

***COUNTY OF MONTCALM  
ADOPTED ANNUAL BUDGET  
FISCAL YEAR ENDING  
SEPTEMBER 30, 2023***

**2022 BOARD OF COMMISSIONERS**

Patrick Q. Carr, Chairman  
Adam Petersen, Vice-Chairman  
Jeremy Miller  
Scott Painter  
Michael Beach  
Chris Johnston  
Phil Kohn  
Ron Baker  
Kathy Bresnahan

Brenda A. Taeter, County Controller/Administrator

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## ***Budget Overview***

**STATE OF MICHIGAN**  
**COUNTY OF MONTCALM**  
**RESOLUTION 2022-07**  
**BUDGET RESOLUTION - GENERAL APPROPRIATIONS ACT**

At a meeting of the *Board of Commissioners* of the County of Montcalm, held at the Administration Building in Stanton, Michigan on the 22nd day of August, 2022.

Present: Commissioners Painter, Beach, Johnston, Kohn, Carr, Baker, Bresnahan and Petersen.

Absent: Commissioner Miller.

It was moved by Commissioner Petersen and supported by Commissioner Johnston that the following Resolution be adopted:

*WHEREAS*, the Montcalm County Board of Commissioners ("Board") has examined the fiscal requests for 2023 of the various departments, agencies, offices and activities ("budgetary centers") which by law it must finance or assist in financing; and

*WHEREAS*, the Board has taken into consideration the fact that there are certain required functions of county government or operations which must be budgeted at a serviceable level in order to provide statutory and constitutionally required services and programs; and

*WHEREAS*, the Board has given officials responsible for providing such mandated services the opportunity to determine serviceable levels and the funds to sustain such levels;

*WHEREAS*, the Uniform Budgeting & Accounting Act ("UBAA"), MCLA 141.21 et seq., requires that the Board enact a general appropriation act designed to meet all County-funded expenditures;

*NOW THEREFORE BE IT FURTHER RESOLVED*, that the County Treasurer is hereby directed to collect 4.3066 mills for the County's general operations, .6500 mills for the maintenance and operation of an Ambulance and Rescue Service, .8818 mills for the purpose of providing funds for local libraries in Montcalm County, .4200 mills for the Commission on Aging for Senior Citizen Services, .1959 mills for the purpose of funding Montcalm MSU Extension/4-H Program and Montcalm Conservation District, .9799 mills for the purpose of funding County Law Enforcement, and .2459 mills for the funding of Veterans' Services, for a total of 7.6801 mills levied for all county operations.

*BE IT FURTHER RESOLVED*, that the amounts indicated in the attached "Budget by Department" are hereby appropriated from the General Fund and other funds of Montcalm County according to the activities and/or statutory requirements of the budgetary center and the provision of this Act.

*BE IT FURTHER RESOLVED*, that Montcalm County will reimburse mileage in accordance with the County of Montcalm Expenditure Procedures/Policy at the Internal Revenue Service rate per mile.

*BE IT FURTHER RESOLVED*, that the fee charged by Montcalm County for boarding of inmates from other jurisdictions will be determined by the Sheriff and the County Controller/Administrator.

**BE IT FURTHER RESOLVED**, that the revenues received by the County under Public Acts 106 and 107, 1985, (Convention Facility Tax revenue) shall not be used to reduce the County's 2022/2023 operating millage as defined by Public Act 2, 1986. In accordance with Public Act 2, 1986, 50% of the actual Convention Facility Tax revenue not used to reduce the County's operating tax rate shall be appropriated to the Substance Abuse Coordinating Agency for use in substance abuse programs in Montcalm County, with the remaining revenues to be deposited in the County's General Fund.

**BE IT FURTHER RESOLVED**, that it is understood that revenues and expenditures may vary from those which are currently contemplated and may be changed from time to time by the Board of Commissioners during the 2023 fiscal year, as deemed necessary. Consequently, there may be a need to increase or decrease various portions of the budget and/or reduce the workforce due to unforeseen financial changes; therefore, the Board of Commissioners reserves the right to change the Staffing Control Summary at any time. The County Elected Officials and County Department Heads shall abide by whatever changes are made by the Board of Commissioners, if any, relative to the approved positions and the number of employees stated in the Staffing Control Summary.

**BE IT FURTHER RESOLVED**, that authorization to hire an additional employee, or reclassify an existing employee, that has not been budgeted in the 2023 Staffing Control Summary during the 2023 fiscal year shall be subject to approval by the Committee of the Whole.

**BE IT FURTHER RESOLVED**, that positions on the Staffing Control Summary which are supported by some grant, cost sharing, reimbursement, or some other source of outside funding are only approved contingent upon the County receiving the budgeted revenues. Upon notification that budgeted funding of a position shall not be received the Elected Official or Department Head shall immediately notify the County Controller/Administrator and the Committee of the Whole, and that position shall be immediately removed from the Staffing Control Summary if funding is exhausted.

**BE IT FURTHER RESOLVED**, maintenance agreements are essential to a variety of building and operating equipment. County Elected Officials and County Department Heads are authorized to renew existing maintenance agreements upon the approval of the County Controller/Administrator.

**BE IT FURTHER RESOLVED**, that the following regulations shall apply to these appropriations, and budgetary centers shall be deemed to have agreed to these restrictions and obligations by accepting funds pursuant to this Act or otherwise incurring expenditures in exception of County funding:

1. All terms in this Act shall have the meaning assigned to them in the UBAA. The term "budgetary center" includes all courts receiving funds through this Act.
2. All budgetary centers receiving funds herein shall abide by the UBAA and the Uniform Chart of Accounts referenced therein. Each administrative officer in charge of a budgetary center shall promptly provide the budget officer with all information, which the fiscal officer considers necessary and essential to the preparation of a County budget for the ensuing fiscal period.
3. The amounts appropriated herein shall be paid from the County Treasury at the time and in the manner provided by law and other applicable policies or resolutions of the Board, whether enacted to date or subsequently adopted.

4. Expenditures and revenues shall be recorded and reported in the manner provided by law. Fees and other money received by budgetary centers should be forwarded promptly to the County Treasurer and credited to the appropriate County Fund, except as otherwise provided by this Act or by any other act of the Board.
5. Except as otherwise provided by law, each budgetary center shall limit expenditures within the appropriations authorized herein and shall not attempt to expend funds at a rate which will eventually result in a deficit within the budgetary center without the approval of the Board. Further, all expenditures of the County funds and other funds under the control of any budgetary center, except as otherwise provided by law, shall be expended only for purposes attached to the accounts and within the various policies of the Board of Commissioners, including, but not limited to, travel policy, purchasing policy, vehicle-use policy, applicable collective bargaining agreements, applicable personnel policies, and the "County of Montcalm Expenditure Procedures/Policy", the latter being attached hereto and specifically approved by the Board herein. The County of Montcalm shall only be responsible for the payment of purchases made in accordance with the provisions of MCLA 46.13B and the UBAA.
  - 5a. All Court budgetary centers' (Circuit Court, Circuit Court Probation, District Court, District Court Probation, Probate Court, and Juvenile Probation) budgets will be administered in accordance with Supreme Court Administrative Order 1998-5.
  - 5b. In the event that State of Michigan fails to provide certain revenue transfer payments as required by state law and/or contractual agreements between the State of Michigan and Montcalm County, the specific programs funded by such state revenue transfer payments shall bear the full impact of such revenue reduction. In the event that the State of Michigan defaults or otherwise fails to provide general, unrestricted revenue transfer payments, the Board shall allocate said revenue reduction in its legislative judgment.

**THE MONTCALM COUNTY BOARD OF COMMISSIONERS CANNOT, AND WILL NOT, ABSORB THE PROGRAM COSTS CREATED BY REVENUE TRANSFER PAYMENT DEFAULTS BY THE STATE OF MICHIGAN.**

6. If a budgetary center desires an additional appropriation or transfer between accounts it shall forward a detailed request to the Board describing the proposed budgetary amendment or transfer and the reasons for the action. The County Controller's Office is given authority to make line item transfers within budgetary centers except to increase conference travel line items and to increase capital expenditure line items. Line item transfers affecting the budget of a wage line item require the approval of the Board of Commissioners.
7. Except as otherwise provided by law, the number of positions noted for certain budgetary centers in their salary account appropriations shall be the maximum staffing level authorized to be drawn from such accounts. No budgetary center shall maintain more employees on the payroll than the maximum specified for the appropriate account.
8. This Act shall become effective October 1, 2022. This Act may be amended by the Board at any time and any appropriation made hereunder may be increased or decreased in the Board's discretion.
9. This Act and attachments as incorporated by reference herein and all amendments hereto shall constitute the 2023 General Appropriations Act for Montcalm County for all purposes and the law.

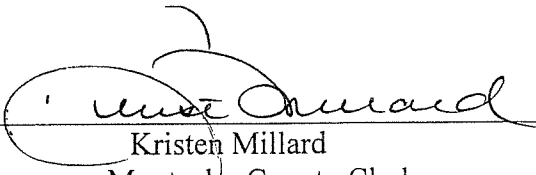
Yeas: Commissioners Painter, Beach, Johnston, Kohn, Carr, Baker, Bresnahan and Petersen.

Nays: None

Absent: Commissioner Miller.

**RESOLUTION ADOPTED**

DATE: 22nd day of August 2022



Kristen Millard  
Montcalm County Clerk

## **County of Montcalm Expenditure Procedures/Policy**

### **Summarized Process for Departmental Spending**

- Verify availability of funds in appropriate line item.
- Procure purchase order from Controller's Office as needed.
- Implement the quote/bidding process, if necessary.
- Authorize and code voucher/invoice to appropriate line item.
- Process voucher/invoice in BS&A for payment.

### **Equipment & Vehicle Purchases**

Equipment and vehicle purchases of \$5,000 or more require a purchase order issued by the Controller's Office. Items with a unit cost between \$5,000 and \$15,000 may be purchased after obtaining three (3) price quotes. All price quotes must be submitted with the purchase order request. Items costing over \$15,000 will require competitive bids based on specifications developed by the Department Head. The Department shall be responsible for requesting bids from vendors; however, the bids must be received, via mail or hand delivery, by the Controller's Office prior to opening. Bids shall be approved by the County Controller/Administrator, upon verification of available funds. This procedure shall be followed for purchases made from any fund, line items 974.000 through 981.000.

### **Asset Capitalization**

It shall be the policy of the County that all purchases in excess of \$5,000 (per unit) for building, equipment, and vehicle expenditures (utilizing line items 974.000-981.000) shall be considered a capital asset of the County and may have a purchase order issued by the Controller's Office prior to making the purchase.

### **Request for Proposal (RFP) - Services**

Any vendor receiving in excess of \$25,000 for services on an annual basis shall be evaluated, on or about a three (3) year schedule, by the Controller's Office and the Department Head. If it is mutually determined that an RFP is necessary, then it is up to the Department Head to follow through with the bidding process as previously set forward.

### **Advanced Payment of Bills Prior to Warrant Approval**

The Controller's Office is authorized to issue a check prior to the board audit for the payment of such bills and invoices with a due date prior to the next meeting of the Board, whether it be a Board of Commissioners meeting or Committee of the Whole meeting. Those bills and invoices may include, but are not limited to: phone bills, fuel bills, utility bills, postage invoices, credit card bills, maintenance contract invoices, and employee benefit billings.



