

***COUNTY OF MONTCALM
ADOPTED ANNUAL BUDGET
FISCAL YEAR ENDING
SEPTEMBER 30, 2024***

2023 BOARD OF COMMISSIONERS

Patrick Q. Carr, Chairman
Adam Petersen, Vice-Chairman
Charlie Mahar
Scott Painter
Chris Johnston
Phil Kohn
Ron Baker

Brenda A. Taeter, County Controller/Administrator

Table of Contents

Budget Overview

Budget Resolution	1
Expenditure Procedures	5
Budget Summary/Projected Fund Balances	10

Budgetary Details

<i>Revenue by Fund</i>	12
General Fund Revenues by Type	14
<i>General Fund Expenditures</i>	
Legislative	16
Judicial	16
General Government	16
Public Safety	16
Public Works	16
Health & Welfare	16
Economic Development	17
Appropriations	17
<i>Special Revenue Funds Expenditures</i>	18
Funds 208 – 298	
<i>Debt Service Fund Expenditures</i>	18
Fund 369	
<i>Capital Projects Funds Expenditures</i>	19
Funds 401-466	
<i>Enterprise Funds Expenditures</i>	19
Funds 505 – 595	
<i>Internal Service Funds Expenditures</i>	19
Funds 664 – 737	
<i>Drain Funds Expenditures</i>	
Funds 804 – 843	20

Supplemental Information

Staffing Control Summary	21
Salary Schedules	25
Fee Schedule	30

Budget Overview

STATE OF MICHIGAN

COUNTY OF MONTCALM

RESOLUTION 2023-09

BUDGET RESOLUTION - GENERAL APPROPRIATIONS ACT

At a meeting of the ***Board of Commissioners*** of the County of Montcalm, held at the Administration Building in Stanton, Michigan on the 28th day of August, 2023.

Present: Pat Carr, Adam Petersen, Scott Painter, Chris Johnston, Phil Kohn, and Ron Baker.

Absent: Charlie Mahar

It was moved by Commissioner Petersen and supported by Commissioner Johnston that the following Resolution be adopted:

WHEREAS, the Montcalm County Board of Commissioners (“Board”) has examined the fiscal requests for 2024 of the various departments, agencies, offices and activities (“budgetary centers”) which by law it must finance or assist in financing; and

WHEREAS, the Board has taken into consideration the fact that there are certain required functions of county government or operations which must be budgeted at a serviceable level in order to provide statutory and constitutionally required services and programs; and

WHEREAS, the Board has given officials responsible for providing such mandated services the opportunity to determine serviceable levels and the funds to sustain such levels;

WHEREAS, the Uniform Budgeting & Accounting Act (“UBAA”), MCLA 141.21 *et seq.*, requires that the Board enact a general appropriation act designed to meet all County-funded expenditures;

NOW THEREFORE BE IT FURTHER RESOLVED, that the County Treasurer is hereby directed to collect 4.3066 mills for the County’s general operations, .5650 mills for the maintenance and operation of an Ambulance and Rescue Service, .8818 mills for the purpose of providing funds for local libraries in Montcalm County, .3600 mills for the Commission on Aging for Senior Citizen Services, .2000 mills for the purpose of funding Montcalm MSU Extension/4-H Program and Montcalm Conservation District, .9799 mills for the purpose of funding County Law Enforcement, and .2459 mills for the funding of Veterans’ Services, for a total of 7.5392 mills levied for all county operations.

BE IT FURTHER RESOLVED, that the amounts indicated in the attached “Budget by Department” are hereby appropriated from the General Fund and other funds of Montcalm County according to the activities and/or statutory requirements of the budgetary center and the provision of this Act.

BE IT FURTHER RESOLVED, that Montcalm County will reimburse mileage in accordance with the County of Montcalm Expenditure Procedures/Policy at the Internal Revenue Service rate per mile.

BE IT FURTHER RESOLVED, that the fee charged by Montcalm County for boarding of inmates from other jurisdictions will be determined by the Sheriff and the County Controller/Administrator.

BE IT FURTHER RESOLVED, that the revenues received by the County under Public Acts 106 and 107, 1985, (Convention Facility Tax revenue) shall not be used to reduce the County's 2023/2024 operating millage as defined by Public Act 2, 1986. In accordance with Public Act 2, 1986, 50% of the actual Convention Facility Tax revenue not used to reduce the County's operating tax rate shall be appropriated to the Substance Abuse Coordinating Agency for use in substance abuse programs in Montcalm County, with the remaining revenues to be deposited in the County's General Fund.

BE IT FURTHER RESOLVED, that it is understood that revenues and expenditures may vary from those which are currently contemplated and may be changed from time to time by the Board of Commissioners during the 2024 fiscal year, as deemed necessary. Consequently, there may be a need to increase or decrease various portions of the budget and/or reduce the workforce due to unforeseen financial changes; therefore, the Board of Commissioners reserves the right to change the Staffing Control Summary at any time. The County Elected Officials and County Department Heads shall abide by whatever changes are made by the Board of Commissioners, if any, relative to the approved positions and the number of employees stated in the Staffing Control Summary.

BE IT FURTHER RESOLVED, that authorization to hire an additional employee, or reclassify an existing employee, that has not been budgeted in the 2024 Staffing Control Summary during the 2024 fiscal year shall be subject to approval by the Board of Commissioners.

BE IT FURTHER RESOLVED, that positions on the Staffing Control Summary which are supported by some grant, cost sharing, reimbursement, or some other source of outside funding are only approved contingent upon the County receiving the budgeted revenues. Upon notification that budgeted funding of a position shall not be received the Elected Official or Department Head shall immediately notify the County Controller/Administrator and the Board of Commissioners, and that position shall be immediately removed from the Staffing Control Summary if funding is exhausted.

BE IT FURTHER RESOLVED, maintenance agreements are essential to a variety of building and operating equipment. County Elected Officials and County Department Heads are authorized to renew existing maintenance agreements upon the approval of the County Controller/Administrator.

BE IT FURTHER RESOLVED, that the following regulations shall apply to these appropriations, and budgetary centers shall be deemed to have agreed to these restrictions and obligations by accepting funds pursuant to this Act or otherwise incurring expenditures in exception of County funding:

1. All terms in this Act shall have the meaning assigned to them in the UBAA. The term "budgetary center" includes all courts receiving funds through this Act.
2. All budgetary centers receiving funds herein shall abide by the UBAA and the Uniform Chart of Accounts referenced therein. Each administrative officer in charge of a budgetary center shall promptly provide the budget officer with all information, which the fiscal officer considers necessary and essential to the preparation of a County budget for the ensuing fiscal period.
3. The amounts appropriated herein shall be paid from the County Treasury at the time and in the manner provided by law and other applicable policies or resolutions of the Board, whether enacted to date or subsequently adopted.

4. Expenditures and revenues shall be recorded and reported in the manner provided by law. Fees and other money received by budgetary centers should be forwarded promptly to the County Treasurer and credited to the appropriate County Fund, except as otherwise provided by this Act or by any other act of the Board.
5. Except as otherwise provided by law, each budgetary center shall limit expenditures within the appropriations authorized herein and shall not attempt to expend funds at a rate which will eventually result in a deficit within the budgetary center without the approval of the Board. Further, all expenditures of the County funds and other funds under the control of any budgetary center, except as otherwise provided by law, shall be expended only for purposes attached to the accounts and within the various policies of the Board of Commissioners, including, but not limited to, travel policy, purchasing policy, vehicle-use policy, applicable collective bargaining agreements, applicable personnel policies, and the "County of Montcalm Expenditure Procedures/Policy", the latter being attached hereto and specifically approved by the Board herein. The County of Montcalm shall only be responsible for the payment of purchases made in accordance with the provisions of MCLA 46.13B and the UBAA.
- 5a. All Court budgetary centers' (Circuit Court, Circuit Court Probation, District Court, District Court Probation, Probate Court, and Juvenile Probation) budgets will be administered in accordance with Supreme Court Administrative Order 1998-5.
- 5b. In the event that the State of Michigan fails to provide certain revenue transfer payments as required by state law and/or contractual agreements between the State of Michigan and Montcalm County, the specific programs funded by such state revenue transfer payments shall bear the full impact of such revenue reduction. In the event that the State of Michigan defaults or otherwise fails to provide general, unrestricted revenue transfer payments, the Board shall allocate said revenue reduction in its legislative judgment.

THE MONTCALM COUNTY BOARD OF COMMISSIONERS CANNOT, AND WILL NOT, ABSORB THE PROGRAM COSTS CREATED BY REVENUE TRANSFER PAYMENT DEFAULTS BY THE STATE OF MICHIGAN.

6. If a budgetary center desires an additional appropriation or transfer between accounts it shall forward a detailed request to the Board describing the proposed budgetary amendment or transfer and the reasons for the action. The County Controller's Office is given authority to make line item transfers within budgetary centers except to increase conference travel line items and to increase capital expenditure line items. Line item transfers affecting the budget of a wage line item require the approval of the Board of Commissioners.
7. Except as otherwise provided by law, the number of positions noted for certain budgetary centers in their salary account appropriations shall be the maximum staffing level authorized to be drawn from such accounts. No budgetary center shall maintain more employees on the payroll than the maximum specified for the appropriate account.
8. This Act shall become effective October 1, 2023. This Act may be amended by the Board at any time and any appropriation made hereunder may be increased or decreased in the Board's discretion.
9. This Act and attachments as incorporated by reference herein and all amendments hereto shall constitute the 2024 General Appropriations Act for Montcalm County for all purposes and the law.

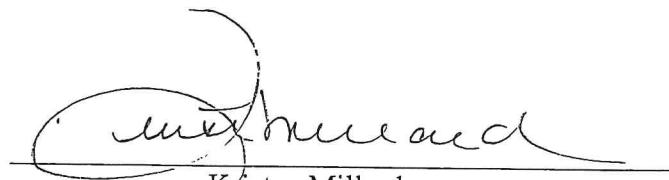
Yeas: Pat Carr, Adam Petersen, Scott Painter, Chris Johnston, Phil Kohn, and Ron Baker.

Nays:

Absent: Charlie Mahar

RESOLUTION ADOPTED

DATE: 28th day of August 2023



Kristen Millard
Montcalm County Clerk

County of Montcalm Expenditure Procedures/Policy

Summarized Process for Departmental Spending

- Verify availability of funds in appropriate line item.
- Procure purchase order from Controller's Office as needed.
- Implement the quote/bidding process, if necessary.
- Authorize and code voucher/invoice to appropriate line item.
- Process voucher/invoice in BS&A for payment.

Equipment & Vehicle Purchases

Equipment and vehicle purchases of \$5,000 or more require a purchase order issued by the Controller's Office. Items with a unit cost between \$5,000 and \$15,000 may be purchased after obtaining three (3) price quotes. All price quotes must be submitted with the purchase order request. Items costing over \$15,000 will require competitive bids based on specifications developed by the Department Head. The Department shall be responsible for requesting bids from vendors; however, the bids must be received, via mail or hand delivery, by the Controller's Office prior to opening. Bids shall be approved by the County Controller/Administrator, upon verification of available funds. This procedure shall be followed for purchases made from any fund, line items 974.000 through 981.000.

