1, 2022

County Board of Commissioners	
Chairperson	11,490
Remaining Board Members	10,168

County Clerk *	64,852
Drain Commissioner *	64,852
Prosecuting Attorney	113,604
Register of Deeds *	64,852
Sheriff	89,463
Treasurer *	64,852

Other Commissions:		
Per Diem	Half Day	40
	Full Day	60

* Base salary only, additional \$6,000 annual stipend for non-statutory duties performed:

Clerk: Election Programming

Drain Commissioner: Sidney Sewer Admin/Other Duties

Register of Deeds: Abstracting

Treasurer: Foreclosure Process

County of Montcalm
Appointed Department Directors
Effective January 1, 2022

Director	Start	1 Year	2 Year	3 year
Animal Control	44,528	45,905	47,325	48,788
Building Official	64,640	66,640	68,701	70,825
Commission on Aging	60,912	62,797	64,738	67,954
County Controller	91,900	99,627	102,707	105,885
Emergency Services*	78,219	80,638	83,131	85,703
Equalization	66,192	68,238	70,350	72,525
Building & Grounds Maintenance	56,378	58,122	59,919	61,772
Veteran's Services Director	57,815	59,602	61,445	63,345
Indigent Defense Administrator	97,375			

*Additional annual stipend of \$10,000 for Emergency Management

County of Montcalm
Non-bargaining Personnel Classifications
Wages (hourly/annual)
Effective January 1, 2022

Classification	Start	6 months	1 year	2 year	3 year
<i>Site Host - COA</i>	12.14 25,251.20	12.67 26,353.60	13.36 27,788.80	13.87 28,849.60	14.64 30,451.20
<i>Direct Service Aides</i>	12.14 25,251.20	12.67 26,353.60	13.36 27,788.80	13.87 28,849.60	14.64 30,451.20
<i>Meal Program Manager</i>	13.31 27,684.80	14.05 29,224.00	15.06 31,324.80	15.92 33,113.60	16.82 34,985.60
<i>Respite Care Worker</i>	13.50 28,080.00	14.39 29,931.20	14.98 31,158.40	15.63 32,510.40	16.19 33,675.20
<i>Kennel Attendant</i>	13.50 28,080.00	14.26 29,660.80	15.27 31,761.60	16.15 33,592.00	17.07 35,505.60
<i>Account Clerk I</i>	13.70 28,496.00	14.47 30,097.60	15.52 32,281.60	16.40 34,112.00	17.33 36,046.40
<i>ADC Coordinator</i>	13.70 28,496.00	14.47 30,097.60	15.52 32,281.60	16.40 34,112.00	17.33 36,046.40
<i>Senior Center Director-COA</i>	13.70 28,496.00	14.47 30,097.60	15.52 32,281.60	16.40 34,112.00	17.33 36,046.40
<i>Account Clerk II</i>	14.77 30,721.60	15.50 32,240.00	16.27 33,841.60	16.99 35,339.20	17.78 36,982.40
<i>County Veterans Service Officer I</i>	15.86 32,988.80	16.41 34,132.80	16.97 35,297.60	17.58 36,566.40	18.18 37,814.40
<i>Support Services Coordinator</i>	16.50 34,320.00	17.08 35,526.40	17.65 36,712.00	18.28 38,022.40	18.92 39,353.60
<i>Administrative Aide</i>	16.62 34,569.60	17.35 36,088.00	18.12 37,689.60	19.01 39,540.80	19.68 40,934.40
<i>Information Technology Specialist I</i>	16.62 34,569.60	17.35 36,088.00	18.12 37,689.60	19.01 39,540.80	19.68 40,934.40
<i>Case Manager-COA</i>	17.14 35,651.20	17.98 37,398.40	18.70 38,896.00	19.57 40,705.60	20.24 42,099.20
<i>Confidential Administrative Aide</i>	17.48 36,358.40	18.20 37,856.00	19.06 39,644.80	20.02 41,641.60	20.65 42,952.00
<i>Human Resource Specialist</i>	17.48 36,358.40	18.20 37,856.00	19.06 39,644.80	20.02 41,641.60	20.65 42,952.00
<i>Administrative Assistant</i>	18.08 37,606.40	18.82 39,145.60	19.71 40,996.80	20.69 43,035.20	21.36 44,428.80
<i>Billing & Accounts Manager I-EMS</i>	18.32 38,105.60	19.09 39,707.20	19.97 41,537.60	20.96 43,596.80	21.66 45,052.80

County of Montcalm
Non-bargaining Personnel Classifications
Wages (hourly/annual)
Effective January 1, 2022