## **Warrant Procedures**

- a. ***All bids and claims*** - must be entered by the department via the BS&A Financials Software utilizing the appropriate line-item number and approved by the Department Head or their designated staff member. Sufficient funds must be in the line item budget to cover cost of purchases charged, or have prior approval of the Board of Commissioners.
- b. ***Vendor Bills*** - are paid on an itemized invoice only. The Board will disallow claims submitted on a statement of account. This is to permit the Board to ascertain that a charge is for county use. This invoice must contain a description of supplies, service, materials or equipment charged, as well as the cost.
- c. ***Personal Expense Reimbursement*** - must be submitted on a County Travel Expense Voucher. A receipt must be attached to the voucher to support all reimbursement claims for meals, lodging and public transportation.

**Meals** - the County will reimburse for meal expenses for employees who must be outside of Montcalm County because of county business.

**Mileage** - the County will reimburse employees who drive their personal vehicle for county business. Normal travel between the employee's home and place of work is not a permitted expense. Therefore, all mileage claimed must describe the point of departure and the employee's destination, as well as the exact mileage between these two points. Claims for mileage reimbursement shall show travel originating from the employee's official work station, (in most cases this would be Stanton) to the travel destination. Travel must terminate back at the employee's official work station. This rule does not mean that an employee must always drive to their work station prior to beginning county travel, nor does this mean that employees must always return to their work station after finishing county travel. However, mileage reimbursement shall only be made from the work station to travel destination, and return to the work station. The only exception to this rule would be if the employee's home is closer in proximity to the desired destination and they are starting their workday at the destination. Then travel may be calculated from the employee's home.

**Exception:** Salaried (not hourly) employees who must report to their work station at a time other than normal working hours, (i.e. meetings, maintenance issues) may request reimbursement for travel from home to the work station and return home. Hourly employees do not receive travel for overtime work because they must receive compensatory time off or be paid at the time and one-half wages for any work over forty (40) hours per week.

**Conference Travel** – (866.000, 866.001, & 866.002 are defined as)

Expenses related to county personnel attending a pre-arranged conference, seminar, workshop, etc. relating to and benefiting both the employee and the County as a whole. Expenses budgeted for conference travel should include any or all of the following (as appropriate): lodging, meals, mileage and airfare.

Funds will not be expended for travel outside the state of Michigan unless prior approval for such travel is granted by the Board of Commissioners.

Requests for conference travel funds to be included in a departmental budget must be made annually during the budget hearings. Approved conference travel will be listed by department in the budget. Conferences attended by employees that do not have the prior funding authorization will be at the employees own expense.

County personnel may obtain advance funds to attend conferences. Requests for advances must be made no later than one (1) week prior to the date of the conference. Upon returning from a conference, an expense voucher must be prepared and submitted to the Board of Commissioners at their next scheduled meeting with receipts attached detailing actual expenses plus any expenses incurred in addition to the advance payment.

Payment cannot be made for conference travel expense that would exceed the authorized line item total without prior committee and Board approval and the transfer of appropriate funds. Conference travel expenses cannot be charged to other departmental line items.

#### **Expenditure Account Coding**

Department heads will process invoices for payment utilizing the BS&A Financial Software. The department head's electronic approval within the BS&A system will signify their approval to pay the bill/invoice, serve as proper receipt of the items by the department, and confirm adequate funds available to pay the invoice. Line items shall be used as detailed below:

<b><u>Line Item</u></b>	<b><u>Description</u></b>
752.000	Supplies used in the office environment, other than supplies related to computer operations.
754.000	Supplies relating to the operation of the computer.
759.000	Gas, oil, fluids, and oil changes for county owned vehicles.
760.000	Medical supplies used in the treatment of clients/patients.
762.000	Supplies other than office, computer, or janitorial.
767.001	Employees required to have uniforms provided under a collective bargaining agreement.
791.000	Membership dues for inclusion in professional organizations. Subscriptions to periodicals. Publications relating to county business.
801.000	Consultant costs other than legal consultants.
801.001	Legal consultants.
808.002	Licensure costs when required by collective bargaining agreement.
809.000	Ongoing equipment service or maintenance contracts as approved by the Montcalm County Board of Commissioners.
810.000	Janitorial services

816.000	Services contracted to an outside vendor/company.
819.000	Collections relating to payment for services.
823.000	Ongoing software maintenance and license contracts as approved by the Montcalm County Board of Commissioners.
826.000	Professional dry cleaning of employee uniforms as required by collective bargaining agreements or approved by the Montcalm County Board of Commissioners.
835.000	Health services for county employees and jail inmates requiring the county to pay for the services.
850.000	Land line telephone costs. Regular telephone bills include invoices from the county telephone system.
850.001	Cellular phone contract costs.
850.002	Pager contract costs.
851.000	Postage and post office box rental.
861.000	Mileage reimbursement for travel for county business purposes. Includes mileage to and from the work location.
861.001	Meals and lodging associated with county business travel, not related to conferences, seminars, or training.
861.002	Other expenses associated with county business travel, i.e. airfare, bridge tolls, road tolls, parking fees.
866.000	Mileage for travel related to conferences, seminars, or other training sessions.
866.001	Meals and lodging for travel related to conferences, seminars, or other training sessions.
866.002	Costs for travel related to conferences, seminars, or other training sessions, except for mileage, meals, and lodging, i.e. airfare, bridge tolls, road tolls, parking fees.
900.000	Professional printing of materials, including forms, envelopes, etc.
902.000	Advertising in the county newspapers.
920.000	Utilities – Electric.
921.000	Utilities - Gas.
917.000	Utilities – Water and Sewer.
930.000	Building repair.
931.000	Equipment repair.
931.010	Equipment maintenance.
932.000	Vehicle repair, routine maintenance as well as non-accident repairs.
932.001	Vehicle repair, accident related with insurance claim to follow.
934.000	Office equipment repair.
939.000	Grounds maintenance.
940.000	Rent of vaults in the county retention building. Other non-equipment rentals as approved by the Montcalm County Board of Commissioners.
940.001	Building rent
956.000	Employee training including conference or seminar registration fees and other employee training items.
956.001	Employee training – equipment purchases.
956.003	Employee training that involves the payment of a consultant.

965.000	Claims and judgements.
975.001	Improvements to buildings that extend the useful life of those buildings.
980.000	Capital equipment other than office equipment, computer equipment, or vehicles.
980.001	Equipment used in the office environment other than computer equipment. Includes furniture and fixtures.
980.002	All computer hardware, software, add-ons, accessories, peripherals, wiring, etc.
981.000	County owned vehicles and items needed to place those vehicles in service.
981.001	Equipment installed in vehicles.

Note: The County Controller's Office will have the final decision on expenditure account coding.

### **One-Time Revenue Spending**

It shall be the policy of the County that any/all revenue deemed to be received on a "One-Time basis" shall not be utilized in a manner in which to fund operating expenses that will have perpetual costs/consequences for years to come.

### **Deficit Spending in Line Items**

Department heads may transfer funds from one line item to another without Board approval, with the following exceptions and after approval by the County Controller/Administrator:

- A. Transfers to or from a personnel line item requires the approval of the Board of Commissioners.
- B. Transfers to a Capital Outlay line item (974.000 to 981.000) greater than \$5,000.00 in amount require the approval of the Board of Commissioners.

Under no circumstance may a department head over-spend the budget allocations, whether by account or activity. Approval of line item transfers by the County Controller/Administrator does not constitute approval to increase the overall budget allocation. As soon as a department head realizes that spending will exceed a budget allocation, a request for a budget supplement should be prepared for the Board of Commissioners, stating the amount and the reason for the overrun.

**County of Montcalm**  
**2023 Projected Fund Balances**

		Audited Beginning Fund Balance	Budgeted Revenues/ Transfers in	Budgeted Expenses/ Transfers out	Net Change in Fund Balance	Projected Ending Fund Balance
<b>General Fund</b>						
101	General Fund	\$ 15,947,538	\$ 14,980,194	\$ (15,215,196)	\$ (235,002)	\$ 15,712,536 #
208	Parks and Recreation	16,288	26,000	(23,512)	2,488	18,776
292	Child Care	205,120	731,000	(729,949)	1,051	206,171
<b>Special Revenue Funds</b>						
211	Law Enforcement Millage	970,926	2,153,577	(1,953,702)	199,875	1,170,801
213	Victim Support Team	3,336	1,740	(1,740)	-	3,336
214	Law Enforcement Trust	23,598	-	-	-	23,598
215	Friend of the Court	156,960	933,030	(932,765)	265	157,225
228	Solid Waste Planning	419,268	260,000	(308,515)	(48,515)	370,753 #
235	Homeland Security Grant	53,976	-	-	-	53,976
237	Leadership Montcalm	13,314	-	-	-	13,314
243	Brownfield Redevelopment Authority	-	-	-	-	-
245	Montcalm Conservation District	18	144,403	(144,403)	-	18
254	MSU Cooperative Extension	102,224	288,305	(278,020)	10,285	112,509
255	Principal Residence Exemption Audits	34,709	22,500	(20,230)	2,270	36,979
256	ROD Automation	183,180	-	-	-	183,180
257	Drug Court	21,017	3,000	(13,000)	(10,000)	11,017 #
260	Indigent Defense	-	1,152,556	(1,152,556)	-	-
263	Concealed Pistol Licensing	119,855	36,000	(65,193)	(29,193)	90,662 #
264	Local Correction Officer Training	21,640	10,000	(13,100)	(3,100)	18,540 #
265	Drug Law Enforcement	8,021	-	-	-	8,021
266	Law Enforcement	474	-	-	-	474
269	Law Library	26,804	6,500	(6,500)	-	26,804
271	County Library	122,931	1,943,000	(1,943,000)	-	122,931
272	Animal Shelter Donation	56,217	-	-	-	56,217
274	CDBG Housing Grant	4,576	8,180	(8,000)	180	4,756
275	Commission on Aging	580,785	1,431,745	(1,454,306)	(22,561)	558,224 #
296	Social Welfare	1,016	-	-	-	1,016
298	Veterans' Services	374,940	606,134	(546,248)	59,886	434,826
<b>Debt Service Funds</b>						
369	Building Authority Debt Service	7,288	915,810	(915,810)	-	7,288
<b>Capital Projects Funds</b>						
401	Building Improvement & Construction	81,055	250,000	(250,000)	-	81,055
402	Equipment Purchase and Replacement	9,465	93,000	(93,000)	-	9,465
403	Public Improvement	66,892	3,740	-	3,740	70,632
408	Park Capital Improvements	95,773	-	(10,000)	(10,000)	85,773 #
466	Jail Improvement	9,790	-	(4,000)	(4,000)	5,790 #
<b>Enterprise Funds</b>						
505	Ambulance*	7,518,245	6,038,970	(6,779,975)	(741,005)	6,777,240 #
516	Delinquent Tax Revolving	8,490,515	805,395	(283,500)	521,895	9,012,410
549	Building Official	906,059	570,600	(567,177)	3,423	909,482
567	Sidney Sewer	4,771,869	445,822	(445,822)	-	4,771,869
595	Inmate Commissary	253,594	65,000	(81,670)	(16,670)	236,924 #
<b>Internal Service Funds</b>						
664	Office Equipment Pool	12,243	60,000	(60,000)	-	12,243
675	Fuel Station	229,763	1,268,495	(1,215,658)	52,837	282,600
677	Retiree Health Insurance	190,940	20,042	(15,058)	4,984	195,924
733	Pension	73,749	859,618	(859,618)	-	73,749
<b>Drain Funds</b>						
801	Regular Drain	689,344	-	-	-	689,344
802	Drain Special Assessment	112,018	-	-	-	112,018
804	Drain Maintenance	357,694	310,143	(310,143)	-	357,694
841	Lake Level	1,546	254,970	(254,970)	-	1,546
842	Lake Level Special Assessment	359,431	-	-	-	359,431
843	Lake Improvement	639,060	422,125	(422,125)	-	639,060
851	Drain Debt Service	156	-	-	-	156
		<u>\$ 44,345,220</u>	<u>\$ 37,121,594</u>	<u>\$ (37,378,461)</u>	<u>\$ (256,867)</u>	<u>\$ 44,088,353</u>

\*excluding the net pension liability and related deferred inflows/outflows as these represent long-term balances that do not require the use of current budgetary resources.