Asset Capitalization

It shall be the policy of the County that all purchases in excess of \$5,000 (per unit) for building, equipment, and vehicle expenditures (utilizing line items 974.000-981.000) shall be considered a capital asset of the County and may have a purchase order issued by the Controller's Office prior to making the purchase.

Request for Proposal (RFP) - Services

Any vendor receiving in excess of \$25,000 for services on an annual basis shall be evaluated, on or about a three (3) year schedule, by the Controller's Office and the Department Head. If it is mutually determined that an RFP is necessary, then it is up to the Department Head to follow through with the bidding process as previously set forward.

Advanced Payment of Bills Prior to Warrant Approval

The Controller's Office is authorized to issue a check prior to the board audit for the payment of such bills and invoices with a due date prior to the next meeting of the Board, whether it be a Board of Commissioners meeting or Committee of the Whole meeting. Those bills and invoices may include, but are not limited to: phone bills, fuel bills, utility bills, postage invoices, credit card bills, maintenance contract invoices, and employee benefit billings.

Warrant Procedures

- a. ***All bids and claims*** - must be entered by the department via the BS&A Financials Software utilizing the appropriate line-item number and approved by the Department Head or their designated staff member. Sufficient funds must be in the line item budget to cover cost of purchases charged, or have prior approval of the Board of Commissioners.
- b. ***Vendor Bills*** - are paid on an itemized invoice only. The Board will disallow claims submitted on a statement of account. This is to permit the Board to ascertain that a charge is for county use. This invoice must contain a description of supplies, service, materials or equipment charged, as well as the cost.
- c. ***Personal Expense Reimbursement*** - must be submitted on a County Travel Expense Voucher. A receipt must be attached to the voucher to support all reimbursement claims for meals, lodging and public transportation.

Meals - the County will reimburse for meal expenses for employees who must be outside of Montcalm County because of county business.

Mileage - the County will reimburse employees who drive their personal vehicle for county business. Normal travel between the employee's home and place of work is not a permitted expense. Therefore, all mileage claimed must describe the point of departure and the employee's destination, as well as the exact mileage between these two points. Claims for mileage reimbursement shall show travel originating from the employee's official work station, (in most cases this would be Stanton) to the travel destination. Travel must terminate back at the employee's official work station. This rule does not mean that an employee must always drive to their work station prior to beginning county travel, nor does this mean that employees must always return to their work station after finishing county travel. However, mileage reimbursement shall only be made from the work station to travel destination, and return to the work station. The only exception to this rule would be if the employee's home is closer in proximity to the desired destination and they are starting their workday at the destination. Then travel may be calculated from the employee's home.

Exception: Salaried (not hourly) employees who must report to their work station at a time other than normal working hours, (i.e. meetings, maintenance issues) may request reimbursement for travel from home to the work station and return home. Hourly employees do not receive travel for overtime work because they must receive compensatory time off or be paid at the time and one-half wages for any work over forty (40) hours per week.

Conference Travel – (866.000, 866.001, & 866.002 are defined as) Expenses related to county personnel attending a pre-arranged conference, seminar, workshop, etc. relating to and benefiting both the employee and the County as a whole. Expenses budgeted for conference travel should include any or all of the following (as appropriate): lodging, meals, mileage and airfare.

Funds will not be expended for travel outside the state of Michigan unless prior approval for such travel is granted by the Board of Commissioners.

Requests for conference travel funds to be included in a departmental budget must be made annually during the budget hearings. Approved conference travel will be listed by department in the budget. Conferences attended by employees that do not have the prior funding authorization will be at the employees own expense.

County personnel may obtain advance funds to attend conferences. Requests for advances must be made no later than one (1) week prior to the date of the conference. Upon returning from a conference, an expense voucher must be prepared and submitted to the Board of Commissioners at their next scheduled meeting with receipts attached detailing actual expenses plus any expenses incurred in addition to the advance payment.

Payment cannot be made for conference travel expense that would exceed the authorized line item total without prior committee and Board approval and the transfer of appropriate funds. Conference travel expenses cannot be charged to other departmental line items.

Expenditure Account Coding

Department heads will process invoices for payment utilizing the BS&A Financial Software. The department head's electronic approval within the BS&A system will signify their approval to pay the bill/invoice, serve as proper receipt of the items by the department, and confirm adequate funds available to pay the invoice. Line items shall be used as detailed below:

<u>Line Item</u>	<u>Description</u>
752.000	Supplies used in the office environment, other than supplies related to computer operations.
754.000	Supplies relating to the operation of the computer.
759.000	Gas, oil, fluids, and oil changes for county owned vehicles.
760.000	Medical supplies used in the treatment of clients/patients.
762.000	Supplies other than office, computer, or janitorial.
767.001	Employees required to have uniforms provided under a collective bargaining agreement.
791.000	Membership dues for inclusion in professional organizations. Subscriptions to periodicals. Publications relating to county business.
801.000	Consultant costs other than legal consultants.
801.001	Legal consultants.
808.002	Licensure costs when required by collective bargaining agreement.
809.000	Ongoing equipment service or maintenance contracts as approved by the Montcalm County Board of Commissioners.
810.000	Janitorial services

816.000	Services contracted to an outside vendor/company.
819.000	Collections relating to payment for services.
823.000	Ongoing software maintenance and license contracts as approved by the Montcalm County Board of Commissioners.
826.000	Professional dry cleaning of employee uniforms as required by collective bargaining agreements or approved by the Montcalm County Board of Commissioners.
835.000	Health services for county employees and jail inmates requiring the county to pay for the services.
850.000	Land line telephone costs. Regular telephone bills include invoices from the county telephone system.
850.001	Cellular phone contract costs.
850.002	Pager contract costs.
851.000	Postage and post office box rental.
861.000	Mileage reimbursement for travel for county business purposes. Includes mileage to and from the work location.
861.001	Meals and lodging associated with county business travel, not related to conferences, seminars, or training.
861.002	Other expenses associated with county business travel, i.e. airfare, bridge tolls, road tolls, parking fees.
866.000	Mileage for travel related to conferences, seminars, or other training sessions.
866.001	Meals and lodging for travel related to conferences, seminars, or other training sessions.
866.002	Costs for travel related to conferences, seminars, or other training sessions, except for mileage, meals, and lodging, i.e. airfare, bridge tolls, road tolls, parking fees.
900.000	Professional printing of materials, including forms, envelopes, etc.
902.000	Advertising in the county newspapers.
920.000	Utilities – Electric.
921.000	Utilities - Gas.
917.000	Utilities – Water and Sewer.
930.000	Building repair.
931.000	Equipment repair.
931.010	Equipment maintenance.
932.000	Vehicle repair, routine maintenance as well as non-accident repairs.
932.001	Vehicle repair, accident related with insurance claim to follow.
934.000	Office equipment repair.
939.000	Grounds maintenance.
940.000	Rent of vaults in the county retention building. Other non-equipment rentals as approved by the Montcalm County Board of Commissioners.
940.001	Building rent
956.000	Employee training including conference or seminar registration fees and other employee training items.
956.001	Employee training – equipment purchases.
956.003	Employee training that involves the payment of a consultant.

965.000	Claims and judgements.
975.001	Improvements to buildings that extend the useful life of those buildings.
980.000	Capital equipment other than office equipment, computer equipment, or vehicles.
980.001	Equipment used in the office environment other than computer equipment. Includes furniture and fixtures.
980.002	All computer hardware, software, add-ons, accessories, peripherals, wiring, etc.
981.000	County owned vehicles and items needed to place those vehicles in service.
981.001	Equipment installed in vehicles.

Note: The County Controller's Office will have the final decision on expenditure account coding.

One-Time Revenue Spending

It shall be the policy of the County that any/all revenue deemed to be received on a "One-Time basis" shall not be utilized in a manner in which to fund operating expenses that will have perpetual costs/consequences for years to come.

Deficit Spending in Line Items

Department heads may transfer funds from one line item to another without Board approval, with the following exceptions and after approval by the County Controller/Administrator:

- A. Transfers to or from a personnel line item requires the approval of the Board of Commissioners.
- B. Transfers to a Capital Outlay line item (974.000 to 981.000) greater than \$5,000.00 in amount require the approval of the Board of Commissioners.

Under no circumstance may a department head over-spend the budget allocations, whether by account or activity. Approval of line item transfers by the County Controller/Administrator does not constitute approval to increase the overall budget allocation. As soon as a department head realizes that spending will exceed a budget allocation, a request for a budget supplement should be prepared for the Board of Commissioners, stating the amount and the reason for the overrun.

