

MONTCALM COUNTY

PARAMEDIC

General Summary

Under the direction of an Emergency Medical Services Supervisor, responds to requests for emergency medical services as part of an ambulance crew. Operates emergency medical equipment, providing immediate treatment to victims to alleviate symptoms or suffering. Monitors vital signs and stabilizes emergency patients prior to reaching definitive medical care. Maintains radio contact with medical facility to provide victim information and receive guidance and direction. Performs functions requiring a Paramedic license.

Essential Functions

1. Responds to emergency medical calls to render assistance and transports victims to a medical facility. Maintains radio contact with medical facility staff during EMS runs to provide victim information and receive medical guidance and direction.
2. Identifies the injury, illness or condition and renders appropriate medical care to alleviate symptoms or suffering and stabilizes emergency patients prior to reaching medical facility.
3. As a Paramedic performs duties such as: [1] administering medications under the supervision and direction of medical control [2] monitors cardiac rhythms and provides electrical defibrillation or cardioversion therapy under the supervision and direction of medical control and [3] performs advanced airway management techniques under the supervision and direction of medical control.
4. Performs all functions that may be performed by an EMT-Specialist such as obtaining vascular access and performing endotracheal or esophageal intubations.
5. Utilizes airway equipment to establish and maintain an airway where necessary. Monitors patient's breathing with a stethoscope.
6. Assesses the level of consciousness of a patient, monitors blood pressure and pulse, and monitors the heart rate, rhythm and strength. Determines adequacy of patient's circulation.
7. Inspects pupils and determines if they are reactive, equal, dilated, constricted and accommodating. Inspects to determine whether patient wears contact lens or eyeglasses.

/PARAMEDIC

Page 1

8. Determines patient's oral or axillary body temperature utilizing an oral thermometer. Inspects patient's body surface to determine abnormal color, deformity, symmetry, swelling, wounds, fluids or foreign substances/materials.
9. Assists patients with external wounds to control bleeding by applying direct pressure, elevating extremity, applying tourniquet, and dressing and bandaging the wound.
10. Examines patients and identifies signs and symptoms of internal bleeding, open or closed abdominal injury or shock and renders emergency care.
11. Identifies and treats patients with signs and symptoms of hyperthermia, hypothermia, frost bite, heat stroke, heat exhaustion, heat cramps, and conditions resulting from skin or scuba diving accidents with emergency care and treatment.
12. Identifies and treats traumatic injuries such as fractures, dislocations, soft tissue injury, sucking chest wound, burn, shock and other conditions with appropriate life support medical treatment.
13. Identifies medical conditions from written or verbal description and selects appropriate medical life support treatment.
14. Transmits patient's vital signs and condition and receives direction from medical facility personnel by radio. Provides treatment and care within licensing restrictions and personal abilities.
15. Transports individuals under emergency and non-emergency conditions.
16. Maintains records and prepares reports of activities.
17. Attends seminars, workshops, continuing education courses and in-house training sessions to maintain licensure and remain current on the latest methods, techniques and procedures regarding emergency medical services.
18. Inspects and maintains emergency equipment and vehicle to ensure proper operating condition. Maintains inventory of medical supplies on vehicle and replenishes as necessary. Disinfects units after runs.
19. Instructs various groups in basic first aid technique and cardiopulmonary resuscitation, conducts blood pressure clinics, and gives presentations on EMS services and tours of facilities.
20. Testifies in court on incidents involving drunk driving, assaults, or other alleged criminal activity to which emergency services responded.

/PARAMEDIC

Page 2

MONTCALM COUNTY

Other Functions

21. May serve as Education/Training Coordinator for the department.
22. May serve as an Instructor/Coordinator, includes presenting training sessions and coordinating in-service educational classes for other emergency services personnel.
23. Performs housekeeping and maintenance tasks at base facility and grounds, including cleaning the base, laundering linens, and washing and cleaning ambulances.
24. Assists with various community functions as a representative of the department.

This list may not be inclusive of the total scope of job functions to be performed. Duties and responsibilities may be added, deleted or modified at any time.

Employment Qualifications

Education: Technical training equivalent to college level coursework in Emergency Medical Technology.

Experience: Two years of progressively more responsible experience providing medical care as a Emergency Medical Technician-Specialist or the equivalent position.

Other Requirements: Successful completion of the training courses leading to licensure as a Paramedic is required for initial and continued employment. Proof of successful completion of Advanced Cardiac Life Support and Basic Trauma Life Support is required. Possession of a valid Michigan Vehicle Operator's License.

The qualifications listed above are intended to represent the minimum skills and experience levels associated with performing the duties and responsibilities contained in this job description. The qualifications should not be viewed as expressing absolute employment or promotional standards, but as general guidelines that should be considered along with other job-related selection or promotional criteria.

/PARAMEDIC

Page 3

MONTCALM COUNTY

Physical Requirements *[This job requires the ability to perform the essential functions contained in this description. These include, but are not limited to, the following requirements. Reasonable accommodations will be made for otherwise qualified applicants unable to fulfill one or more of these requirements]:*

Ability to pass physical agility and strength test administered by the department.
Ability to carry injured person on cot, backboard and stretcher as part of a two-person team.
Ability to carry persons on cot, stretcher, backboard or stair chairs up and down stairs, over rough terrain as part of a two-person team.
Ability to lift injured person from floor, from cot to ambulance, from cot to bed and in other lifting situations as part of a two-person team.
Ability to lift and carry various emergency medical equipment weighing up to 70 lbs.
Ability to perform rescue operations in rough terrain and in hard to reach locations.
Ability to drive rescue vehicle in all types of weather conditions and at all times of day and night.
Ability to work in cramped body positions.
May work in the same position for extended periods of time during extrications.
Squatting, stooping, kneeling and reaching to perform rescue operations.

Working Conditions:

Exposure to contagious diseases.
Exposure to extreme changes in temperature.
Required to work in all types of weather conditions.
Exposure to persons in various emotional states, as well as under the influence of alcohol and/or drugs.