# fund balance intentionally budgeted in order to balance the budget.

## ***Budgetary Details***

# County of Montcalm 2023 Proposed Revenues by Fund

FUND	2018-19 ACTIVITY	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/2022	2022-23 DEPT REQUEST BUDGET	2022-23 CONTROLLER BUDGET	2022-23 FINANCE BUDGET
GENERAL FUND	15,072,710.20	15,452,070.91	16,755,356.94	17,790,316.00	2,757,581.22	15,268,594.00	15,280,194.00	15,472,536.00
PARKS AND RECREATION FUND	12,869.71	13,580.98	35,831.78	20,500.00	6,962.50	26,000.00	26,000.00	26,000.00
LAW ENFORCEMENT FUND	-	-	1,958,805.44	2,075,456.00	1,959,655.94	2,153,577.00	2,153,577.00	2,153,577.00
VICTIMS SUPPORT TEAM TRUST FUND	1,526.57	3,580.11	0.28	1,740.00	1,650.00	1,740.00	1,740.00	1,740.00
FRIEND OF THE COURT FUND	898,926.22	860,167.60	859,885.36	909,150.00	420,535.54	934,930.00	923,930.00	933,030.00
SOLID WASTE FUND	238,590.60	257,062.64	253,371.11	271,000.00	62,582.12	310,000.00	310,000.00	310,000.00
MONTCALM CONSERVATION DISTRICT FUND	119,132.67	126,236.62	130,759.03	136,333.00	-	144,403.00	144,403.00	144,403.00
MSU COOPERATIVE EXTENSION FUND	241,704.53	251,689.26	261,129.77	272,666.00	(401.90)	273,121.00	288,305.00	288,305.00
PREA FUND	41,457.89	6,664.07	17,371.40	23,500.00	12,085.19	22,500.00	22,500.00	22,500.00
DRUG COURT FUND	26,366.57	1,593.62	31,947.91	7,800.00	1,904.10	13,000.00	13,000.00	13,000.00
INDIGENT DEFENSE FUND	572,888.37	715,287.22	903,352.41	941,896.00	451,363.33	1,163,043.00	1,040,655.00	1,152,556.00
CONCEALED PISTOL LICENSING FUND	34,044.83	43,292.32	51,976.53	42,000.00	17,372.00	36,000.00	50,193.00	65,193.00
LOCAL CORRECTION OFFICER TRAINING FUND	16,847.83	8,586.22	5,788.41	13,100.00	3,515.50	13,100.00	13,100.00	13,100.00
LAW LIBRARY FUND	6,612.75	6,564.75	6,501.45	6,500.00	-	6,500.00	6,500.00	6,500.00
LOW LIBRARY FUND	905,101.00	946,413.98	1,642,343.81	1,830,360.00	1,722,914.36	1,943,000.00	1,943,000.00	1,943,000.00
DOBGS HOUSING GRANT FUND	48,237.99	7,140.22	182.09	8,180.00	42,290.00	8,180.00	8,180.00	8,180.00
COMMISSION ON AGING FUND	1,410,565.73	1,477,096.68	1,359,085.45	1,440,229.00	1,010,810.26	1,452,284.00	1,447,152.00	1,454,306.00
CHILD CARE FUND-PROBATE	1,053,093.12	548,357.70	551,150.20	746,000.00	328,975.18	746,000.00	731,000.00	731,000.00
VETERANS' SERVICES FUND	-	-	597,190.93	594,339.00	520,699.37	606,134.00	606,134.00	606,134.00
BUILDING AUTHORITY DEBT SERVICE FUND	906,155.00	909,065.00	904,755.00	913,655.00	-	915,810.00	915,810.00	915,810.00
BUILDING IMPROVE & CONSTRUCTION FUND	250,705.22	150,697.45	104,259.90	250,000.00	125,000.00	250,000.00	250,000.00	250,000.00
EQUIPMENT PURCHASE AND REPLACEMENT FUND	108,891.52	110,031.61	144,230.00	185,434.00	143,206.49	93,000.00	93,000.00	93,000.00
PUBLIC IMPROVEMENT FUND	4,166.58	3,935.47	3,744.29	3,740.00	-	3,740.00	3,740.00	3,740.00
PARK CAPITAL IMPROVEMENT FUND	1,236.65	464.28	36,508.69	42,000.00	-	10,000.00	10,000.00	10,000.00
JAIL IMPROVEMENT FUND	73.25	31.55	0.65	4,000.00	-	4,000.00	4,000.00	4,000.00
EMERGENCY SERVICES FUND	5,138,815.73	5,587,465.69	5,699,695.61	5,578,800.00	2,320,176.37	6,737,778.00	6,791,459.00	6,779,975.00
DELINQUENT TAX COLLECTION FUND	953,907.12	1,600,673.68	1,187,562.19	843,690.00	601,142.92	805,395.00	805,395.00	805,395.00
BUILDING OFFICIAL FUND	600,067.07	678,345.61	710,376.79	550,000.00	347,939.61	550,600.00	570,600.00	570,600.00
SIDNEY SEWER PROJECT FUND	365,518.90	283,440.20	397,564.59	449,243.00	86,410.72	-	445,822.00	445,822.00
INMATE COMMISSARY FUND	66,366.72	71,120.71	64,633.00	82,000.00	35,748.50	81,810.00	81,810.00	81,810.00
CENTRAL SERVICES & PURCHASING FUND	60,061.04	53,864.51	60,000.88	60,000.00	30,000.00	60,000.00	60,000.00	60,000.00
FUEL STATION FUND	247,999.66	252,765.88	403,604.64	585,000.00	329,203.68	1,268,495.00	1,268,495.00	1,268,495.00
RETIREE HEALTH INSURANCE FUND	70,167.18	56,876.90	35,523.54	22,648.00	18,454.16	20,042.00	20,042.00	20,042.00
PENSION TRUST FUND	741,368.53	739,652.66	789,840.21	862,594.00	348,670.42	867,806.00	867,806.00	859,618.00
DRAIN MAINTENANCE FUND	171.36	381,065.83	251,109.35	174,000.00	6,963.55	-	310,143.00	310,143.00
LAKE LEVEL FUND	1,015,084.94	497,700.35	74.13	-	-	-	254,970.00	254,970.00
LAKE IMPROVEMENT FUND	-	677,280.41	-	-	65,923.12	-	422,125.00	422,125.00
TOTAL REVENUE ALL FUNDS:	31,231,373.05	32,779,862.69	36,215,513.76	37,737,869.00	13,779,334.85	36,790,582.00	38,184,780.00	38,500,605.00

# County of Montcalm

## 2023 Proposed Revenues by Department

DEPARTMENT	2018-19 ACTIVITY	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/2022	2022-23 DEPT REQUEST BUDGET	2022-23 CONTROLLER BUDGET	2022-23 FINANCE BUDGET
GENERAL REVENUES	10,678,582.05	11,104,974.68	12,098,867.23	13,737,402.00	744,551.53	11,185,528.00	11,185,528.00	11,377,870.00
COUNTY CLERK	207,499.02	173,388.90	213,346.62	187,950.00	92,842.44	177,750.00	177,750.00	177,750.00
CENTRAL SERVICES	469,560.16	436,268.00	503,605.37	546,930.00	275,163.00	581,714.00	581,714.00	581,714.00
REMONUMENTATION	39,845.60	62,401.20	57,227.80	65,239.00	25,095.60	65,239.00	65,239.00	65,239.00
TREASURER	246,986.75	256,618.66	302,719.04	251,005.00	113,919.98	234,805.00	234,805.00	234,805.00
EQUALIZATION	14,599.35	13,462.99	14,561.55	11,600.00	1,278.00	-	11,600.00	11,600.00
ELECTIONS	380.39	28,253.40	119.69	5,400.00	555.60	-	-	-
CIRCUIT COURT	244,869.81	211,263.81	248,183.40	193,324.00	147,061.99	208,321.00	208,321.00	208,321.00
DISTRICT COURT	764,367.19	617,202.07	582,742.92	548,824.00	214,863.24	548,824.00	548,824.00	548,824.00
PROBATE/JUVENILE COURT	275,009.58	273,020.36	249,051.85	254,511.00	114,392.89	263,086.00	263,086.00	263,086.00
PROSECUTING ATTORNEY	197,653.10	207,626.46	164,153.37	216,379.00	69,352.83	218,684.00	218,684.00	218,684.00
SHERIFF	653,564.50	688,756.85	656,995.00	570,600.00	299,348.13	575,600.00	575,600.00	575,600.00
ROAD PATROL	81,030.10	83,535.38	65,041.00	71,060.00	19,490.00	93,688.00	93,688.00	93,688.00
MI JUSTICE TRAINING	1,424.70	2,044.80	2,249.28	3,000.00	-	3,000.00	3,000.00	3,000.00
MARINE PATROL	24,300.00	24,800.00	27,800.00	24,300.00	-	25,800.00	25,800.00	25,800.00
JAIL	348,199.62	403,478.42	432,091.09	362,500.00	108,257.13	344,000.00	344,000.00	344,000.00
COMMUNITY CORRECTIONS	93,719.24	82,340.15	98,211.57	122,517.00	27,945.03	124,517.00	124,517.00	124,517.00
ANIMAL CONTROL	3,664.43	2,962.50	12,517.91	2,500.00	958.30	2,500.00	2,500.00	2,500.00
MEDICAL EXAMINER	15,596.00	14,702.34	16,589.25	19,275.00	11,452.00	19,538.00	19,538.00	19,538.00
REGISTER OF DEEDS	711,858.61	764,969.94	1,009,283.00	596,000.00	491,053.53	596,000.00	596,000.00	596,000.00
<b>TOTAL GENERAL FUND REVENUE:</b>	<b>15,072,710.20</b>	<b>15,452,070.91</b>	<b>16,755,356.94</b>	<b>17,790,316.00</b>	<b>2,757,581.22</b>	<b>15,268,594.00</b>	<b>15,280,194.00</b>	<b>15,472,536.00</b>