County of Montcalm
2024 Projected Fund Balances

		FY22 Audited Beginning Fund Balance	FY23 Budgeted Revenues/Transfers in	FY23 Budgeted Expenses/Transfers out	Net Change in Fund Balance	FY23 Projected Ending Fund Balance	FY24 Budgeted Revenues/Transfers in	FY24 Budgeted Expenses/Transfers out	Net Change in Fund Balance	FY24 Projected Ending Fund Balance
General Fund										
101	General Fund	\$ 18,517,044	\$ 15,749,048	\$ (15,626,357)	\$ 122,691	\$ 18,639,735 #	\$ 15,918,263	\$ (15,899,415)	\$ 18,848	\$ 18,658,583 #
208	Parks and Recreation	16,580	26,000	(23,512)	2,488	19,068	30,000	(29,716)	284	19,352
292	Child Care	214,679	731,000	(729,949)	1,051	215,730	766,520	(765,713)	807	216,537
Special Revenue Funds										
211	Law Enforcement Millage	1,251,472	2,153,577	(2,028,702)	124,875	1,376,347	2,029,222	(2,516,723)	(487,501)	888,846 #
213	Victim Support Team	5,279	1,740	(1,740)	-	5,279	2,000	(2,000)	-	5,279
214	Law Enforcement Trust	23,598	-	-	-	23,598	-	-	-	23,598
215	Friend of the Court	87,370	933,030	(932,765)	265	87,635	1,019,212	(1,019,212)	-	87,635
228	Solid Waste Planning	446,147	260,000	(308,515)	(48,515)	397,632 #	260,000	(279,419)	(19,419)	378,213 #
235	Homeland Security Grant	53,976	-	-	-	53,976	-	-	-	53,976
237	Leadership Montcalm	15,056	-	-	-	15,056	-	-	-	15,056
238	Sheriff Programs	30,176	-	-	-	30,176	-	-	-	-
243	Brownfield Redevelopment Authority	-	-	-	-	-	-	-	-	-
245	Montcalm Conservation District	18	144,403	(144,403)	-	18	150,000	(150,000)	-	18
254	MSU Cooperative Extension	106,763	288,305	(278,020)	10,285	117,048	299,500	(283,020)	16,480	133,528
255	Principal Residence Exemption Audits	38,515	22,500	(20,230)	2,270	40,785	24,800	(24,230)	570	41,355
256	ROD Automation	164,975	-	-	-	164,975	-	-	-	164,975
257	Drug Court	11,784	53,000	(13,000)	40,000	51,784 #	2,500	(7,500)	(5,000)	46,784 #
260	Indigent Defense	-	1,152,556	(1,152,556)	-	-	1,495,292	(1,495,292)	-	-
263	Concealed Pistol Licensing	145,566	36,000	(65,193)	(29,193)	116,373 #	37,000	(20,436)	16,564	132,937
264	Local Correction Officer Training	23,059	10,000	(13,100)	(3,100)	19,959 #	9,000	(14,000)	(5,000)	14,959 #
265	Drug Law Enforcement	8,021	-	-	-	8,021	-	-	-	8,021
266	Law Enforcement	474	-	-	-	474	-	-	-	474
269	Law Library	25,662	6,500	(6,500)	-	25,662	6,500	(8,000)	(1,500)	24,162 #
271	County Library	118,905	1,943,000	(1,943,000)	-	118,905	2,000,000	(2,000,000)	-	118,905
272	Animal Shelter Donation	61,136	-	-	-	61,136	-	-	-	61,136
274	CDBG Housing Grant	41,971	8,180	(8,000)	180	42,151	8,180	(8,000)	180	42,331
275	Commission on Aging	733,262	1,431,745	(1,454,306)	(22,561)	710,701 #	1,380,255	(1,559,284)	(179,029)	531,672 #
284	Opioid Settlement	-	-	-	-	-	-	-	-	-
296	Social Welfare	1,016	-	-	-	1,016	-	-	-	1,016
298	Veterans' Services	575,917	606,134	(546,248)	59,886	635,803	663,532	(573,002)	90,530	726,333
Debt Service Funds										
369	Building Authority Debt Service	7,288	915,810	(915,810)	-	7,288	915,835	(915,835)	-	7,288
Capital Projects Funds										
401	Building Improvement & Construction	183,580	2,279,326	(2,279,326)	-	183,580	250,000	(250,000)	-	183,580
402	Equipment Purchase and Replacement	10,550	335,525	(335,525)	-	10,550	123,000	(123,000)	-	10,550
403	Public Improvement	70,632	3,740	-	3,740	74,372	3,740	-	3,740	78,112
408	Park Capital Improvements	58,193	25,611	(25,611)	-	58,193 #	-	(13,000)	(13,000)	45,193 #
466	Jail Improvement	9,790	-	(4,000)	(4,000)	5,790 #	-	(4,000)	(4,000)	1,790 #
469	Building Auth Construction	3	-	-	-	3	-	-	-	3

County of Montcalm
2024 Projected Fund Balances

	FY22 Audited Beginning Fund Balance	FY23 Budgeted Revenues/Transfers in	FY23 Budgeted Expenses/Transfers out	Net Change in Fund Balance	FY23 Projected Ending Fund Balance	FY24 Budgeted Revenues/Transfers in	FY24 Budgeted Expenses/Transfers out	Net Change in Fund Balance	FY24 Projected Ending Fund Balance
Enterprise Funds									
505 Ambulance*	7,205,670	6,038,970	(6,779,975)	(741,005)	6,464,665 #	6,723,435	(6,669,727)	53,708	6,518,373
516 Delinquent Tax Revolving	9,211,902	805,395	(283,500)	521,895	9,733,797	1,161,115	(247,500)	913,615	10,647,412
549 Building Official	1,104,792	570,600	(567,177)	3,423	1,108,215	600,000	(597,959)	2,041	1,110,256
567 Sidney Sewer	4,683,799	445,822	(445,822)	-	4,683,799	413,061	(413,061)	-	4,683,799
595 Inmate Commissary	272,289	65,000	(81,670)	(16,670)	255,619 #	65,000	(83,499)	(18,499)	237,120 #
Internal Service Funds									
664 Office Equipment Pool	12,609	60,000	(60,000)	-	12,609	20,000	(20,000)	-	12,609
675 Fuel Station	309,648	1,268,495	(1,215,658)	52,837	362,485	880,000	(879,074)	926	363,411
677 Retiree Health Insurance	22,189	20,042	(15,058)	4,984	27,173	10,328	(7,728)	2,600	29,773
733 Pension	3,874	859,618	(859,618)	-	3,874	1,088,770	(1,000,000)	88,770	92,644
737 OPEB Trust	-	150,000	-	150,000	150,000	150,500	(500)	150,000	300,000
Drain Funds									
801 Regular Drain	1,212,664	-	-	-	1,212,664	-	-	-	1,212,664
802 Drain Special Assessment	154,699	-	-	-	154,699	-	-	-	154,699
804 Drain Maintenance	109,698	310,143	(310,143)	-	109,698	313,329	(313,329)	-	109,698
841 Lake Level	238,023	254,970	(254,970)	-	238,023	85,000	(85,000)	-	238,023
842 Lake Level Special Assessment	1,546	-	-	-	1,546	-	-	-	1,546
843 Lake Improvement	605,964	422,125	(422,125)	-	605,964	447,825	(447,825)	-	605,964
851 Drain Debt Service	156	-	-	-	156	-	-	-	156
	\$ 48,207,979	\$ 40,387,910	\$ (40,152,084)	\$ 235,826	\$ 48,443,805	\$ 39,352,714	\$ (38,725,999)	\$ 626,715	\$ 49,040,344

*excluding the net pension liability and related deferred inflows/outflows as these represent long-term balances that do not require the use of budgetary resources

fund balance intentionally budgeted in order to balance the budget.

Budgetary Details

County of Montcalm
2024 Proposed Revenues by Department

DEPARTMENT	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-2023 AMENDED BUDGET	2022-2023 ACTIVITY THRU 03/31/2023	2023-2024 DEPT REQUEST BUDGET	2023-2024 CONTROLLER BUDGET	2023-2024 FINANCE BUDGET
GENERAL REVENUES	11,300,739.23	12,304,368.70	17,322,973.87	11,597,071.00	1,351,690.69	11,942,837.00	12,203,671.00	12,053,671.00
COUNTY CLERK	173,388.90	213,346.62	186,612.54	177,750.00	87,152.90	-	175,700.00	175,700.00
CENTRAL SERVICES	436,268.00	500,366.37	551,128.00	581,714.00	293,104.10	581,714.00	573,619.00	569,009.00
REMONUMENTATION	62,401.20	57,227.80	56,751.00	65,239.00	28,809.60	62,800.00	62,800.00	62,800.00
TREASURER	256,618.66	302,719.04	251,950.12	234,805.00	71,168.41	94,305.00	94,305.00	94,305.00
EQUALIZATION	13,462.99	14,561.55	13,917.25	11,600.00	7,574.70	9,800.00	9,800.00	9,800.00
ELECTIONS	28,253.40	119.69	2,985.60	-	135.27	-	20,000.00	20,000.00
CIRCUIT COURT	211,263.81	248,183.40	274,588.66	208,321.00	127,832.39	208,321.00	208,321.00	208,321.00
DISTRICT COURT	617,202.07	582,742.92	604,648.61	548,824.00	253,592.93	554,474.00	554,474.00	554,474.00
PROBATE/JUVENILE COURT	273,020.36	249,051.85	272,986.55	263,086.00	127,696.38	261,086.00	261,086.00	261,086.00
PROSECUTING ATTORNEY	207,626.46	164,153.37	214,662.62	218,684.00	82,159.34	218,684.00	217,484.00	217,484.00
SHERIFF	688,756.85	656,995.00	614,530.26	575,600.00	283,636.20	476,950.00	457,200.00	476,950.00
ROAD PATROL	83,535.38	65,041.00	90,402.00	116,998.00	20,272.00	113,134.00	113,134.00	124,176.00
MI JUSTICE TRAINING	2,044.80	2,249.28	1,247.84	3,000.00	1,344.64	4,052.00	4,052.00	4,052.00
MARINE PATROL	24,800.00	27,800.00	25,800.00	25,800.00	2,500.00	25,800.00	25,800.00	25,800.00
JAIL	403,478.42	432,091.09	464,827.57	344,000.00	185,149.78	445,396.00	445,396.00	445,396.00
COMMUNITY CORRECTIONS	82,340.15	98,211.57	116,782.36	124,517.00	57,709.29	162,517.00	177,077.00	177,077.00
ANIMAL CONTROL	2,962.50	12,517.91	1,436.80	2,500.00	615.00	-	23,400.00	23,400.00
MEDICAL EXAMINER	14,702.34	16,589.25	19,827.00	19,538.00	11,200.00	18,112.00	18,112.00	18,112.00
REGISTER OF DEEDS	764,969.94	1,009,283.00	998,616.82	596,000.00	351,273.73	596,650.00	596,650.00	596,650.00
TOTAL GENERAL FUND REVENUE:	15,647,835.46	16,957,619.41	22,086,675.47	15,715,047.00	3,344,617.35	15,776,632.00	16,242,081.00	16,118,263.00