Classification	Start	6 months	1 year	2 year	3 year
<i>Office Specialist</i>	18.32 33,862.40	19.09 35,276.80	19.98 36,899.20	20.96 38,729.60	21.65 39,998.40
<i>Field Operations Coordinator</i>	18.36 38,188.80	19.13 39,790.40	19.81 41,204.80	20.47 42,577.60	21.04 43,763.20
<i>Deputies of Elected Officials</i>	19.40 40,352.00	20.20 42,016.00	20.98 43,638.40	21.85 45,448.00	22.70 47,216.00
<i>Finance Clerk</i>	19.40 40,352.00	20.20 42,016.00	20.98 43,638.40	21.85 45,448.00	22.70 47,216.00
<i>County Veterans Service Officer II</i>	19.92 41,433.60	20.74 43,139.20	21.55 44,824.00	22.40 46,592.00	23.32 48,505.60
<i>Direct Services Coordinator</i>	19.93 41,454.40	20.70 43,056.00	21.50 44,720.00	22.32 46,425.60	23.16 48,172.80
<i>Information Technology Specialist II</i>	19.93 41,454.40	20.70 43,056.00	21.50 44,720.00	22.32 46,425.60	23.16 48,172.80
<i>Billings & Accounts Manager II-EMS</i>	20.46 42,556.80	21.29 44,283.20	22.31 46,404.80	23.41 48,692.80	24.17 50,273.60
<i>Deputy Building Official</i>	20.72 43,097.60	21.57 44,865.60	22.41 46,612.80	23.32 48,505.60	24.25 50,440.00
<i>Deputy Equalization Director</i>	20.72 43,097.60	21.57 44,865.60	22.41 46,612.80	23.32 48,505.60	24.25 50,440.00
<i>Personnel Officer</i>	21.32 44,345.60	22.22 46,217.60	23.14 48,131.20	24.12 50,169.60	25.10 52,208.00
<i>Deputy Comm on Aging Director</i>	21.32 44,345.60	22.22 46,217.60	23.14 48,131.20	24.12 50,169.60	25.10 52,208.00
<i>Field Services Supervisor</i>	24.52 51,001.60	25.91 53,892.80	27.30 56,784.00	28.41 59,092.80	28.80 59,904.00
<i>CQI Supervisor/Privacy Officer</i>	24.52 51,001.60	25.91 53,892.80	27.30 56,784.00	28.41 59,092.80	28.80 59,904.00
<i>Education/Orientation Supervisor</i>	24.52 51,001.60	25.91 53,892.80	27.30 56,784.00	28.41 59,092.80	28.80 59,904.00
<i>Accountant</i>	26.29 54,683.20	27.33 56,846.40	28.45 59,176.00	29.58 61,526.40	30.77 64,001.60
<i>Deputy Director-EMS</i>	30.16 62,732.80	31.27 65,041.60	32.47 67,537.60	33.65 69,992.00	34.25 71,240.00
<i>Chief Financial Officer</i>	32.01 66,580.80	33.28 69,222.40	34.50 71,760.00	36.00 74,880.00	37.45 77,896.00

County of Montcalm
Non-bargaining Personnel Classifications
Wages (hourly/annual)
Effective January 1, 2022

Classification	Start
<i>Undersheriff</i>	72,817
<i>Jail Administrator</i>	65,255
<i>Chief Assistant Prosecuting Attorney</i>	77,090
<i>Assistant Prosecuting Attorney II</i>	56,851
<i>Assistant Prosecuting Attorney I</i>	49,565
<i>District Court Administrator/Magistrate</i>	62,057
<i>District Court Attorney Magistrate</i>	70,000
<i>District Court Recorder</i>	42,278
<i>Juvenile Court Administrator</i>	70,807
<i>Probate/Juvenile Register</i>	52,283
<i>Probate Register</i>	49,124
<i>Juvenile Register</i>	47,100
<i>Community Corrections Coordinator</i>	56,585
<i>Marine Officer I</i>	11.00
<i>Marine Officer II</i>	14.50
<i>Marine Officer III</i>	18.00
<i>Court Security</i>	18.00

County of Montcalm
Friend of the Court
Non-bargaining Personnel Classifications - Full Time
Annual Wages
Effective January 1, 2022

<i>Grade</i>	<i>Classification</i>	<i>Employee Steps</i>					
		1	2	3	4	5	6
4	Clerk Typist	12.45	12.92	13.44	13.94	14.43	14.93
5	Account Clerk	13.90	14.44	15.00	15.57	16.12	16.68
6	Data Entry Operator	15.33	15.96	16.58	17.22	17.84	18.41
	Chief Account Clerk						
7	Cashier	16.78	17.49	18.13	18.78	19.47	20.16
8	Enforcement Clerk	18.22	18.95	19.70	20.42	21.15	21.89
	Clerical Services Supervisor						
9	Casework Supervisor	19.70	20.47	21.27	22.06	22.85	23.62
10	Enforcement Officer	21.15	22.01	22.85	23.71	24.56	25.37
11	Caseworker	22.58	23.49	24.36	25.28	26.18	27.10
12	Family Counselor	24.05	24.99	25.98	26.93	27.86	28.87
	Domestic Relations Mediator						
13	Deputy Friend of the Court	25.49	26.52	27.55	28.56	29.57	30.61
14		26.95	28.04	29.10	30.19	31.27	32.34
15		28.41	30.05	30.69	31.79	32.94	34.08
16		29.82	31.03	32.22	33.40	34.61	35.74
17		31.30	32.54	33.80	35.07	36.32	37.55
18		32.74	34.08	35.38	36.68	38.01	39.29
19		34.20	35.55	36.89	38.27	39.66	41.02
20		35.62	37.04	38.49	39.88	41.32	42.75
21		37.10	38.58	40.08	41.55	43.05	44.94
22		38.54	40.09	41.64	43.17	44.73	46.28
23	Friend of the Court	40.00	41.57	43.17	44.77	46.40	47.98
24		41.41	43.08	44.74	46.43	48.06	49.71
4	Psychologist	42.38	43.09	43.83	44.51	45.22	45.91