# County of Montcalm

## 2023 General Fund Revenues by Type

TYPE	2018-19 ACTIVITY	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/2022	2022-23 DEPT REQUEST BUDGET	2022-23 CONTROLLER BUDGET	2022-23 FINANCE BUDGET
<b>TAXES</b>								
CURRENT	8,228,879.79	8,584,525.85	8,935,688.80	8,800,000.00	(166,513.93)	9,200,000.00	9,200,000.00	9,200,000.00
DELINQUENT	5,332.63	3,234.95	619.41	4,000.00	1,349.48	4,000.00	4,000.00	4,000.00
MOBILE HOME PARK	4,266.00	3,566.00	3,160.50	3,500.00	2,442.50	3,500.00	3,500.00	3,500.00
OTHER	(3,485.77)	(716.13)	(11,901.48)	16,000.00	2,643.10	16,000.00	16,000.00	16,000.00
PILT	9,707.62	10,843.45	12,409.48	3,000.00	8,063.84	3,000.00	3,000.00	3,000.00
<b>TOTAL TAX REVENUE:</b>	<b>8,244,700.27</b>	<b>8,601,454.12</b>	<b>8,939,976.71</b>	<b>8,826,500.00</b>	<b>(152,015.01)</b>	<b>9,226,500.00</b>	<b>9,226,500.00</b>	<b>9,226,500.00</b>
<b>LICENSES &amp; PERMITS</b>								
MARRIAGE LICENSE	6,080.00	5,330.00	6,945.00	5,000.00	2,060.00	5,000.00	5,000.00	5,000.00
DOG LICENSE	130,832.75	103,880.00	115,720.00	100,000.00	36,690.00	85,000.00	85,000.00	85,000.00
CREMATION PERMIT	15,596.00	14,702.34	16,589.25	19,275.00	11,452.00	19,538.00	19,538.00	19,538.00
<b>TOTAL LICENSES &amp; PERMITS REVENUE:</b>	<b>152,508.75</b>	<b>123,912.34</b>	<b>139,254.25</b>	<b>124,275.00</b>	<b>50,202.00</b>	<b>109,538.00</b>	<b>109,538.00</b>	<b>109,538.00</b>
<b>INTERGOVERNMENTAL</b>								
BVP/LPT/OHSP GRANTS	3,563.00	16,355.00	1,322.42	-	-	-	-	-
CASEFLOW ASSIST	8,165.04	6,927.93	6,431.42	10,000.00	-	10,000.00	10,000.00	10,000.00
CMET	13,596.00	-	-	-	-	-	-	-
COMM CORR GRANT	91,090.74	73,117.15	80,501.97	97,517.00	15,720.98	99,517.00	99,517.00	99,517.00
CONV & TOURISM TAX	200,238.20	202,306.00	206,304.45	194,140.00	41,415.00	192,342.00	192,342.00	192,342.00
COOP REIMB - PA	79,206.90	73,406.44	61,118.20	86,156.00	31,778.68	75,000.00	75,000.00	75,000.00
COURT EQUITY	271,454.00	244,256.00	262,885.00	270,000.00	43,035.00	270,000.00	270,000.00	270,000.00
COVID/CARES ACT GRANTS	-	1,094,222.27	372,484.08	-	17,485.22	-	-	-
ARPA GRANT	-	-	1,143,497.00	2,850,890.00	224,179.07	-	-	-
JUDICIAL SAL STAND	137,172.00	136,722.00	137,172.00	137,172.00	45,727.62	137,169.00	137,169.00	137,169.00
JUVE PROB OFF GRANT	27,317.04	27,317.04	27,317.04	27,317.00	6,829.26	27,317.00	27,317.00	27,317.00
LIQUOR LIC FEE	9,079.40	8,620.15	8,034.95	-	3,059.10	-	-	-
MARINE SAFETY GRANT	21,800.00	22,300.00	25,300.00	21,800.00	-	23,300.00	23,300.00	23,300.00
MI JUSTICE TRAINING	1,424.70	2,044.80	2,249.28	3,000.00	-	3,000.00	3,000.00	3,000.00
PROBATE JUDGE SAL	112,975.35	116,172.77	119,945.54	102,870.00	56,708.50	119,945.00	119,945.00	119,945.00
RDSS GRANT	6,877.71	3,986.70	946.85	7,000.00	585.58	7,000.00	7,000.00	7,000.00
PA416 GRANT	81,030.10	83,535.38	65,041.00	71,060.00	19,490.00	93,688.00	93,688.00	93,688.00
REC MARIJUANA TAX	-	28,001.32	-	169,000.00	-	-	-	-
RSAT GRANT	75,066.00	96,193.00	150,000.00	150,000.00	-	150,000.00	150,000.00	150,000.00
STATE REMON	25,545.60	62,401.20	57,227.80	62,739.00	25,095.60	62,739.00	62,739.00	62,739.00
STATE REV SHARING	1,282,234.68	995,095.00	1,299,187.36	1,325,051.00	575,330.47	1,325,051.00	1,325,051.00	1,325,051.00
TITLE IV-E - PA	51,621.62	49,391.76	36,685.49	50,000.00	24,740.16	50,000.00	50,000.00	50,000.00
VICTIM RIGHTS ACT	55,560.09	61,315.04	43,717.71	68,023.00	-	72,684.00	72,684.00	72,684.00
<b>TOTAL INTERGOVERNMENTAL REVENUE:</b>	<b>2,555,018.17</b>	<b>3,403,686.95</b>	<b>4,107,369.56</b>	<b>5,703,735.00</b>	<b>1,131,180.24</b>	<b>2,718,752.00</b>	<b>2,718,752.00</b>	<b>2,718,752.00</b>

# County of Montcalm

## 2023 General Fund Revenues by Type

TYPE	2018-19 ACTIVITY	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/2022	2022-23 DEPT REQUEST BUDGET	2022-23 CONTROLLER BUDGET	2022-23 FINANCE BUDGET
<b>CHARGES FOR SERVICES</b>								
ANIMAL SHELTER	3,664.43	2,962.50	12,517.91	2,500.00	958.30	2,500.00	2,500.00	2,500.00
CARE OF PRISONERS	273,133.62	307,285.42	282,091.09	212,500.00	108,257.13	194,000.00	194,000.00	194,000.00
CENTRAL SERVICES	469,560.16	436,268.00	503,605.37	546,930.00	275,163.00	581,714.00	581,714.00	581,714.00
CIRCUIT COURT	141,160.11	118,007.11	112,915.04	108,100.00	85,250.67	129,100.00	129,100.00	129,100.00
CLERK	201,419.02	168,058.90	206,401.62	182,950.00	90,782.44	172,750.00	172,750.00	172,750.00
DISTRICT COURT	494,438.73	366,096.12	361,563.43	354,500.00	128,827.68	354,500.00	354,500.00	354,500.00
EQUALIZATION	14,599.35	13,462.99	14,561.55	11,600.00	1,278.00	11,600.00	11,600.00	11,600.00
OTHER	2,482.00	1,964.00	1,858.00	1,500.00	1,361.00	1,500.00	1,500.00	1,500.00
PROBATE COURT	68,407.30	67,016.23	49,505.99	56,600.00	25,903.53	53,100.00	53,100.00	53,100.00
PROSECUTOR	2,608.00	1,757.25	3,313.75	2,200.00	6,240.63	6,000.00	6,000.00	6,000.00
REGISTER OF DEEDS	711,858.61	764,969.94	1,009,283.00	596,000.00	491,053.53	596,000.00	596,000.00	596,000.00
SHERIFF	634,215.97	669,698.70	606,976.34	570,600.00	297,910.46	575,600.00	575,600.00	575,600.00
COMMUNITY CORR	2,628.50	9,223.00	17,709.60	25,000.00	12,224.05	25,000.00	25,000.00	25,000.00
TREASURER	15,103.42	17,722.37	19,029.08	16,005.00	6,847.00	14,805.00	14,805.00	14,805.00
<b>TOTAL CHARGES FOR SERVICES REVENUE:</b>	<b>3,035,279.22</b>	<b>2,944,492.53</b>	<b>3,201,331.77</b>	<b>2,686,985.00</b>	<b>1,532,057.42</b>	<b>2,706,569.00</b>	<b>2,718,169.00</b>	<b>2,718,169.00</b>
<b>FINES AND FORFEITURES</b>								
FINES - ORDINANCES	200,264.52	175,402.51	144,244.96	130,000.00	63,541.32	130,000.00	130,000.00	130,000.00
<b>TOTAL FINES AND FORFEITURES REVENUE:</b>	<b>200,264.52</b>	<b>175,402.51</b>	<b>144,244.96</b>	<b>130,000.00</b>	<b>63,541.32</b>	<b>130,000.00</b>	<b>130,000.00</b>	<b>130,000.00</b>
<b>INTEREST AND RENTS</b>								
INTEREST REV	117,263.23	49,155.40	3,776.69	100.00	5,861.98	100.00	100.00	100.00
<b>TOTAL INTEREST AND RENTS REVENUE:</b>	<b>117,263.23</b>	<b>49,155.40</b>	<b>3,776.69</b>	<b>100.00</b>	<b>5,861.98</b>	<b>100.00</b>	<b>100.00</b>	<b>100.00</b>
<b>OTHER REVENUE</b>								
INS DIVIDENDS								
OTHER	670,236.60	76,224.03	43,318.10	8,000.00	33,159.16	8,000.00	8,000.00	8,000.00
REIMBURSEMENTS	206,777.44	259,352.61	318,029.34	220,900.00	101,790.23	209,500.00	209,500.00	209,500.00
REMONUMENTATION	14,300.00			2,500.00		2,500.00	2,500.00	2,500.00
SALE OF FIXED ASSETS	200.00	1,010.00	30,425.02	3,000.00	13,028.00	3,000.00	3,000.00	3,000.00
<b>TOTAL OTHER REVENUE:</b>	<b>891,514.04</b>	<b>336,586.64</b>	<b>391,772.46</b>	<b>234,400.00</b>	<b>147,977.39</b>	<b>223,000.00</b>	<b>223,000.00</b>	<b>223,000.00</b>
<b>TRANSFERS</b>								
TRANSF IN/FUND BAL USE	81,700.25	19,686.52	33,935.00	278,461.00	-	346,477.00	346,477.00	346,477.00
<b>TOTAL TRANSFERS REVENUE:</b>	<b>81,700.25</b>	<b>19,686.52</b>	<b>33,935.00</b>	<b>278,461.00</b>	<b>-</b>	<b>346,477.00</b>	<b>346,477.00</b>	<b>346,477.00</b>
<b>TOTAL GENERAL FUND REVENUE:</b>	<b>15,278,248.45</b>	<b>15,654,377.01</b>	<b>16,961,661.40</b>	<b>17,984,456.00</b>	<b>2,778,805.34</b>	<b>15,460,936.00</b>	<b>15,472,536.00</b>	<b>15,472,536.00</b>