County of Montcalm
2024 Proposed Revenues by Fund

FUND	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-2022 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 03/31/2023	2023-24 DEPT REQUEST	2023-24 CONTROLLER BUDGET	2023-24 FINANCE BUDGET
GENERAL FUND	15,647,835.46	16,957,619.41	22,086,675.47	15,715,047.00	3,344,617.35	15,776,632.00	16,242,081.00	16,118,263.00
PARKS AND RECREATION FUND	13,580.98	35,831.78	24,985.00	26,000.00	12,647.00	29,000.00	30,000.00	30,000.00
LAW ENFORCEMENT FUND	-	1,958,805.44	2,095,464.23	2,153,577.00	2,056,882.91	2,181,256.00	2,202,971.00	2,516,723.00
VICTIMS SUPPORT TEAM TRUST FUND	3,580.11	0.28	3,560.00	1,740.00	935.00	2,000.00	2,000.00	2,000.00
FRIEND OF THE COURT FUND	860,167.60	859,885.36	812,793.90	933,030.00	279,757.56	1,005,152.00	1,019,212.00	1,019,212.00
SOLID WASTE FUND	257,062.64	253,371.11	267,082.80	310,000.00	60,247.16	280,000.00	280,000.00	280,000.00
MONTCALM CONSERVATION DISTRICT FUND	126,236.62	130,759.03	136,035.19	144,403.00	-	152,000.00	152,000.00	152,000.00
MSU COOPERATIVE EXTENSION FUND	251,689.26	261,129.77	272,225.62	288,305.00	(135.46)	-	299,500.00	299,500.00
PREA FUND	6,664.07	17,371.40	24,020.74	22,500.00	17,285.62	24,800.00	24,800.00	24,800.00
DRUG COURT FUND	1,593.62	31,947.91	2,827.01	13,000.00	1,351.20	2,500.00	7,500.00	7,500.00
INDIGENT DEFENSE FUND	715,287.22	903,352.41	1,035,949.53	1,152,556.00	276,764.05	1,559,801.00	1,495,292.00	1,495,292.00
CONCEALED PISTOL LICENSING FUND	43,292.32	51,976.53	36,204.00	65,193.00	20,022.00	-	37,000.00	37,000.00
LOCAL CORRECTION OFFICER TRAINING FUND	8,586.22	5,788.41	7,895.50	13,100.00	4,570.00	14,000.00	14,000.00	14,000.00
LAW LIBRARY FUND	6,564.75	6,501.45	8,000.00	6,500.00	-	8,000.00	8,000.00	8,000.00
COUNTY LIBRARY FUND	946,413.98	1,643,103.29	1,843,771.01	1,943,000.00	1,820,246.12	2,000,000.00	2,000,000.00	2,000,000.00
CDBG HOUSING GRANT FUND	7,140.22	182.09	42,380.00	8,180.00	90.00	8,180.00	8,180.00	8,180.00
COMMISSION ON AGING FUND	1,486,741.31	1,363,135.34	1,432,412.29	1,454,306.00	1,049,058.30	1,554,684.00	1,559,284.00	1,559,284.00
CHILD CARE FUND-PROBATE	548,357.70	551,150.20	448,730.82	731,000.00	222,677.45	761,520.00	766,520.00	766,520.00
VETERANS' SERVICES FUND	-	597,190.93	599,340.92	606,134.00	558,797.42	663,532.00	663,532.00	663,532.00
BUILDING AUTHORITY DEBT SERVICE FUND	909,065.00	904,755.00	913,655.00	915,810.00	-	915,835.00	915,835.00	915,835.00
BUILDING IMPROVE & CONSTRUCTION FUND	150,697.45	104,259.90	1,491,094.48	2,079,326.00	1,628,392.59	250,000.00	250,000.00	250,000.00
EQUIPMENT PURCHASE AND REPLACEMENT FUND	110,031.61	144,230.00	578,805.81	258,720.00	206,652.83	93,000.00	93,000.00	123,000.00
PUBLIC IMPROVEMENT FUND	3,935.47	3,744.29	3,740.00	3,740.00	-	3,740.00	3,740.00	3,740.00
PARK CAPITAL IMPROVEMENT FUND	464.28	36,508.69	37,600.00	25,611.00	15,611.00	13,000.00	13,000.00	13,000.00
JAIL IMPROVEMENT FUND	-	-	-	4,000.00	-	4,000.00	4,000.00	4,000.00
EMERGENCY SERVICES FUND	5,587,465.69	5,699,695.61	5,874,134.24	6,779,975.00	4,191,552.17	6,684,435.00	6,723,435.00	6,723,435.00
DELINQUENT TAX COLLECTION FUND	165,374.59	1,189,732.00	1,291,969.65	805,395.00	650,485.41	1,161,115.00	1,161,115.00	1,161,115.00
BUILDING OFFICIAL FUND	678,345.61	710,376.79	781,249.61	570,600.00	308,008.69	570,600.00	600,000.00	600,000.00
SIDNEY SEWER PROJECT FUND	283,440.20	397,564.59	141,501.25	445,822.00	104,735.63	-	417,671.00	413,061.00
INMATE COMMISSARY FUND	71,120.71	64,633.00	65,047.02	81,810.00	39,657.03	81,570.00	83,499.00	83,499.00
CENTRAL SERVICES & PURCHASING FUND	53,864.51	60,000.88	61,000.00	60,000.00	30,000.00	68,000.00	50,000.00	20,000.00
FUEL STATION FUND	252,765.88	403,604.64	810,876.44	1,268,495.00	435,264.48	848,000.00	880,000.00	880,000.00
RETIREE HEALTH INSURANCE FUND	56,876.90	35,523.54	208,562.70	20,042.00	3,712.98	10,328.00	10,328.00	10,328.00
PENSION TRUST FUND	739,652.66	789,840.21	940,120.04	859,618.00	393,996.19	1,088,976.00	1,085,272.00	1,088,770.00
OPEB TRUST FUND	-	-	-	-	181,661.01	150,000.00	150,000.00	150,500.00
DRAIN MAINTENANCE FUND	381,065.83	251,109.35	16,387.72	310,143.00	6,540.29	-	313,329.00	313,329.00
LAKE LEVEL FUND	497,700.35	74.13	45,000.00	254,970.00	2,184.86	-	85,000.00	85,000.00
LAKE IMPROVEMENT FUND	677,280.41	-	388,829.25	422,125.00	4,930.16	-	447,825.00	447,825.00
TOTAL REVENUE ALL FUNDS:	31,549,941.23	36,424,754.76	44,829,927.24	40,753,773.00	17,929,149.00	37,965,656.00	40,098,921.00	40,288,243.00

County of Montcalm

2024 General Fund Revenues by Type

TYPE	2019-20	2020-21	2021-22	2022-23	2022-23	2023-24	2023-24	2023-24
	ACTIVITY	ACTIVITY	ACTIVITY	AMENDED	ACTIVITY	DEPT REQUEST	CONTROLLER	FINANCE
			BUDGET	THRU 03/31/2023	BUDGET	BUDGET	BUDGET	BUDGET
TAXES								
CURRENT	8,584,525.85	8,935,688.80	9,315,028.40	9,500,000.00	(275,809.82)	9,500,000.00	9,900,000.00	9,900,000.00
DELINQUENT	3,234.95	619.41	6,621.53	4,000.00	2,707.82	4,000.00	4,000.00	4,000.00
MOBILE HOME PARK	3,566.00	3,160.50	3,256.00	3,500.00	2,344.50	3,500.00	3,500.00	3,500.00
MARIJUANA TAX	28,001.32		169,360.32	219,201.00	311,223.86			
OTHER	(716.13)	(11,901.48)	40,221.22	16,000.00	9,969.78	16,000.00	16,000.00	16,000.00
PILT	4,302.00	11,606.50	16,290.09	3,000.00	50,916.81	3,000.00	3,000.00	3,000.00
TOTAL TAX REVENUE:	8,622,913.99	8,939,173.73	9,550,777.56	9,745,701.00	101,352.95	9,526,500.00	9,926,500.00	9,926,500.00
LICENSES & PERMITS								
MARRIAGE LICENSE	5,330.00	6,945.00	6,130.00	5,000.00	1,985.00	-	5,000.00	5,000.00
DOG LICENSE	103,880.00	115,720.00	87,705.00	85,000.00	32,320.00	80,000.00	80,000.00	80,000.00
CREMATION PERMIT	13,347.75	16,589.25	19,827.00	19,538.00	11,200.00	18,112.00	18,112.00	18,112.00
TOTAL LICENSES & PERMITS REVENUE:	122,557.75	139,254.25	113,662.00	109,538.00	45,505.00	98,112.00	103,112.00	103,112.00
INTERGOVERNMENTAL								
BVP/LPT/OHSP GRANTS	16,355.00	1,322.42	12,968.00	-	3,418.95	-	-	-
CASEFLOW ASSIST	6,927.93	6,431.41	7,701.29	10,000.00	-	7,000.00	7,000.00	7,000.00
COMM CORR GRANT	73,117.15	80,501.97	96,626.11	99,517.00	32,003.38	137,517.00	152,077.00	152,077.00
CONV & TOURISM TAX	202,306.00	206,304.45	194,117.00	192,342.00	31,290.70	277,779.00	277,779.00	277,779.00
COOP REIMB - PA	73,406.44	61,118.20	68,756.50	75,000.00	37,868.07	75,000.00	75,000.00	75,000.00
COURT EQUITY	244,256.00	262,885.00	269,656.00	270,000.00	45,538.00	270,000.00	270,000.00	270,000.00
COVID/CARES ACT GRANTS	1,094,222.27	372,484.08	33,727.59	-	-	-	-	-
ARPA GRANT	-	1,143,497.00	5,639,201.12	-	-	-	-	-
JUDICIAL SAL STAND	136,722.00	137,172.00	136,722.00	137,169.00	68,361.00	136,719.00	136,719.00	136,719.00
JUVE PROB OFF GRANT	27,317.04	27,317.04	27,317.04	27,317.00	6,829.26	27,317.00	27,317.00	27,317.00
LIQUOR LIC FEE	8,620.15	8,034.95	13,066.90	-	96.25	-	-	-
MARINE SAFETY GRANT	22,300.00	25,300.00	23,300.00	23,300.00	-	23,300.00	23,300.00	23,300.00
MI JUSTICE TRAINING	2,044.80	2,249.28	1,247.84	3,000.00	1,344.64	4,052.00	4,052.00	4,052.00
PROBATE JUDGE SAL	116,172.77	119,945.54	126,469.50	119,945.00	61,517.73	119,945.00	119,945.00	119,945.00
RDSS GRANT	3,986.70	946.85	585.58	7,000.00	-	7,000.00	7,000.00	7,000.00
PA416 GRANT	83,535.38	65,041.00	90,402.00	116,998.00	20,272.00	113,134.00	113,134.00	124,176.00
RSAT GRANT	96,193.00	150,000.00	192,108.00	150,000.00	23,644.00	233,296.00	233,296.00	233,296.00
STATE REMON	62,401.20	57,227.80	56,751.00	62,739.00	28,809.60	62,800.00	62,800.00	62,800.00
STATE REV SHARING	995,095.00	1,299,187.36	1,325,051.35	1,325,051.00	644,388.00	1,627,522.00	1,488,356.00	1,488,356.00
TITLE IV-E - PA	49,391.76	36,685.49	48,633.52	50,000.00	13,551.58	50,000.00	50,000.00	50,000.00
VICTIM RIGHTS ACT	61,315.04	43,717.71	63,649.21	72,684.00	20,878.87	72,684.00	71,484.00	71,484.00
TOTAL INTERGOVERNMENTAL REVENUE:	3,375,685.63	4,107,369.55	8,428,057.55	2,742,062.00	1,039,812.03	3,245,065.00	3,119,259.00	3,130,301.00

County of Montcalm

2024 General Fund Revenues by Type

TYPE	2019-20	2020-21	2021-22	2022-23	2022-23	2023-24	2023-24	2023-24
	ACTIVITY	ACTIVITY	ACTIVITY	AMENDED BUDGET	ACTIVITY THRU 03/31/2023	DEPT REQUEST BUDGET	CONTROLLER BUDGET	FINANCE BUDGET
CHARGES FOR SERVICES								
ANIMAL SHELTER	2,962.50	12,517.91	1,436.80	2,500.00	615.00	-	23,400.00	23,400.00
CARE OF PRISONERS	307,285.42	282,091.09	272,719.57	194,000.00	161,505.78	212,100.00	212,100.00	212,100.00
CENTRAL SERVICES	436,268.00	500,366.37	551,128.00	581,714.00	293,104.10	581,714.00	573,619.00	569,009.00
CIRCUIT COURT	118,007.11	112,915.04	156,269.68	129,100.00	84,140.26	129,100.00	129,100.00	129,100.00
CLERK	168,058.90	206,401.62	180,482.54	172,750.00	85,167.90	-	170,700.00	170,700.00
DISTRICT COURT	366,096.02	361,563.43	399,376.55	354,500.00	152,940.35	373,200.00	373,200.00	373,200.00
EQUALIZATION	13,462.99	14,561.55	13,917.25	11,600.00	7,574.70	9,800.00	9,800.00	9,800.00
OTHER	1,964.00	1,858.00	2,493.00	1,500.00	1,325.00	1,500.00	1,500.00	1,500.00
PROBATE COURT	67,016.23	49,505.99	61,748.96	53,100.00	28,547.92	50,600.00	50,600.00	50,600.00
PROSECUTOR	1,757.25	3,313.75	8,320.82	6,000.00	1,522.07	6,000.00	6,000.00	6,000.00
REGISTER OF DEEDS	764,969.94	1,009,283.00	998,616.82	596,000.00	351,273.73	596,650.00	596,650.00	596,650.00
SHERIFF	669,698.70	606,976.34	600,124.59	575,600.00	280,217.25	476,950.00	457,200.00	476,950.00
COMMUNITY CORR	9,223.00	17,709.60	20,156.25	25,000.00	25,705.91	25,000.00	25,000.00	25,000.00
TREASURER	17,722.37	19,029.08	17,946.50	14,805.00	5,182.00	14,305.00	14,305.00	14,305.00
TOTAL CHARGES FOR SERVICES REVENUE:	2,944,492.43	3,198,092.77	3,284,737.33	2,718,169.00	1,478,821.97	2,476,919.00	2,643,174.00	2,658,314.00
FINES AND FORFEITURES								
FINES - ORDINANCES	175,402.51	144,244.96	142,988.61	130,000.00	77,184.23	125,500.00	125,500.00	125,500.00
TOTAL FINES AND FORFEITURES REVENUE:	175,402.51	144,244.96	142,988.61	130,000.00	77,184.23	125,500.00	125,500.00	125,500.00
INTEREST AND RENTS								
INTEREST REV	49,155.40	3,776.69	121,001.93	100.00	452,576.31	200,500.00	200,500.00	50,500.00
TOTAL INTEREST AND RENTS REVENUE:	49,155.40	3,776.69	121,001.93	100.00	452,576.31	200,500.00	200,500.00	50,500.00
OTHER REVENUE								
INS DIVIDENDS	-	-	-	-	-	-	-	-
OTHER	77,578.62	43,318.10	76,963.81	8,000.00	9,304.46	8,000.00	8,000.00	8,000.00
REIMBURSEMENTS	259,352.61	318,029.34	258,793.72	209,500.00	80,822.03	69,500.00	89,500.00	89,500.00
REMONUMENTATION	-	-	-	2,500.00	-	-	-	-
SALE OF FIXED ASSETS	1,010.00	30,425.02	27,781.00	3,000.00	3,096.36	3,000.00	3,000.00	3,000.00
TOTAL OTHER REVENUE:	337,941.23	391,772.46	363,538.53	223,000.00	93,222.85	80,500.00	100,500.00	100,500.00
TRANSFERS								
TRANSF IN/FUND BAL USE	19,686.52	33,935.00	81,911.96	46,477.00	56,142.01	23,536.00	23,536.00	23,536.00
TOTAL TRANSFERS REVENUE:	19,686.52	33,935.00	81,911.96	46,477.00	56,142.01	23,536.00	23,536.00	23,536.00
TOTAL GENERAL FUND REVENUE:	15,647,835.46	16,957,619.41	22,086,675.47	15,715,047.00	3,344,617.35	15,776,632.00	16,242,081.00	16,118,263.00

County of Montcalm

2024 Proposed Budget

GENERAL FUND

FUND/DEPARTMENT	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 03/31/2023	2023-24 DEPT REQUEST BUDGET	2023-24 CONTROLLER BUDGET	2023-24 FINANCE BUDGET
BOARD OF COMMISSIONERS	145,046.64	304,436.37	117,090.06	179,472.00	78,452.27	185,076.00	185,076.00	185,076.00
WITNESS COST	1,202.60	898.34	2,485.32	7,500.00	355.40	7,500.00	7,500.00	7,500.00
COUNTY CONTROLLER	356,995.60	359,851.62	385,666.17	424,998.00	209,429.09	449,726.00	449,726.00	449,726.00
COUNTY CLERK	310,282.47	367,196.01	394,816.14	472,519.00	212,739.94	-	484,678.00	484,678.00
AUDIT	26,050.00	32,800.00	27,650.00	30,000.00	26,000.00	42,000.00	42,000.00	42,000.00
INFORMATION SYSTEMS	144,813.63	155,414.27	290,358.55	190,000.00	131,167.85	272,000.00	272,000.00	187,000.00
CENTRAL SERVICES & PURCHASING	15,834.03	16,284.97	15,660.68	18,500.00	3,170.18	20,000.00	20,000.00	20,000.00
SURVEY/REMONUMENTATION	74,801.54	60,345.91	54,341.47	62,739.00	59,351.20	62,800.00	62,800.00	62,800.00
INSURANCE AND BONDS	142,195.68	196,222.53	68,996.20	237,000.00	185,238.05	216,000.00	217,000.00	217,000.00
COUNTY TREASURER	319,467.77	324,098.44	332,843.73	348,654.00	171,466.83	358,284.00	313,994.00	371,650.00
EQUALIZATION	236,164.07	251,698.83	262,898.02	251,630.00	107,125.40	272,605.00	272,605.00	275,053.00
ELECTIONS	41,203.22	51,567.83	23,362.23	76,200.00	69,793.78	-	61,000.00	61,000.00
MAINTENANCE	781,483.79	846,377.98	857,719.75	873,123.00	451,867.40	959,043.00	959,043.00	959,043.00
PROFESSIONAL CONSULTANTS	95,760.86	49,137.25	26,851.50	60,500.00	6,920.00	60,500.00	60,500.00	60,500.00
FACILITY RENTAL	909,065.00	904,755.00	913,655.00	915,810.00	-	915,835.00	915,835.00	915,835.00
CIRCUIT COURT	179,243.44	264,763.71	268,174.90	289,150.00	76,809.95	245,200.00	285,420.00	285,420.00
CIRCUIT COURT PROBATION	3,226.64	3,662.89	3,124.77	3,200.00	1,587.96	3,700.00	4,000.00	4,000.00
DISTRICT COURT	614,002.46	639,356.63	655,123.30	711,202.00	348,598.56	826,273.00	827,688.00	907,423.00
DISTRICT COURT PROBATION	81,908.97	85,876.00	97,701.79	75,949.00	24,669.42	72,784.00	72,784.00	-
PROBATE/JUVENILE COURT	778,364.04	876,907.52	965,902.34	1,026,156.00	434,217.65	1,042,870.00	1,027,870.00	1,027,870.00
PROSECUTING ATTORNEY	570,909.85	621,623.73	754,824.69	871,043.00	415,399.10	896,810.00	895,810.00	928,920.00
JURY BOARD	5,331.59	4,163.46	5,560.30	6,200.00	3,186.58	-	8,500.00	8,500.00
SHERIFF DEPARTMENT	1,311,233.94	1,189,766.93	802,347.31	836,375.00	364,979.47	848,750.00	848,750.00	254,481.00
CONTRACTED POLICE SERVICE	716,468.34	697,532.36	679,587.93	654,765.00	330,923.01	638,258.00	638,258.00	689,916.00
PA 416 SECONDARY ROAD PATROL	84,000.17	85,746.51	90,442.33	93,074.00	48,370.63	113,134.00	113,134.00	124,176.00
JUSTICE TRAINING	2,313.00	4,810.49	1,885.00	3,000.00	470.62	4,052.00	4,052.00	4,052.00
COURT SECURITY	-	25,444.47	130,249.20	144,727.00	52,074.95	124,169.00	124,169.00	124,169.00
MARINE LAW ENFORCEMENT	31,840.21	39,236.13	36,523.16	51,642.00	2,213.98	51,750.00	51,750.00	51,750.00
COUNTY JAIL	2,499,331.48	2,748,204.34	2,871,678.81	2,840,230.00	1,421,861.07	3,276,814.00	3,230,076.00	3,423,917.00
COMMUNITY CORRECTIONS	75,408.57	80,457.75	107,163.12	124,517.00	53,933.40	177,077.00	177,077.00	177,077.00
ANIMAL CONTROL	66,214.54	83,686.58	109,057.34	127,062.00	69,136.99	281,808.00	274,808.00	274,808.00
DRAIN COMMISSIONERS	208,400.91	211,642.39	208,482.29	361,895.00	164,492.62	374,469.00	374,469.00	374,469.00
DRAINS AT LARGE/PUBLIC BENEFIT	84,509.80	73,364.24	325,363.46	150,000.00	94,071.80	101,000.00	101,000.00	101,000.00
CONTAGIOUS DISEASE	834.61	220.26	-	1,000.00	324.89	1,000.00	1,000.00	1,000.00
SUBSTANCE ABUSE	84,830.00	108,430.00	108,103.72	96,171.00	15,645.35	138,890.00	138,890.00	138,890.00
MEDICAL EXAMINER	180,677.44	146,838.10	209,280.83	197,817.00	52,850.15	186,420.00	186,420.00	187,505.00
VETERAN BURIALS	5,700.00	3,150.00	7,050.00	6,000.00	2,850.00	-	6,000.00	6,000.00

County of Montcalm

2024 Proposed Budget

GENERAL FUND

FUND/DEPARTMENT	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 03/31/2023	2023-24 DEPT REQUEST BUDGET	2023-24 CONTROLLER BUDGET	2023-24 FINANCE BUDGET
PLANNING COMMISSION	450.00	390.00	470.27	2,250.00	199.65	2,250.00	2,250.00	2,250.00
REGISTER OF DEEDS	219,349.96	222,924.31	280,027.19	297,041.00	142,656.46	244,670.00	244,670.00	244,670.00
WEST MICHIGAN REGIONAL PLANNING	4,117.23	4,117.23	4,117.23	4,500.00	4,329.91	4,500.00	4,500.00	4,500.00
ECONOMIC DEVELOPMENT	10,000.00	10,000.00	20,000.00	25,000.00	25,000.00	30,000.00	30,000.00	30,000.00
CONTINGENCY	-	-	-	80,000.00	-	80,000.00	80,000.00	80,000.00
CAPITAL OUTLAY	99,192.83	133,500.00	73,355.14	80,000.00	40,933.35	80,000.00	80,000.00	110,000.00
FOC APPROPRIATION	81,236.73	63,759.37	106,726.80	158,600.00	11,910.73	158,600.00	239,077.00	239,077.00
HEALTH DEPARTMENT	427,904.04	430,647.00	434,417.04	442,160.00	221,080.02	442,160.00	442,160.00	430,957.00
BEHAVIORAL HEALTH APPROPRIATION	188,052.96	188,052.96	188,052.96	188,053.00	109,697.56	188,053.00	188,053.00	188,053.00
RETIREE HEALTH APPROPRIATION	10,000.00	14,000.00	15,000.00	10,000.00	-	5,000.00	5,000.00	5,000.00
DHHS APPROPRIATION	5,969.41	7,692.41	10,020.34	10,500.00	3,318.81	10,500.00	10,500.00	10,500.00
CHILD CARE PROBATE APPROPRIATION	402,000.00	435,000.00	310,000.00	600,000.00	200,000.00	600,000.00	600,000.00	600,000.00
OFFICE EQUIPMENT APPROPRIATION	53,833.37	60,000.00	61,000.00	60,000.00	30,000.00	68,000.00	50,000.00	20,000.00
PARKS AND REC APPROPRIATION	-	10,000.00	-	5,000.00	-	5,000.00	8,000.00	8,000.00
INDIGENT DEFENSE APPROPRIATION	225,180.00	224,959.17	222,976.00	226,943.00	113,471.50	226,943.00	226,942.00	226,942.00
BUILDING IMPROVE/CONST APPROPRIATION	150,000.00	50,000.00	250,000.00	250,000.00	125,000.00	250,000.00	250,000.00	250,000.00
OPEB TRUST APPROPRIATION	-	-	-	75,000.00	37,500.00	75,000.00	54,762.00	55,262.00
MARIJUANA TAX APPROPRIATION	-	-	-	200,000.00	200,000.00	-	-	-
TOTAL GENERAL FUND APPROPRIATIONS:	13,062,478.85	13,938,419.69	19,708,564.41	15,534,867.00	6,956,843.53	15,697,273.00	16,231,596.00	15,899,415.00