# County of Montcalm

## 2023 Proposed Budget

### GENERAL FUND

FUND/DEPARTMENT	2018-19 ACTIVITY	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 THRU 03/31/2022 ACTIVITY	2022-23 DEPT REQUEST BUDGET	2022-23 CONTROLLER BUDGET	2022-23 FINANCE BUDGET
BOARD OF COMMISSIONERS	294,260.28	145,046.64	304,436.37	129,470.00	55,487.95	131,721.00	131,721.00	151,961.00
WITNESS COST	6,446.90	1,202.60	898.34	13,000.00	228.40	7,500.00	7,500.00	7,500.00
COUNTY CONTROLLER	416,746.37	356,995.60	359,851.62	390,386.00	180,457.91	395,640.00	400,625.00	424,998.00
COUNTY CLERK	286,977.31	310,282.47	367,196.01	423,232.00	180,817.99	472,319.00	468,325.00	472,519.00
AUDIT	24,000.00	26,050.00	32,800.00	28,000.00	13,550.00	30,000.00	30,000.00	30,000.00
INFORMATION SYSTEMS	140,014.55	144,819.05	155,414.27	173,000.00	151,935.32	190,000.00	190,000.00	190,000.00
CENTRAL SERVICES & PURCHASING	34,495.11	15,834.03	16,284.97	16,500.00	3,084.95	18,500.00	18,500.00	18,500.00
SURVEY/REMONUMENTATION	90,350.03	74,801.54	60,345.91	65,239.00	53,532.89	62,739.00	62,739.00	62,739.00
INSURANCE AND BONDS	175,389.30	142,195.68	196,222.53	207,000.00	211,768.65	237,000.00	237,000.00	237,000.00
COUNTY TREASURER	307,188.47	319,467.77	324,098.44	341,413.00	153,335.11	357,159.00	345,614.00	348,654.00
EQUALIZATION	241,334.59	236,164.07	251,698.83	267,703.00	97,664.72	253,524.00	250,328.00	251,630.00
ELECTIONS	103,464.52	41,203.22	51,567.83	51,150.00	3,144.27	61,200.00	61,200.00	61,200.00
MAINTENANCE	815,791.69	781,483.79	846,377.98	862,802.00	392,515.32	873,673.00	869,053.00	873,123.00
PROFESSIONAL CONSULTANTS	103,925.60	95,760.86	49,137.25	60,500.00	15,417.50	60,500.00	60,500.00	60,500.00
FACILITY RENTAL	906,155.00	909,065.00	904,755.00	913,655.00	-	915,810.00	915,810.00	915,810.00
CIRCUIT COURT	321,788.53	184,466.54	256,756.08	295,600.00	47,597.07	293,150.00	289,150.00	289,150.00
CIRCUIT COURT PROBATION	2,816.55	3,226.64	3,662.89	3,200.00	1,769.45	3,200.00	3,200.00	3,200.00
DISTRICT COURT	581,910.08	614,002.46	639,356.63	686,966.00	286,874.55	694,567.00	689,419.00	711,202.00
DISTRICT COURT PROBATION	78,327.66	81,908.97	85,876.00	89,952.00	41,842.53	91,184.00	89,411.00	75,949.00
PROBATE/JUVENILE COURT	778,582.98	778,364.04	876,907.52	987,932.00	406,825.49	1,038,411.00	1,021,022.00	1,026,156.00
PROSECUTING ATTORNEY	543,008.08	570,909.85	624,862.73	778,348.00	345,011.24	825,924.00	809,213.00	871,043.00
JURY BOARD	5,996.60	5,331.59	4,163.46	6,000.00	2,647.25	6,200.00	6,200.00	6,200.00
SHERIFF DEPARTMENT	1,341,296.61	1,311,233.94	1,189,766.93	979,012.00	369,016.34	1,209,216.00	831,593.00	836,375.00
CONTRACTED POLICE SERVICE	674,254.99	716,468.34	697,532.36	640,764.00	305,441.66	680,112.00	656,334.00	654,765.00
PA 416 SECONDARY ROAD PATROL	83,895.75	84,000.17	85,746.51	86,170.00	40,997.87	93,371.00	93,081.00	93,074.00
JUSTICE TRAINING	3,984.80	2,313.00	4,810.49	3,000.00	-	3,000.00	3,000.00	3,000.00
COURT SECURITY	-	-	25,444.47	137,246.00	55,877.76	148,416.00	144,100.00	144,727.00
MARINE LAW ENFORCEMENT	29,473.73	31,840.21	39,236.13	47,597.00	335.86	50,788.00	49,815.00	51,642.00
COUNTY JAIL	2,473,305.79	2,499,361.48	2,748,204.34	2,884,794.00	1,287,076.36	3,100,147.00	2,839,000.00	2,840,230.00
COMMUNITY CORRECTIONS	90,515.72	75,408.57	80,457.75	122,517.00	41,235.55	124,517.00	124,517.00	124,517.00
ANIMAL CONTROL	33,508.49	66,214.54	83,686.58	84,934.00	44,774.48	127,009.00	125,586.00	127,062.00
DRAIN COMMISSIONERS	148,696.42	208,400.91	211,642.39	234,464.00	150,858.97	366,121.00	356,922.00	361,895.00
DRAINS AT LARGE/PUBLIC BENEFIT	143,025.51	84,509.80	73,364.24	80,000.00	325,363.46	150,000.00	150,000.00	150,000.00
CONTAGIOUS DISEASE	-	834.61	220.26	1,000.00	-	1,000.00	1,000.00	1,000.00
SUBSTANCE ABUSE	100,119.10	84,830.00	108,430.00	97,070.00	11,045.22	96,171.00	96,171.00	96,171.00
MEDICAL EXAMINER	178,895.89	180,677.44	146,838.10	195,932.00	87,050.14	195,504.00	195,504.00	197,817.00
VETERAN BURIALS	3,600.00	5,700.00	3,150.00	6,000.00	2,700.00	6,000.00	6,000.00	6,000.00

# County of Montcalm

2023 Proposed Budget

GENERAL FUND									
FUND/DEPARTMENT	2018-19 ACTIVITY	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/2022	2022-23 DEPT REQUEST BUDGET	2022-23 CONTROLLER BUDGET	2022-23 FINANCE BUDGET	
PLANNING COMMISSION	610.00	450.00	390.00	15,650.00	115.10	2,250.00	2,250.00	2,250.00	
REGISTER OF DEEDS	207,367.40	219,349.96	222,924.31	327,587.00	123,840.87	299,231.00	293,655.00	297,041.00	
WEST MICHIGAN REGIONAL PLANNING	4,117.23	4,117.23	4,117.23	4,500.00	4,117.23	4,500.00	4,500.00	4,500.00	
ECONOMIC DEVELOPMENT	10,000.00	10,000.00	10,000.00	20,000.00	20,000.00	25,000.00	25,000.00	25,000.00	
CONTINGENCY	-	-	-	51,705.00	-	80,000.00	80,000.00	80,000.00	
CAPITAL OUTLAY	85,103.75	99,192.83	133,500.00	78,295.00	49,287.76	80,000.00	80,000.00	80,000.00	
FOC APPROPRIATION	69,412.37	81,236.73	63,759.37	141,000.00	18,787.39	160,500.00	149,500.00	158,600.00	
HEALTH DEPARTMENT	391,355.00	427,904.04	430,647.00	434,417.00	217,208.52	440,000.00	440,000.00	442,160.00	
BEHAVIORAL HEALTH APPROPRIATION	188,052.96	188,052.96	188,052.96	188,053.00	62,684.32	188,053.00	188,053.00	188,053.00	
RETIREE HEALTH APPROPRIATION	-	10,000.00	14,000.00	10,000.00	5,000.00	10,000.00	10,000.00	10,000.00	
DHHS APPROPRIATION	7,999.87	5,969.41	7,692.41	10,500.00	2,905.56	10,500.00	10,500.00	10,500.00	
CHILD CARE PROBATE APPROPRIATION	450,000.00	402,000.00	435,000.00	615,000.00	300,000.00	615,000.00	600,000.00	600,000.00	
OFFICE EQUIPMENT APPROPRIATION	60,000.00	53,833.37	60,000.00	60,000.00	30,000.00	60,000.00	60,000.00	60,000.00	
PARKS AND REC APPROPRIATION	-	-	10,000.00	-	-	5,000.00	5,000.00	5,000.00	
INDIGENT DEFENSE APPROPRIATION	220,333.00	225,180.00	224,959.17	222,976.00	111,500.00	226,943.00	226,943.00	226,943.00	
BUILDING IMPROVE/CONST APPROPRIATION	250,000.00	150,000.00	50,000.00	250,000.00	125,000.00	250,000.00	250,000.00	250,000.00	
AMERICAN RESCUE PLAN ACT APPROPRIATION	-	-	-	2,850,890.00	190,000.00	-	-	-	
JPB TRUST APPROPRIATION	-	-	-	-	-	-	-	-	
TOTAL GENERAL FUND APPROPRIATIONS:	13,507,894.58	13,067,661.95	13,766,243.66	17,672,121.00	6,627,728.98	15,828,270.00	15,054,554.00	15,292,356.00	

# County of Montcalm

2023 Proposed Budget

## SPECIAL REVENUE FUNDS

### FUND/DEPARTMENT

2018-19 ACTIVITY	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 THRU 03/31/2022 ACTIVITY	2022-23 DEPT REQUEST BUDGET	2022-23 CONTROLLER BUDGET	2022-23 FINANCE BUDGET
12,076.95	9,688.04	35,142.87	20,082.00	5,586.97	23,427.00	23,427.00	23,512.00
-	-	987,879.84	2,071,161.00	823,767.53	1,928,857.00	1,953,702.00	2,028,702.00
1,540.21	816.03	1,978.51	1,740.00	622.72	1,740.00	1,740.00	1,740.00
814,041.30	862,001.84	858,584.84	908,932.00	410,271.35	934,883.00	923,473.00	932,765.00
211,659.62	219,771.21	203,795.38	270,437.00	91,663.30	308,515.00	308,515.00	308,515.00
119,133.54	126,217.77	130,758.58	136,333.00	-	144,403.00	144,403.00	144,403.00
233,909.00	240,927.00	177,463.60	268,454.00	133,857.23	273,121.00	278,020.00	278,020.00
51,786.05	6,450.82	14,528.11	22,330.00	12,788.06	20,230.00	20,230.00	20,230.00
4,433.68	4,685.00	18,659.87	7,000.00	3,197.00	13,000.00	13,000.00	13,000.00
552,871.78	735,303.81	903,352.41	978,708.00	301,777.26	1,163,043.00	1,037,109.00	1,152,556.00
3,619.62	5,701.56	21,650.90	32,504.00	5,258.67	48,854.00	50,193.00	65,193.00
9,843.80	9,902.88	8,699.05	13,100.00	6,076.38	13,100.00	13,100.00	13,100.00
-	1,278.33	5,246.10	6,500.00	-	6,500.00	6,500.00	6,500.00
903,448.51	947,323.58	1,648,239.44	1,830,360.00	3,206.52	1,943,000.00	1,943,000.00	1,943,000.00
-	27,347.52	33,432.00	8,000.00	4,985.00	8,000.00	8,000.00	8,000.00
1,340,229.70	1,324,796.79	1,154,041.66	1,443,929.00	476,801.04	1,452,284.00	1,447,152.00	1,454,306.00
1,038,451.04	546,584.32	544,717.19	745,172.00	227,364.43	732,529.00	729,826.00	729,949.00
-	-	222,251.96	520,992.00	205,503.36	542,593.00	543,092.00	546,248.00
5,297,044.80	5,068,796.50	6,970,422.31	9,235,734.00	2,712,726.82	9,558,079.00	9,444,482.00	9,669,739.00

TOTAL SPECIAL REVENUE FUNDS APPROPRIATIONS:

## DEBT SERVICE FUND

### FUND/DEPARTMENT

2018-19 ACTIVITY	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 THRU 03/31/2022 ACTIVITY	2022-23 DEPT REQUEST BUDGET	2022-23 CONTROLLER BUDGET	2022-23 FINANCE BUDGET
906,155.00	909,065.00	904,755.00	913,655.00	42,077.50	915,810.00	915,810.00	915,810.00
906,155.00	909,065.00	904,755.00	913,655.00	42,077.50	915,810.00	915,810.00	915,810.00