County of Montcalm

2024 Proposed Budget

SPECIAL REVENUE FUNDS

FUND/DEPARTMENT	2019-20	2020-21	2021-22	2022-23	2022-23	2023-24	2023-24	2023-24
	ACTIVITY	ACTIVITY	ACTIVITY	AMENDED	ACTIVITY	DEPT REQUEST	CONTROLLER	FINANCE
				THRU 03/31/2023	BUDGET	BUDGET	BUDGET	BUDGET
208 PARKS AND RECREATION	9,688.04	35,142.87	24,693.48	23,512.00	5,709.72	28,716.00	29,716.00	29,716.00
211 LAW ENFORCEMENT MILLAGE	-	987,879.84	1,814,918.82	2,028,702.00	856,434.89	2,181,256.00	2,202,971.00	2,516,723.00
213 VICTIMS SUPPORT TEAM TRUST	816.03	1,978.51	1,706.96	1,740.00	-	2,000.00	2,000.00	2,000.00
215 FRIEND OF THE COURT	862,001.84	858,584.84	882,384.84	932,665.00	470,238.05	1,005,152.00	1,019,212.00	1,019,212.00
228 SOLID WASTE	219,771.21	203,795.38	240,204.02	308,515.00	114,010.00	279,561.00	279,419.00	279,419.00
245 MONTCALM CONSERVATION DISTRICT	126,217.77	130,758.58	136,035.19	143,403.00	-	150,000.00	150,000.00	150,000.00
254 MSU COOPERATIVE EXTENSION	240,927.00	177,463.60	267,686.65	278,020.00	137,540.23	282,811.00	283,020.00	283,020.00
255 PRINCIPAL RESIDENCE EXEMPTION AUDIT	6,450.82	14,528.11	20,214.07	20,230.00	23,702.04	25,230.00	24,230.00	24,230.00
257 DRUG COURT	4,685.00	18,659.87	12,059.75	13,000.00	1,572.84	2,500.00	7,500.00	7,500.00
260 INDIGENT DEFENSE	735,303.81	903,352.41	1,035,949.14	1,152,556.00	370,572.76	1,559,800.55	1,495,292.00	1,495,292.00
263 CONCEALED PISTOL LICENSING	5,701.56	21,650.90	10,492.51	65,193.00	21,271.19	-	20,436.00	20,436.00
264 LOCAL CORRECTION OFFICER TRAINING	9,902.88	8,699.05	6,476.38	13,100.00	5,504.93	14,000.00	14,000.00	14,000.00
269 LAW LIBRARY	1,278.33	5,246.10	7,732.31	6,500.00	3,451.36	8,000.00	8,000.00	8,000.00
271 COUNTY LIBRARY	947,323.58	1,648,239.44	1,843,297.28	1,943,000.00	4,368.00	2,000,000.00	2,000,000.00	2,000,000.00
274 CDBG HOUSING GRANT	27,347.52	33,432.00	4,985.00	8,000.00	33,617.07	8,000.00	8,000.00	8,000.00
275 COMMISSION ON AGING	1,324,796.79	1,154,041.66	1,279,936.28	1,454,306.00	671,184.86	1,554,684.00	1,559,284.00	1,559,284.00
292 CHILD CARE FUND-PROBATE	546,584.32	544,717.19	439,172.93	729,949.00	118,310.14	766,325.00	765,713.00	765,713.00
298 VETERANS' SERVICES	-	222,251.96	398,362.20	546,248.00	245,856.85	571,350.00	573,002.00	573,002.00
TOTAL SPECIAL REVENUE FUNDS APPROPRIATIONS:	5,068,796.50	6,970,422.31	8,426,307.81	9,668,639.00	3,083,344.93	10,439,385.55	10,441,795.00	10,755,547.00

DEBT SERVICE FUND

FUND/DEPARTMENT	2019-20	2020-21	2021-22	2022-23	2022-23	2023-24	2023-24	2023-24
	ACTIVITY	ACTIVITY	ACTIVITY	AMENDED	ACTIVITY	DEPT REQUEST	CONTROLLER	FINANCE
				THRU 03/31/2023	BUDGET	BUDGET	BUDGET	BUDGET
369 BUILDING AUTHORITY	909,065.00	904,755.00	913,655.00	915,810.00	33,155.00	915,835.00	915,835.00	915,835.00
TOTAL DEBT SERVICE FUNDS APPROPRIATIONS:	909,065.00	904,755.00	913,655.00	915,810.00	33,155.00	915,835.00	915,835.00	915,835.00

County of Montcalm

2024 Proposed Budget

CAPITAL PROJECT FUNDS

FUND/DEPARTMENT	2019-20	2020-21	2021-22	2022-23	2022-23	2023-24	2023-24	2023-24
	ACTIVITY	ACTIVITY	ACTIVITY	AMENDED BUDGET	ACTIVITY THRU 03/31/2023	DEPT REQUEST BUDGET	CONTROLLER BUDGET	FINANCE BUDGET
401 BUILDING IMPROVE AND CONSTRUCTION	96,591.58	266,952.49	1,388,569.70	2,079,326.00	1,532,850.38	250,000.00	250,000.00	250,000.00
402 EQUIPMENT PURCHASE AND REPLACEMENT	106,635.31	143,927.87	577,721.20	258,720.00	206,652.83	93,000.00	93,000.00	123,000.00
403 PUBLIC IMPROVEMENT	-	-	-	-	-	-	-	-
408 PARK CAPITAL IMPROVEMENTS	26,330.00	77,356.65	37,580.00	25,611.00	15,611.00	13,000.00	13,000.00	13,000.00
466 JAIL IMPROVEMENT	-	-	-	4,000.00	-	4,000.00	4,000.00	4,000.00
TOTAL CAPITAL PROJECT FUNDS APPROPRIATIONS:	229,556.89	488,237.01	2,003,870.90	2,367,657.00	1,755,114.21	360,000.00	360,000.00	390,000.00

ENTERPRISE FUNDS

FUND/DEPARTMENT	2019-20	2020-21	2021-22	2022-23	2022-23	2023-24	2023-24	2023-24
	ACTIVITY	ACTIVITY	ACTIVITY	AMENDED BUDGET	ACTIVITY THRU 03/31/2023	DEPT REQUEST BUDGET	CONTROLLER BUDGET	FINANCE BUDGET
505 EMERGENCY SERVICES	3,727,650.24	4,067,807.17	5,726,619.05	6,779,975.00	3,248,714.10	6,679,152.00	6,669,727.00	6,669,727.00
516 DELINQUENT TAX COLLECTION	558,118.90	314,373.99	570,583.22	283,500.00	120,302.72	247,500.00	247,500.00	247,500.00
549 BUILDING OFFICIAL	519,904.58	504,587.57	582,517.05	567,177.00	288,866.62	592,835.00	597,959.00	597,959.00
567 SIDNEY SEWER PROJECT	347,713.96	342,035.84	341,505.70	445,822.00	73,164.43	246,100.00	417,671.00	413,061.00
595 INMATE COMMISSARY	31,915.46	53,114.46	46,351.29	81,670.00	14,709.68	81,570.00	83,499.00	83,499.00
TOTAL ENTERPRISE FUNDS APPROPRIATIONS:	5,185,303.14	5,281,919.03	7,267,576.31	8,158,144.00	3,745,757.55	7,847,157.00	8,016,356.00	8,011,746.00

-61-

INTERNAL SERVICE FUNDS

FUND/DEPARTMENT	2019-20	2020-21	2021-22	2022-23	2022-23	2023-24	2023-24	2023-24
	ACTIVITY	ACTIVITY	ACTIVITY	AMENDED BUDGET	ACTIVITY THRU 03/31/2023	DEPT REQUEST BUDGET	CONTROLLER BUDGET	FINANCE BUDGET
664 CENTRAL SERVICES & PURCHASING	53,756.65	56,831.12	60,634.33	60,000.00	33,566.51	68,000.00	50,000.00	20,000.00
675 FUEL STATION	244,247.06	429,887.00	730,992.22	1,215,658.00	402,101.64	879,500.00	879,074.00	879,074.00
677 RETIREE HEALTH INSURANCE	35,754.05	33,515.02	202,312.99	15,058.00	6,334.37	7,728.00	7,728.00	7,728.00
733 PENSION TRUST	741,839.67	816,279.17	939,995.87	859,618.00	413,636.73	1,000,000.00	1,000,000.00	1,000,000.00
737 OPEB TRUST	-	-	-	-	78.31	500.00	500.00	500.00
TOTAL INTERNAL SERVICE FUNDS APPROPRIATIONS:	1,075,597.43	1,336,512.31	1,933,935.41	2,150,334.00	855,717.56	1,955,728.00	1,937,302.00	1,907,302.00

County of Montcalm

2024 Proposed Budget

DRAIN FUNDS

FUND/DEPARTMENT	2019-20	2020-21	2021-22	2022-23	2022-23	2023-24	2023-24	2023-24
	ACTIVITY	ACTIVITY	ACTIVITY	AMENDED BUDGET	ACTIVITY THRU 03/31/2023	DEPT REQUEST	CONTROLLER BUDGET	FINANCE BUDGET
804 DRAIN MAINTENANCE	79,068.72	214,492.67	264,384.63	310,143.00	111,073.11	313,329.00	313,329.00	313,329.00
841 LAKE LEVEL	865,716.91	510,623.71	166,408.50	254,970.00	82,547.27	85,000.00	85,000.00	85,000.00
843 LAKE IMPROVEMENT	64,510.52	370,834.38	421,925.76	422,125.00	78,771.91	447,825.00	447,825.00	447,825.00
TOTAL DRAIN FUNDS APPROPRIATIONS:	1,009,296.15	1,095,950.76	852,718.89	987,238.00	272,392.29	846,154.00	846,154.00	846,154.00
TOTAL APPROPRIATIONS ALL FUNDS:	26,540,093.96	30,016,216.11	41,106,628.73	39,782,689.00	16,702,325.07	38,061,532.55	38,749,038.00	38,725,999.00