TOTAL DEBT SERVICE FUNDS APPROPRIATIONS:

# County of Montcalm

## 2023 Proposed Budget

### CAPITAL PROJECT FUNDS

FUND/DEPARTMENT	2018-19 ACTIVITY	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/2022	2022-23 DEPT REQUEST BUDGET	2022-23 CONTROLLER BUDGET	2022-23 FINANCE BUDGET
401 BUILDING IMPROVE AND CONSTRUCTION	141,412.25	96,591.58	266,952.49	250,000.00	11,736.03	250,000.00	250,000.00	250,000.00
402 EQUIPMENT PURCHASE AND REPLACEMENT	108,880.75	106,635.31	143,673.87	185,434.00	143,226.49	93,000.00	93,000.00	93,000.00
403 PUBLIC IMPROVEMENT	-	-	-	-	-	-	-	-
408 PARK CAPITAL IMPROVEMENTS	1,800.00	26,330.00	77,356.65	42,000.00	35,539.00	10,000.00	10,000.00	10,000.00
466 JAIL IMPROVEMENT	-	-	-	4,000.00	-	4,000.00	4,000.00	4,000.00
<b>TOTAL CAPITAL PROJECT FUNDS APPROPRIATIONS:</b>	<b>252,093.00</b>	<b>229,556.89</b>	<b>487,983.01</b>	<b>481,434.00</b>	<b>190,501.52</b>	<b>357,000.00</b>	<b>357,000.00</b>	<b>357,000.00</b>

### ENTERPRISE FUNDS

FUND/DEPARTMENT	2018-19 ACTIVITY	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/2022	2022-23 DEPT REQUEST BUDGET	2022-23 CONTROLLER BUDGET	2022-23 FINANCE BUDGET
505 EMERGENCY SERVICES	4,319,773.42	4,568,450.24	4,067,807.17	5,578,084.00	2,425,570.12	6,737,778.00	6,791,459.00	6,779,975.00
516 DELINQUENT TAX COLLECTION	371,280.01	558,118.90	314,373.99	302,200.00	179,552.20	283,500.00	283,500.00	283,500.00
549 BUILDING OFFICIAL	416,507.20	519,904.58	504,587.57	548,817.00	257,355.11	569,704.00	564,385.00	567,177.00
567 SIDNEY SEWER PROJECT	338,017.45	347,713.96	342,035.84	449,243.00	79,309.20	445,822.00	445,822.00	445,822.00
595 INMATE COMMISSARY	37,169.64	31,915.46	53,114.46	81,810.00	9,319.56	81,658.00	81,670.00	81,670.00
<b>TOTAL ENTERPRISE FUNDS APPROPRIATIONS:</b>	<b>5,482,747.72</b>	<b>6,026,103.14</b>	<b>5,281,919.03</b>	<b>6,960,154.00</b>	<b>2,951,106.19</b>	<b>8,118,462.00</b>	<b>8,166,836.00</b>	<b>8,158,144.00</b>

### INTERNAL SERVICE FUNDS

FUND/DEPARTMENT	2018-19 ACTIVITY	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/2022	2022-23 DEPT REQUEST BUDGET	2022-23 CONTROLLER BUDGET	2022-23 FINANCE BUDGET
664 CENTRAL SERVICES & PURCHASING	51,586.53	53,756.65	56,831.12	60,000.00	26,206.39	60,000.00	60,000.00	60,000.00
675 FUEL STATION	-	244,719.55	429,887.00	582,500.00	301,785.06	1,215,658.00	1,215,658.00	1,215,658.00
677 RETIREE HEALTH INSURANCE	40,741.71	35,754.05	33,515.02	19,848.00	20,993.15	15,058.00	15,058.00	15,058.00
733 PENSION TRUST	762,497.61	741,839.67	816,279.17	862,594.00	358,308.14	867,806.00	867,806.00	859,618.00
<b>TOTAL INTERNAL SERVICE FUNDS APPROPRIATIONS:</b>	<b>854,825.85</b>	<b>1,076,069.92</b>	<b>1,336,512.31</b>	<b>1,524,942.00</b>	<b>707,292.74</b>	<b>2,158,522.00</b>	<b>2,158,522.00</b>	<b>2,150,334.00</b>

# County of Montcalm

## 2023 Proposed Budget

### DRAIN FUNDS

FUND/DEPARTMENT	2018-19 ACTIVITY	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/2022	2022-23 DEPT REQUEST BUDGET	2022-23 CONTROLLER BUDGET	2022-23 FINANCE BUDGET
804 DRAIN MAINTENANCE	380.00	79,068.72	214,492.67	173,211.00	98,489.79	302,711.00	310,143.00	310,143.00
841 LAKE LEVEL	175,182.92	865,716.91	510,623.71	100,000.00	39,423.50	254,970.00	254,970.00	254,970.00
843 LAKE IMPROVEMENT	-	64,510.52	370,834.38	397,125.00	66,133.78	422,125.00	422,125.00	422,125.00
TOTAL DRAIN FUNDS APPROPRIATIONS:	175,562.92	1,009,296.15	1,095,950.76	670,336.00	204,047.07	979,806.00	987,238.00	987,238.00

TOTAL APPROPRIATIONS ALL FUNDS: 26,476,323.87 27,386,549.55 29,843,786.08 37,458,376.00 13,435,480.82 37,915,949.00 37,084,442.00 37,530,621.00

## ***Supplemental Information***



## *Staffing Control Summary* *2023*

<i>Department</i>	<i>Classification</i>	<i>Full-time Equivalent Positions Approved</i>
<b>Animal Control</b>	Director	1
	Kennel Attendant	1.2
<b>Board of Commissioners</b>	Commissioner	7
<b>Building Official</b>	Building Official	1
	Code Enforcement Officer	2
	Deputy Building Official	1
	Inspectors	As Needed
<b>Clerk</b>	Administrative Aide	5
	County Clerk	1
	Deputy Clerk	1
<b>Commission on Aging</b>	Case Manager	1
	Confidential Admin Aide	1
	Direct Services Coordinator	1
	Director	1
	Meal Program Coord/Direct Svc Coord	1
	Meal Program Manager	1
	Office Assistant	1
	Support Services Coordinator	1
	Direct Service Aides	As Needed
	Site Hosts/Hostesses	As Needed
<b>County Controller</b>	Accountant	1
	Confidential Admin Assistant	1
	Controller/Administrator	1
	Human Resource Specialist	1
<b>District Court</b>	Administrator/Magistrate	1
	Attorney Magistrate	1
	Deputy Clerk I	1
	Deputy Clerk II	5
	Deputy Clerk II/CER	1
	District Court Judge	1
	Probation Officer	1
<b>Drain Commission</b>	Administrative Aide	1
	Administrative Assistant	1
	Drain Commissioner	1
	Drain Crew Group Leader	1
	Drain Maintenance Laborer	1

## *Staffing Control Summary* *2023*

<i>Department</i>	<i>Classification</i>	<i>Full-time Equivalent Positions Approved</i>
<b>Emergency Services</b>	Billing & Accounts Manager I	1.6
	Billing & Accounts Manager II	1
	Director	1
	EMS Supervisor	4
	Office & Accounts Manager	1
	Paramedics/Specialists/EMT's	As Needed
	Rescue Attendant	As Needed
<b>Equalization</b>	Assessment Roll Specialist	1
	Director	1
	Junior Appraiser	1
<b>Friend of the Court</b>	Account Clerk	1
	Casework Supervisor	2
	Data Entry Operator	1.6
	Deputy Friend of the Court	1
	Domestic Relations Mediator	1
	Enforcement Clerk	1
	Enforcement Officer	1
	Family Counselor	1
	Friend of Court	1
<b>Information Systems</b>	Information Technology Specialist	0
<b>Maintenance</b>	Custodian	2.4
	Director	1
	Field Operations Coordinator	1
	Maintenance Worker	1
	Seasonal Parks Worker	.3
<b>Probate Court</b>	Deputy Register	1
	Judge	1
	Probate Register	1
<b>Probate Court/Juvenile</b>	Finance Clerk	1
	Juvenile Clerk	2
	Juvenile Court Administrator	1
	Probation Officer	2
	Senior Probation Officer	1

## *Staffing Control Summary* **2023**

<i>Department</i>	<i>Classification</i>	<i>Full-time Equivalent Positions Approved</i>
<b>Prosecuting Attorney</b>	Administrative Aide	2
	Asst. Prosecuting Attorney I	1
	Asst. Prosecuting Attorney II	2
	Chief Asst. Prosecuting Attorney	1
	Crime Victims Coordinator	1
	Office Assistant	2
	Prosecuting Attorney	1
<b>Register of Deeds/Abstract</b>	Administrative Aide	1
	Deputy Abstractor	1
	Deputy Register of Deeds	1
	Register of Deeds/Abstractor	1
<b>Sheriff</b>	Administrative Assistant	1
	Deputy	7
	Lieutenant	1
	Office Assistant	3
	Sheriff	1
	Undersheriff	1
<b>Contracted Services</b>	Deputy	7
<b>Court Security</b>	Court Security Screener (2 pt positions)	1
	Deputy	1
<b>Marine</b>	Marine Deputy	2
	(4 pt summer positions-all levels)	
<b>PA 416 – Road Patrol</b>	Deputy	1
<b>Jail</b>	Corrections Officer	19
	(18 full time/2 part time)	
	Corrections Officer Sergeant	4
	FOC Transport Officer (1 part time)	.5
	Jail Administrator	1
<b>Community Corrections</b>	Assistant	.5
	Director	1
<b>Law Enforcement Millage</b>	Deputy	9
	Sergeant	5

***Staffing Control Summary***  
***2023***

<b><i>Department</i></b>	<b><i>Classification</i></b>	<b><i>Full-time Equivalent Positions Approved</i></b>
<b>Treasurer</b>	Administrative Aide	2.5
	Census Taker	.5
	Deputy Treasurer	1
	Treasurer	1
<b>Veterans Services</b>	Director	1
	Transportation Specialist	1
	Veterans Services Officer II	2

**County of Montcalm**  
Elected Officials Annual Salaries  
Effective January 1, 2023

County Board of Commissioners	
Chairperson	14,490
Remaining Board Members	13,168

County Clerk *	67,446
Drain Commissioner *	67,446
Prosecuting Attorney	118,148
Register of Deeds *	67,446
Sheriff	93,042
Treasurer *	67,446

Other Commissions:		
Per Diem	Half Day	40
	Full Day	60

\* Base salary only, additional \$6,000 annual stipend for non-statutory duties performed:

Clerk: Election Programming

Drain Commissioner: Sidney Sewer Admin/Other Duties

Register of Deeds: Abstracting

Treasurer: Foreclosure Process

Approved: 8/22/2022

**County of Montcalm**  
**Appointed Department Directors**  
**Effective January 1, 2023**

<b>Director</b>	<b>Start</b>	<b>1 Year</b>	<b>2 Year</b>	<b>3 year</b>
Animal Control	46,309	47,741	49,218	50,740
Building Official	67,226	69,306	71,449	73,658
Commission on Aging	63,348	65,309	67,328	70,672
County Controller	103,223	111,901	115,361	118,929
Emergency Services*	82,912	85,476	88,119	90,845
Equalization	68,840	70,968	73,164	75,426
Building & Grounds Maintenance	58,633	60,447	62,316	64,243
Veteran's Services Director	60,128	61,986	63,903	65,879
Indigent Defense Administrator	97,375	100,090	102,805	105,518