Supplemental Information

Staffing Control Summary
2024

<i>Department</i>	<i>Classification</i>	<i>Full-time Equivalent Positions Approved</i>
Animal Control	Animal Control Officer Director Kennel Attendant (1 Full-time; 2 Part-time)	1 1 2.4
Board of Commissioners	Commissioner	7
Building Official	Building Official Code Enforcement Officer Deputy Building Official Inspectors	1 2 1 As Needed
Clerk	Administrative Aide County Clerk Chief Deputy County Clerk	5 1 1
Commission on Aging	Case Manager Confidential Admin Aide Direct Services Coordinator Director Meal Program Coord/Direct Svc Coord Meal Program Manager Office Assistant Support Services Coordinator Direct Service Aides Site Hosts/Hostesses	1 1 1 1 1 1 1 1.5 As Needed As Needed
County Controller	Accountant Confidential Admin Assistant Controller/Administrator Human Resource Specialist	1 1 1 1
District Court	Administrator/Magistrate Deputy Clerk II Deputy Clerk II/CER District Court Judge Probation Officer	1 6 2 1 2
Drain Commission	Administrative Aide Administrative Assistant Drain Commissioner Drain Crew Group Leader Drain Maintenance Laborer	1 1 1 1 1

Staffing Control Summary
2024

<i>Department</i>	<i>Classification</i>	<i>Full-time Equivalent Positions Approved</i>
Emergency Services	Billing & Accounts Manager I Billing & Accounts Manager II Director EMS Supervisor Office & Accounts Manager Paramedics/Specialists/EMT's Rescue Attendant	1.6 1 1 4 1 As Needed As Needed
Equalization	Assessment Roll Specialist Director Junior Appraiser	1 1 1
Friend of the Court	Account Clerk Casework Supervisor Data Entry Operator Deputy Friend of the Court Enforcement Clerk Enforcement Officer Family Counselor Friend of Court	1 2 2 1 1 1 2 1
Information Systems	Information Technology Specialist	0
Maintenance	Custodian (1 Full-time; 2 Part-time) Director Field Operations Coordinator Maintenance Worker Seasonal Parks Worker	2.4 1 1 1 .3
Probate Court	Deputy Probate Register Judge Probate Register	1 1 1
Probate Court/Juvenile	Finance Clerk Juvenile Clerk Juvenile Court Administrator Juvenile Services Coordinator Probation Officer Senior Probation Officer	1 2 1 .5 2 1

Staffing Control Summary
2024

<i>Department</i>	<i>Classification</i>	<i>Full-time Equivalent Positions Approved</i>
Prosecuting Attorney	Administrative Aide Asst. Prosecuting Attorney I Asst. Prosecuting Attorney II Chief Asst. Prosecuting Attorney Crime Victims Coordinator Office Assistant Prosecuting Attorney	2 1 2 1 1 2 1
Register of Deeds/Abstract	Administrative Aide Deputy Register of Deeds/Abstractor Register of Deeds/Abstractor	1 1 1
Sheriff	Administrative Assistant Deputy Lieutenant Office Assistant Sheriff Undersheriff	1 7 1 3 1 1
Contracted Services	Deputy	6
Court Security	Court Security Screener (2 Part-time) Deputy	1 1
Marine	Marine Deputy (4 Part-time seasonal-all levels)	2
PA 416 – Road Patrol	Deputy	1
Jail	Corrections Officer Corrections Officer Sergeant Jail Administrator	21 4 1
Community Corrections	Assistant Director	.5 1
Law Enforcement Millage	Deputy Sergeant	9 5

Staffing Control Summary
2024

<i>Department</i>	<i>Classification</i>	<i>Full-time Equivalent Positions Approved</i>
Treasurer	Administrative Aide	2
	Deputy Treasurer	1
	Treasurer	1
Veterans Services	Director	1
	Transportation Specialist	1
	Veterans Services Officer I	1
	Veterans Services Officer II	2

County of Montcalm
Elected Officials Annual Salaries
Effective January 1, 2024

County Board of Commissioners	
Chairperson	14,925
Remaining Board Members	13,564

County Clerk *	69,470
Drain Commissioner *	69,470
Prosecuting Attorney	121,693
Register of Deeds *	69,470
Sheriff	95,834
Treasurer *	69,470

Other Commissions:			
Per Diem	Half Day	40	
	Full Day	60	

* Base salary only, additional \$6,000 annual stipend for non-statutory duties performed:
Clerk: Election Programming
Drain Commissioner: Sidney Sewer Admin/Field Work
Register of Deeds: Abstracting
Treasurer: Foreclosure Process

County of Montcalm
Appointed Department Directors
Effective January 1, 2024

Director	Start	1 Year	2 Year	3 year
Animal Control	61,932	63,846	65,821	67,856
Building Official	69,243	71,386	73,593	75,868
Commission on Aging	65,249	67,269	69,348	72,793
County Controller	106,320	115,259	118,822	122,497
Emergency Services*	85,400	88,041	90,763	93,571
Equalization	70,906	73,098	75,359	77,689
Building & Grounds Maintenance	60,392	62,261	64,186	66,171
Veteran's Services Director	61,932	63,846	65,821	67,856
Indigent Defense Administrator	108,684			

*Additional annual stipend of \$10,000 for Emergency Management

County of Montcalm
 Non-bargaining Personnel Classifications
 Wages (hourly/annual)
 Effective January 1, 2024

Classification	Start	6 months	1 year	2 year	3 year
Site Host - COA	13.01	13.58	14.31	14.86	15.69
Meal Program Manager	14.26	15.05	16.13	17.06	18.02
Kennel Attendant	14.47	15.28	16.36	17.31	18.29
Transportation Specialist-Veterans	14.47	15.28	16.36	17.31	18.29
Direct Service Aides	14.96	15.61	16.45	17.09	18.03
County Veterans Service Officer I	16.99	17.59	18.18	18.83	19.48
Support Services Coordinator	17.68	18.30	18.91	19.58	20.27
Administrative Aide	17.80	18.59	19.41	20.37	21.09
Case Manager-COA	18.37	19.27	20.04	20.96	21.69
Confidential Administrative Aide	18.73	19.50	20.42	21.45	22.13
Pretrial Agent	19.29	19.99	20.62	21.26	21.86
Administrative Assistant	19.37	20.16	21.12	22.17	22.88
Field Operations Coordinator	19.67	20.50	21.22	21.93	22.54
County Veterans Service Officer II	21.36	22.22	23.09	24.00	24.98
Direct Services Coordinator	21.36	22.18	23.03	23.91	24.82
Deputy Building Official	22.20	23.11	24.01	24.98	25.98
Confidential Admin Assistant	22.64	23.60	24.68	25.91	26.77

County of Montcalm
Non-bargaining Personnel Classifications
Wages (hourly/annual)
Effective January 1, 2024

Classification	Start	6 months	1 year	2 year	3 year
Human Resource Specialist	22.64	23.60	24.68	25.91	26.77
Billing & Accounts Manager I-EMS	22.64	23.60	24.68	25.91	26.77
Billings & Accounts Manager II-EMS	25.29	26.32	27.58	28.94	29.87
EMS Supervisor	30.31	32.03	33.75	35.12	35.60
Accountant	31.07	32.21	33.45	34.66	35.28
Chief Deputies Clerk, Treasurer, & Drain Commissioner	43,243.20	45,011.20	46,758.40	48,692.80	50,585.60
Deputy Register of Deeds/Abstractor	47,507.20	49,524.80	51,584.00	53,747.20	55,931.20

Classification	Salary
Undersheriff	78,002
Jail Administrator	69,901
Chief Assistant Prosecuting Attorney	95,000
Assistant Prosecuting Attorney II	75,000
Assistant Prosecuting Attorney I	70,000
District Court Attorney Magistrate	77,000
Juvenile Court Administrator	75,849
Probate Register	52,622
Community Corrections Coordinator	66,950
Marine Officer I	11.79
Marine Officer II	15.54
Marine Officer III	19.29
Court Security	19.29

County of Montcalm
Friend of the Court
Non-bargaining Personnel Classifications - Full Time
Annual Wages
Effective January 1, 2024

Grade	Classification	Employee Steps					
		1	2	3	4	5	6
4	Clerk Typist	13.34	13.85	14.40	14.94	15.46	16.00
5	Account Clerk	14.90	15.47	16.07	16.68	17.27	17.87
6	Data Entry Operator	16.42	17.10	17.76	18.45	19.11	19.73
	Chief Account Clerk						
7	Cashier	17.98	18.74	19.43	20.12	20.86	21.60
8	Enforcement Clerk	19.52	20.31	21.11	21.88	22.66	23.46
	Clerical Services Supervisor						
9	Casework Supervisor	21.11	21.93	22.79	23.63	24.48	25.30
10	Enforcement Officer	22.66	23.58	24.48	25.40	26.31	27.18
11	Caseworker	24.19	25.17	26.09	27.08	28.05	29.03
12	Family Counselor	25.76	26.77	27.83	28.85	29.84	30.92
	Domestic Relations Mediator						
13	Deputy Friend of the Court	27.31	28.41	29.51	30.60	31.68	32.79
23	Friend of the Court	42.85	44.53	46.25	47.96	49.71	51.40

MONTCALM COUNTY FEES
BY DEPARTMENT AS OF 10/1/2023

DEPARTMENT	DOCUMENT/SERVICE	CURRENT FEE	SET BY
Animal Control	Dog adoption fee	\$25	Board
Animal Control	Cat adoption fee	\$10	Board
Animal Control	Kennel Inspection Fees 3-10 dogs	\$40	Board
Animal Control	Kennel Inspection Fees 11-40 dogs	\$65	Board
Animal Control	Kennel Inspection Fees 41 & over dogs	\$90	Board
Animal Control	Fees for Kennel Customers 3-10 dogs	\$90 (\$40 inspection/\$50 license)	Board
Animal Control	Fees for Kennel Customers 3-10 dogs after May 31st	\$180	Board
Animal Control	Fees for Kennel Customers 11-40 dogs	\$125 (\$65 inspection/\$60 license)	Board
Animal Control	Fees for Kennel Customers 11-40 dogs after May 31st	\$250	Board
Animal Control	Fees for Kennel Customers 41 & over dogs	\$215 (\$90 inspection/ \$125 license)	Board
Animal Control	Fees for Kennel Customers 41& over dogs May 31st	\$430	Board
Animal Control	Pick up/Impound Fees	\$45	Board
Clerk - Circuit Court	Divorce Packets	\$75	Board
Clerk - Circuit Court	Copy Fees	\$1 per page	State
Clerk - Circuit Court	Motion Fee	\$20	State
Clerk - Circuit Court	Passport	\$35	Fed Gov
Clerk - Circuit Court	Photo	\$18	Board
Clerk - Circuit Court	Certified Copy	\$10 first page, \$1 each additional page	State
Clerk - Circuit Court	Search Fee	\$10 first year, \$1 each additional year	Board
Clerk - Circuit Court	Filing Fee	\$175	State
Clerk - Circuit Court	Filiation Fee	\$59	State
Clerk - Circuit Court	Driver License Clearance	\$45	State
Clerk - Circuit Court	Notary	\$5	Board
Clerk - Circuit Court	Appeal from Circuit	\$25	State
Clerk - Elections	Certified	\$30	Board
Clerk - Elections	QVF Admin. Per Jurisdiction Qrtly	\$100	Board
Clerk - Elections	QVF Voter Cards	\$0.40	Board
Clerk - Vital Records	Pistol Permit	\$115	State
Clerk - Vital Records	Marriage License	\$20	State
Clerk - Vital Records	Marriage out of State	\$30	State
Clerk - Vital Records	Marriage 3-day waiver	\$10	Board
Clerk - Vital Records	Assumed Name	\$10	State
Clerk - Vital Records	Copy of DBA	\$2	State
Clerk - Vital Records	Notary Filing	\$10	State
Clerk - Vital Records	Old Notary Bond Filing Fee	\$1	State
Clerk - Vital Records	Notary Signature Fee	\$5	Board
Clerk - Vital Records	Record Copy	\$1 per page	Board