\*Additional annual stipend of \$10,000 for Emergency Management

Approved: 8/22/2022

**County of Montcalm**  
**Non-bargaining Personnel Classifications**  
**Wages (hourly/annual)**  
**Effective January 1, 2023**

<b>Classification</b>	<b>Start</b>	<b>6 months</b>	<b>1 year</b>	<b>2 year</b>	<b>3 year</b>
<i>Site Host - COA</i>	12.63 26,270.40	13.18 27,414.40	13.89 28,891.20	14.42 29,993.60	15.23 31,678.40
<i>Meal Program Manager</i>	13.84 28,787.20	14.61 30,388.80	15.66 32,572.80	16.56 34,444.80	17.49 36,379.20
<i>Respite Care Worker</i>	14.04 29,203.20	14.97 31,137.60	15.58 32,406.40	16.26 33,820.80	16.84 35,027.20
<i>Kennel Attendant</i>	14.04 29,203.20	14.83 30,846.40	15.88 33,030.40	16.80 34,944.00	17.75 36,920.00
<i>Transportation Specialist-Veterans</i>	14.04 29,203.20	14.83 30,846.40	15.88 33,030.40	16.80 34,944.00	17.75 36,920.00
<i>Account Clerk I</i>	14.25 29,640.00	15.05 31,304.00	16.30 33,904.00	17.06 35,484.80	18.02 37,481.60
<i>ADC Coordinator</i>	14.25 29,640.00	15.05 31,304.00	16.30 33,904.00	17.06 35,484.80	18.02 37,481.60
<i>Senior Center Director-COA</i>	14.25 29,640.00	15.05 31,304.00	16.30 33,904.00	17.06 35,484.80	18.02 37,481.60
<i>Direct Service Aides</i>	14.52 30,201.60	15.15 31,512.00	15.97 33,217.60	16.59 34,507.20	17.50 36,400.00
<i>Account Clerk II</i>	15.36 31,948.80	16.12 33,529.60	16.92 35,193.60	17.67 36,753.60	18.49 38,459.20
<i>County Veterans Service Officer I</i>	16.49 34,299.20	17.07 35,505.60	17.65 36,712.00	18.28 38,022.40	18.91 39,332.80
<i>Support Services Coordinator</i>	17.16 35,692.80	17.76 36,940.80	18.36 38,188.80	19.01 39,540.80	19.68 40,934.40
<i>Administrative Aide</i>	17.28 35,942.40	18.04 37,523.20	18.84 39,187.20	19.77 41,121.60	20.47 42,577.60
<i>Information Technology Specialist I</i>	17.28 35,942.40	18.04 37,523.20	18.84 39,187.20	19.77 41,121.60	20.47 42,577.60
<i>Case Manager-COA</i>	17.83 37,086.40	18.70 38,896.00	19.45 40,456.00	20.35 42,328.00	21.05 43,784.00
<i>Confidential Administrative Aide</i>	18.18 37,814.40	18.93 39,374.40	19.82 41,225.60	20.82 43,305.60	21.48 44,678.40
<i>Pretrial Agent</i>	18.72 38,937.60	19.40 40,352.00	20.02 41,641.60	20.64 42,931.20	21.22 44,137.60
<i>Administrative Assistant</i>	18.80 39,104.00	19.57 40,705.60	20.50 42,640.00	21.52 44,761.60	22.21 46,196.80
<i>Office Specialist</i>	19.05 33,862.40	19.85 35,276.80	20.78 36,899.20	21.80 38,729.60	22.52 39,998.40
<i>Field Operations Coordinator</i>	19.09 39,707.20	19.90 41,392.00	20.60 42,848.00	21.29 44,283.20	21.88 45,510.40

Approved: 8/22/2022

**County of Montcalm**  
**Non-bargaining Personnel Classifications**  
**Wages (hourly/annual)**  
**Effective January 1, 2022**

<b>Classification</b>	<b>Start</b>	<b>6 months</b>	<b>1 year</b>	<b>2 year</b>	<b>3 year</b>
<i>Deputies of Elected Officials</i>	20.18 41,974.40	21.01 43,700.80	21.82 45,385.60	22.72 47,257.60	23.61 49,108.80
<i>Finance Clerk</i>	20.18 41,974.40	21.01 43,700.80	21.82 45,385.60	22.72 47,257.60	23.61 49,108.80
<i>County Veterans Service Officer II</i>	20.72 43,097.60	21.57 44,865.60	22.41 46,612.80	23.30 48,464.00	24.25 50,440.00
<i>Direct Services Coordinator</i>	20.73 43,118.40	21.53 44,782.40	22.36 46,508.80	23.21 48,276.80	24.09 50,107.20
<i>Information Technology Specialist II</i>	20.73 43,118.40	21.53 44,782.40	22.36 46,508.80	23.21 48,276.80	24.09 50,107.20
<i>Deputy Building Official</i>	21.55 44,824.00	22.43 46,654.40	23.31 48,484.80	24.25 50,440.00	25.22 52,457.60
<i>Deputy Equalization Director</i>	21.55 44,824.00	22.43 46,654.40	23.31 48,484.80	24.25 50,440.00	25.22 52,457.60
<i>Confidential Admin Assistant</i>	21.98 45,718.40	22.91 47,652.80	23.96 49,836.80	25.15 52,312.00	25.99 54,059.20
<i>Human Resource Specialist</i>	21.98 45,718.40	22.91 47,652.80	23.96 49,836.80	25.15 52,312.00	25.99 54,059.20
<i>Billing &amp; Accounts Manager I-EMS</i>	21.98 45,718.40	22.91 47,652.80	23.96 49,836.80	25.15 52,312.00	25.99 54,059.20
<i>Personnel Officer</i>	22.17 46,113.60	23.11 48,068.80	24.07 50,065.60	25.08 52,166.40	26.10 54,288.00
<i>Deputy Comm on Aging Director</i>	22.17 46,113.60	23.11 48,068.80	24.07 50,065.60	25.08 52,166.40	26.10 54,288.00
<i>Billings &amp; Accounts Manager II-EMS</i>	24.55 51,064.00	25.55 53,144.00	26.77 55,681.60	28.09 58,427.20	29.00 60,320.00
<i>Field Services Supervisor</i>	29.42 61,193.60	31.09 64,667.20	32.76 68,140.80	34.09 70,907.20	34.56 71,884.80
<i>CQI Supervisor/Privacy Officer</i>	29.42 61,193.60	31.09 64,667.20	32.76 68,140.80	34.09 70,907.20	34.56 71,884.80
<i>Education/Orientation Supervisor</i>	29.42 61,193.60	31.09 64,667.20	32.76 68,140.80	34.09 70,907.20	34.56 71,884.80
<i>Accountant</i>	30.16 62,732.80	31.27 65,041.60	32.47 67,537.60	33.65 69,992.00	34.25 71,240.00
<i>Deputy Director-EMS</i>	30.16 62,732.80	31.27 65,041.60	32.47 67,537.60	33.65 69,992.00	34.25 71,240.00
<i>Chief Financial Officer</i>	33.29 69,243.20	34.61 71,988.80	35.88 74,630.40	37.44 77,875.20	38.95 81,016.00

Approved: 8/22/2022



**County of Montcalm**  
Non-bargaining Personnel Classifications  
Wages (hourly/annual)  
Effective January 1, 2022

<b>Classification</b>	<b>Start</b>
<i>Undersheriff</i>	75,730
<i>Jail Administrator</i>	67,865
<i>Chief Assistant Prosecuting Attorney</i>	80,000
<i>Assistant Prosecuting Attorney II</i>	69,000
<i>Assistant Prosecuting Attorney I</i>	60,000
<i>District Court Administrator/Magistrate</i>	64,539
<i>District Court Attorney Magistrate</i>	72,800
<i>District Court Recorder</i>	43,969
<i>Juvenile Court Administrator</i>	73,639
<i>Probate/Juvenile Register</i>	54,374
<i>Probate Register</i>	51,089
<i>Juvenile Register</i>	48,984
<i>Community Corrections Coordinator</i>	65,000
<i>Marine Officer I</i>	11.44
<i>Marine Officer II</i>	15.08
<i>Marine Officer III</i>	18.72
<i>Court Security</i>	18.72

Approved: 8/22/2022

**County of Montcalm**  
**Friend of the Court**  
**Non-bargaining Personnel Classifications - Full Time**  
**Annual Wages**  
**Effective January 1, 2023**

<b>Grade</b>	<b>Classification</b>	<b>Employee Steps</b>					
		1	2	3	4	5	6
4	Clerk Typist	12.95	13.44	13.98	14.50	15.01	15.53
5	Account Clerk	14.46	15.02	15.60	16.19	16.76	17.35
6	Data Entry Operator	15.94	16.60	17.24	17.91	18.55	19.15
	Chief Account Clerk						
7	Cashier	17.45	18.19	18.86	19.53	20.25	20.97
8	Enforcement Clerk	18.95	19.71	20.49	21.24	22.00	22.77
	Clerical Services Supervisor						
9	Casework Supervisor	20.49	21.29	22.12	22.94	23.76	24.56
10	Enforcement Officer	22.00	22.89	23.76	24.66	25.54	26.38
11	Caseworker	23.48	24.43	25.33	26.29	27.23	28.18
12	Family Counselor	25.01	25.99	27.02	28.01	28.97	30.02
	Domestic Relations Mediator						
13	Deputy Friend of the Court	26.51	27.58	28.65	29.70	30.75	31.83
14		28.03	29.16	30.26	31.40	32.52	33.63
15		29.55	31.25	31.92	33.06	34.26	35.44
16		31.01	32.27	33.51	34.74	35.99	37.17
17		32.55	33.84	35.45	36.47	37.77	39.05
18		34.05	35.44	36.80	38.15	39.53	40.86
19		35.57	36.97	38.37	39.80	41.25	42.66
20		37.04	38.52	40.03	41.48	42.97	44.46
21		38.58	40.12	41.68	43.21	44.77	46.74
22		40.08	41.69	43.31	44.90	46.52	48.13
23	Friend of the Court	41.60	43.23	44.90	46.56	48.26	49.90
24		43.07	44.80	46.53	48.29	49.98	51.70
4	Psychologist	44.08	44.81	45.58	46.29	47.03	47.75