MONTCALM COUNTY FEES
BY DEPARTMENT AS OF 10/1/2023

DEPARTMENT	DOCUMENT/SERVICE	CURRENT FEE	SET BY
Clerk - Vital Records	Election Filing Fee	\$100	State
Clerk - Vital Records	Duplicate CCW License	\$10	State
Clerk - Vital Records	Judgement Sales	\$50	Board
Clerk - Vital Records	Clerk Performed Marriages	\$40	Board
Clerk - Vital Records	Bad Check	\$25	Board
Clerk - Vital Records	Correct a Marriage License	\$50	Board
Clerk - Vital Records	Non-refunded search fee	\$25	Board
Controller	Cremation Permit	\$50	Board
District Court	Copy Fees	\$1	State
District Court	Bench warrant fees	\$59	State
District Court	Show cause fees	\$30	State
District Court	Certified Copies	\$10 first page, \$1 each additional page	Board
District Court	Alcohol evaluation	\$80	State
District Court	Drug screening	\$25 (\$55 if verification required)	Court
District Court	LSI-R assessment	\$80	Court
District Court	PSI screen	\$100	Court
Emergency Services	Healthcare Plus	\$39	Board
Emergency Services	In-County ALS Event Standby	\$30/half hour	Board
Emergency Services	Out-of-County ALS Event Standby	\$60/half hour	Board
Emergency Services	In-County BLS Standby	\$22.50/half hour	Board
Emergency Services	Out-of-County BLS Standby	\$45/half hour	Board
Emergency Services	In-County Rescue Standby	\$15/half hour	Board
Emergency Services	Out-of-County Rescue Standby	\$30/half hour	Board
Emergency Services	Out-of-County Rescue Response	\$150	Board
Equalization	New Address	\$30 per Address	Board
Equalization	All Copies	\$1	Board
Equalization	County Export	\$.10 per parcel	Board
Equalization	County Export Custom Report	\$.10 per + \$35 per hour	Board
Equalization	SWMRIC Export	\$400	Board
Equalization	Aerial Photo (11x17) & (8.5x14)	\$35 Color Aerial with lines, \$20 Map lines only	Board
Equalization	Aerial Photo (8-1/2 x11)	\$15 Color Aerial with lines, \$8 Map lines only	Board

MONTCALM COUNTY FEES
BY DEPARTMENT AS OF 10/1/2023

DEPARTMENT	DOCUMENT/SERVICE	CURRENT FEE	SET BY
Equalization	Digital Parcel Layer	\$15,000/county, \$1,400/township, \$40/section	Board
Equalization	Custom Mapping	\$35 per half hour	Board
Equalization	Email Requests for Legals and Values	\$3 per page	Board
Friend of the Court	Filing Fee for Custody, Parenting Time, or Child Support Motion	\$20	State
Friend of the Court	Judgement Fee for Child Support Motion	\$40	State
Friend of the Court	Judgement Fee	\$80	State
Friend of the Court	Process Fee for Payers of Child Support	\$3.50	State
Friend of the Court	License Reinstatement Fee	\$45	State
Friend of the Court	Custody/Parenting Time Investigations	\$250	Judge
Friend of the Court	Show Cause Hearings for non- payment of child support	\$35	Judge
Juvenile Division	Adoptions	\$185	State
Juvenile Division	Motion Fee for Adoption	\$20	State
Juvenile Division	Petition for Adoption Inquiry	\$20	State
Juvenile Division	Petition for Confidential Intermediary	\$20	State
Juvenile Division	Emancipations	\$175 + \$10 certification fee	State
Juvenile Division	Motion fee for emancipations	\$20	State
Juvenile Division	Copies	\$1 per page	Court
Juvenile Division	Certified Copies	\$10 first page, \$1 each additional page	Court
Juvenile Division	State Fines for Felony	\$68	State
Juvenile Division	State fines for Misdemeanor	\$50	State
Juvenile Division	Crime Victims' Rights Assessment	\$25	State
Juvenile Division	Court cost for Misdemeanor	\$100	Court
Juvenile Division	Court cost for Felony	\$200	Court
Juvenile Division	Court fine for Misdemeanor	\$100	Court
Juvenile Division	Court fine for Felony	\$200	Court
Juvenile Division	Probation Oversight Fee	\$25 per month	Court
Juvenile Division	Consent Calendar Administrative Fee	\$50	Court
Juvenile Division	Drug Screen Saliva	\$13	Court
Juvenile Division	Drug Screen 10 Panel	\$5	Court
Juvenile Division	Probation Intake Fee	\$40	Court
Juvenile Division	Probation Seminar Fee	\$25	Court
Juvenile Division	Probation Violation Fee	\$50	Court
Probate Court	Guardianship Petitions	\$175	State
Probate Court	Conservatorship and Protective Order Petitions	\$175	State
Probate Court	Descendants Estate	\$175 plus inventory fee	State

MONTCALM COUNTY FEES
BY DEPARTMENT AS OF 10/1/2023

DEPARTMENT	DOCUMENT/SERVICE	CURRENT FEE	SET BY
Probate Court	Trust Supervision	\$175	State
Probate Court	Petition for Assignment of Estate	\$25 plus inventory fee	State
Probate Court	Wills filed for safekeeping	\$25	State
Probate Court	Registration of Trust	\$25	State
Probate Court	Subsequent Petitions, Motions, Objections	\$20	State
Probate Court	Accounts	\$20	State
Probate Court	Claims	\$20	State
Probate Court	Civil Actions	\$175	State
Probate Court	Name Changes	\$185	State
Probate Court	Jury Demand	\$30	State
Probate Court	Annual Account Fee	\$20	State
Probate Court	Copies	\$1 per page	Court
Probate Court	Certified Copies	\$10 first page, \$1 each additional page	State
Probate Court	Report Packet-Guardianship	\$5	Court
Probate Court	Report Packet-Conservatorship	\$5	Court
Reg of Deeds - Abstracts	Abstract	\$250 per parcel	Board
Reg of Deeds - Abstracts	Recertification	\$100	Board
Reg of Deeds - Abstracts	Tax Lien	\$65	Board
Reg of Deeds - Abstracts	Copy of Old Abstract	\$60	Board
Reg of Deeds - Abstracts	Railroad Information Search	\$100 plus copies	Board
Reg of Deeds - Abstracts	Mineral Information Search	\$100 plus copies	Board
Reg of Deeds - Abstracts	Easement Search	\$100 plus copies	Board
Reg of Deeds - Abstracts	Certified Search for Court	\$100 plus copies	Board
Reg of Deeds - Abstracts	Copies of Documents	\$1 per page	Board
Reg of Deeds - Abstracts	Tract Time	\$1.00 per minute	Board
Reg of Deeds - Abstracts	Deed Search	\$20 per parcel	Board
Reg of Deeds - Abstracts	Bankruptcy/Deed & Mtg search	\$20 per parcel	Board
Reg of Deeds - Abstracts	Lien Search	\$40 per parcel	Board
Reg of Deeds - Abstracts	Search over 40 to 100 years	\$100 per parcel	Board
Reg of Deeds - Abstracts	Search for over 100 years	\$150 per parcel	Board
Reg of Deeds - Abstracts	Cert search for court	\$130 certification fee	Board
Reg of Deeds - Abstracts	Cert lien search	\$130 certification fee	Board
Reg of Deeds - Abstracts	Easement Search	\$50 per easement	Board
Reg of Deeds - Abstracts	New Abstract	\$600 per parcel	Board
Reg of Deeds - Deeds	Recording	\$30 per document	State
Reg of Deeds - Deeds	County transfer tax	\$1.10 per \$1,000 in sales for transfer tax	State

MONTCALM COUNTY FEES
BY DEPARTMENT AS OF 10/1/2023

DEPARTMENT	DOCUMENT/SERVICE	CURRENT FEE	SET BY
Reg of Deeds - Deeds	Recorded copies	\$1 each	State
Reg of Deeds - Deeds	Certified copies	\$5 per certification	State
Reg of Deeds - Deeds	Ownership search	\$5 each name searched	State
Reg of Deeds - Deeds	Fax/email fee	\$5 each	Board
Reg of Deeds - Abstracts	On-line tract search	\$1 a minute	Board
Reg of Deeds - Deeds	One time on-line search fee	\$8.75 per search	Board
Reg of Deeds - Deeds	Title companies on-line agreement	250 mins	Board
Reg of Deeds - Deeds	Title companies on-line agreement	500 mins	Board
Reg of Deeds - Deeds	Title companies on-line agreement	1000 mins	Board
Reg of Deeds - Deeds	Title companies on-line agreement	2000 mins	Board
Reg of Deeds - Deeds	On-line copies	\$1 each	Board
Treasurer's Office	Certification of taxes paid	\$5	State
Treasurer's Office	Non-Sufficient Fund Fee	\$40	Board
Treasurer's Office	BSA online look up per parcel	\$6	State
Treasurer's Office	Database Delinquent download per parcel	\$0.50	State
Treasurer's Office	Forfeiture administration fee	4%	State
Treasurer's Office	October notice fee	\$15	State
Treasurer's Office	Forfeiture Fee	\$175	State
Treasurer's Office	Forfeiture Recording Fee	\$30	State
Treasurer's Office	Redemption Recording Fee	\$30	State
Treasurer's Office	1-year unsexed Dog License	\$15 – Delinquent \$30	Board
Treasurer's Office	3-year unsexed Dog License	\$30 – Delinquent \$45	Board
Treasurer's Office	1-year sexed Dog License	\$25 – Delinquent \$50	Board
Treasurer's Office	3-year sexed dog License	\$55 – Delinquent \$75	Board
Treasurer's Office	1-year sexed for Seniors 65+	\$10 – Delinquent \$30	Board
Treasurer's Office	3-year sexed for Seniors 65+	\$20 – Delinquent \$60	Board
Treasurer's Office	1-year unsexed for Seniors 65+	\$5 – Delinquent \$15	Board
Treasurer's Office	3-year unsexed for Seniors 65+	\$10 – Delinquent \$30	Board