Approved: 8/22/2022

MONTCALM COUNTY FEES  
BY DEPARTMENT AS OF 10/1/2022

DEPARTMENT	DOCUMENT/SERVICE	CURRENT FEE	SET BY
Animal Control	Dog adoption fee	\$25	Board
Animal Control	Cat adoption fee	\$10	Board
Animal Control	Kennel Inspection Fees 3-10 dogs	\$40	Board
Animal Control	Kennel Inspection Fees 11-40 dogs	\$65	Board
Animal Control	Kennel Inspection Fees 41& over dogs	\$90	Board
Animal Control	Fees for Kennel Customers 3-10 dogs	\$90 (\$40 inspection/\$50 license)	Board
Animal Control	Fees for Kennel Customers 3-10 dogs after May 31 deliquent fees	\$180.00	Board
Animal Control	Fees for Kennel Customers 11-40 dogs	\$125 (\$65 inspection/\$60 license)	Board
Animal Control	Fees for Kennel Customers 11-40 dogs after May 31 deliquent fees	\$250.00	Board
Animal Control	Fees for Kennel Customers 41& over dogs	\$215 (\$90 inspection/ \$125 license)	Board
Animal Control	Fees for Kennel Customers 41& over dogs May 31 deliquent fees	\$430.00	Board
Animal Control	Pick up/Impound Fees	\$45	Board
Clerk - Circuit Court	Divorce Packets	\$75	Board
Clerk - Circuit Court	Copy Fees	\$1 per page	State
Clerk - Circuit Court	Motion Fee	\$20	State
Clerk - Circuit Court	Passport	\$35	Fed Gov
Clerk - Circuit Court	Photo	\$18	Board
Clerk - Circuit Court	Certified Copy	\$10 first pg., \$1 each additional pg.	State
Clerk - Circuit Court	Search Fee	\$10 first yr. \$1 each additional yr.	Board
Clerk - Circuit Court	Filing Fee	\$175	State
Clerk - Circuit Court	Filiation Fee	\$59	State
Clerk - Circuit Court	Driver License Clearance	\$45	State
Clerk - Circuit Court	Notary	\$5	Board
Clerk - Circuit Court	Appeal from Circuit	\$25	State
Clerk - Elections	Certified	\$30	Board
Clerk - Elections	QVF Admin. Per Jurisdiction Qrtly	\$100	Board
Clerk - Elections	QVF Voter Cards	\$0.40	Board
Clerk - Vital Records	Pistol Permit	\$115	State
Clerk - Vital Records	Marriage License	\$20	State
Clerk - Vital Records	Marriage out of State	\$30	State
Clerk - Vital Records	Marriage 3-day waiver	\$10	Board
Clerk - Vital Records	Assumed Name	\$10	State
Clerk - Vital Records	Copy of DBA	\$2	State
Clerk - Vital Records	Notary Filing	\$10	State
Clerk - Vital Records	Old Notary Bond Filing Fee	\$1	State
Clerk - Vital Records	Notary Signature Fee	\$5	Board
Clerk - Vital Records	Record Copy	\$1 per page	Board
Clerk - Vital Records	Election Filing Fee	\$100	State
Clerk - Vital Records	Duplicate CCW License	\$10	State
Clerk - Vital Records	Judgement Sales	\$50	Board
Clerk - Vital Records	Clerk Performed Marriages	\$40	Board
Clerk - Vital Records	Bad Check	\$25	Board
Clerk - Vital Records	Correct a Marriage License	\$50	Board
Clerk - Vital Records	Non-refunded search fee	\$25	Board

MONTCALM COUNTY FEES  
BY DEPARTMENT AS OF 10/1/2022

DEPARTMENT	DOCUMENT/SERVICE	CURRENT FEE	SET BY
Controller	Cremation Permit	\$50	County
District Court	Copy Fees	\$1	State
District Court	Bench warrant fees	\$59	State
District Court	Show cause fees	\$30	State
District Court	Certified Copies	\$10 first page, \$1 each additional page	Board
District Court	Alcohol evaluation	\$80	State
District Court	Drug screening	\$25 (\$55 if verification required)	Court
District Court	LSI-R assessment	\$80	Court
District Court	PSI screen	\$100	Court
Equalization	New Address	\$30 per Address	Board
Equalization	All Copies	\$1	Board
Equalization	County Export	\$.10 per parcel	Board
Equalization	County Export Custom Report	\$.10 per + \$35 per hr.	Board
Equalization	SWMRIC Export	\$400	Board
Equalization	Aerial Photo (11x17) & (8.5x14)	\$35 Color Aerial with lines \$20 Map lines only	Board
Equalization	Aerial Photo (8-1/2 x11)	\$15 Color Aerial with lines \$8 Map lines only	Board
Equalization	Digital Parcel Layer	\$15,000 per County \$1,400 per Township per Section	Board \$40
Equalization	Custom Mapping	\$35 Per ½ Hour	Board
Friend of the Court	Filing Fee for Custody, Parenting Time, or Child Support Motion	\$20	State
Friend of the Court	Judgement Fee for Child Support Motion	\$40	State
Friend of the Court	Judgement Fee	\$80	State
Friend of the Court	Process Fee for Payers of Child Support	\$3.50	State
Friend of the Court	License Reinstatement Fee	\$45	State
Friend of the Court	Custody/Parenting Time Investigations	\$250	Judge
Friend of the Court	Show Cause Hearings for non- payment of child support	\$35	Judge
Juvenile Division	Adoptions	\$185	State
Juvenile Division	Motion Fee for Adoption	\$20	State
Juvenile Division	Petition for Adoption Inquiry	\$20	State
Juvenile Division	Petition for Confidential Intermediary	\$20	State
Juvenile Division	Emancipations	\$175 + \$10 certification fee	State
Juvenile Division	Motion fee for emancipations	\$20	State
Juvenile Division	Copies	\$1 per page	Court
Juvenile Division	Certified Copies	\$10 first page, \$1 each additional page	State
Juvenile Division	State Fines for Felony	\$68	State
Juvenile Division	State fines for Misdemeanor	\$50	State
Juvenile Division	Crime Victims' Rights Assessment	\$25	State
Juvenile Division	Court cost for Misdemeanor	\$100	Court
Juvenile Division	Court cost for Felony	\$200	Court
Juvenile Division	Court fine for Misdemeanor	\$100	Court
Juvenile Division	Court fine for Felony	\$200	Court
Juvenile Division	Probation Oversight Fee	\$25 per month	Court
Juvenile Division	Consent Calendar Administrative Fee	\$50	Court
Juvenile Division	Drug Screen Saliva	\$13	Court

MONTCALM COUNTY FEES  
BY DEPARTMENT AS OF 10/1/2022

DEPARTMENT	DOCUMENT/SERVICE	CURRENT FEE	SET BY
Juvenile Division	Drug Screen 10 Panel	\$5	Court
Juvenile Division	Probation Intake Fee	\$40	Court
Juvenile Division	Probation Seminar Fee	\$25	Court
Juvenile Division	Probation Violation Fee	\$50	Court
Probate Court	Guardianship Petitions	\$175	State
Probate Court	Conservatorship and Protective Order Petitions	\$175	State
Probate Court	Descendants Estate	\$175 plus inventory fee	State
Probate Court	Trust Supervision	\$175	State
Probate Court	Petition for Assignment of Estate	\$25 plus inventory fee	State
Probate Court	Wills filed for safekeeping	\$25.00	State
Probate Court	Registration of Trust	\$25	State
Probate Court	Subsequent Petitions, Motions, Objections	\$20	State
Probate Court	Accounts	\$20	State
Probate Court	Claims	\$20	State
Probate Court	Civil Actions	\$175	State
Probate Court	Name Changes	\$185	State
Probate Court	Jury Demand	\$30	State
Probate Court	Annual Account Fee	\$20	State
Probate Court	Copies	\$1 per page	Court
Probate Court	Certified Copies	\$10 first page, \$1 each additional page	State
Probate Court	Report Packet-Guardianship	\$5	Court
Probate Court	Report Packet-Conservatorship	\$5	Court
Reg of Deeds - Abstracts	Abstract	\$250 per parcel	Board
Reg of Deeds - Abstracts	Recertification	\$100	Board
Reg of Deeds - Abstracts	Tax Lien	\$65	Board
Reg of Deeds - Abstracts	Copy of Old Abstract	\$60	Board
Reg of Deeds - Abstracts	Railroad Information Search	\$100 plus copies	Board
Reg of Deeds - Abstracts	Mineral Information Search	\$100 plus copies	Board
Reg of Deeds - Abstracts	Easement Search	\$100 plus copies	Board
Reg of Deeds - Abstracts	Certified Search for Court	\$100 plus copies	Board
Reg of Deeds - Abstracts	Copies of Documents	\$1.00 per page	Board
Reg of Deeds - Abstracts	Tract Time	\$1.00 per minute	Board
Reg of Deeds - Abstracts	Deed Search	\$20 per parcel	Board
Reg of Deeds - Abstracts	Bankruptcy/Deed & Mtg search	\$20 per parcel	Board
Reg of Deeds - Abstracts	Lien Search	\$40 per parcel	Board
Reg of Deeds - Abstracts	Search over 40 to 100 years	\$100 per parcel	Board
Reg of Deeds - Abstracts	Search for over 100 years	\$150 per parcel	Board
Reg of Deeds - Abstracts	Cert search for court	\$130 certification fee	Board
Reg of Deeds - Abstracts	Cert lien search	\$130 certification fee	Board
Reg of Deeds - Abstracts	Easement Search	\$50 per easement	Board
Reg of Deeds - Abstracts	New Abstract	\$600 per parcel	Board
Reg of Deeds - Deeds	Recording	\$30.00 per document	State
Reg of Deeds - Deeds	County transfer tax	\$1.10 per \$1,000 in sales for transfer tax	State
Reg of Deeds - Deeds	Recorded copies	\$1.00 each	State
Reg of Deeds - Deeds	Certified copies	\$5.00 per certification	State
Reg of Deeds - Deeds	Ownership search	\$5.00 each name searched	State
Reg of Deeds - Deeds	Fax/email fee	\$5.00 each	Board
Reg of Deeds - Abstracts	On-line tract search	\$1.00 a minute	Board
Reg of Deeds - Deeds	One time on-line search fee	\$6.95 per search	Board
Reg of Deeds - Deeds	Title companies on-line agreemen	250 mins	Board
Reg of Deeds - Deeds	Title companies on-line agreement	500 mins	Board

MONTCALM COUNTY FEES  
BY DEPARTMENT AS OF 10/1/2022

DEPARTMENT	DOCUMENT/SERVICE	CURRENT FEE	SET BY
Reg of Deeds - Deeds	Title companies on-line agreemen	1000 mins	Board
Reg of Deeds - Deeds	Title companies on-line agreemen	2000 mins	Board
Reg of Deeds - Deeds	On-line copies	\$1.00 each	Board
Treasurer's Office	Certification of taxes paid	\$5	State
Treasurer's Office	Non-Sufficient Fund Fee	\$40	County
Treasurer's Office	BSA online look up per parcel	\$1	State
Treasurer's Office	Database Delinquent download per parcel	\$0.50	State
Treasurer's Office	Forfeiture administration fee	4%	State
Treasurer's Office	October notice fee	\$15	State
Treasurer's Office	Forfeiture Fee	\$175	State
Treasurer's Office	Forfeiture Recording Fee	\$30	State
Treasurer's Office	Redemption Recording Fee	\$30	State
Treasurer's Office	1-year unsexed Dog License	\$15 – Delinquent \$30	Board
Treasurer's Office	3-year unsexed Dog License	\$30 – Delinquent \$45	Board
Treasurer's Office	1-year sexed Dog License	\$25 – Delinquent \$50	Board
Treasurer's Office	3-year sexed dog License	\$55 – Delinquent \$75	Board
Treasurer's Office	1-year sexed for Seniors 65+	\$10 – Delinquent \$30	Board
Treasurer's Office	3-year sexed for Seniors 65+	\$20 – Delinquent \$60	Board
Treasurer's Office	1-year unsexed for Seniors 65+	\$5 – Delinquent \$15	Board
Treasurer's Office	3-year unsexed for Seniors 65+	\$10 – Delinquent \$30	Board