

Request for Proposal

For Construction of Addition to BVM Building



10/8/2024

County of Montcalm

Brenda A. Taeter
County Controller/Administrator
County Controller's Office
211 W. Main Street
P O Box 368
Stanton, MI 48888

For Construction of Addition to BVM Building

The following proposal and specifications are to insure which materials, labor, and services are included to complete the project.

Location of Project

County of Montcalm Emergency Services BVM Building: 661 N. State Street, Stanton, MI 48888

(this building houses the County's Ambulance operation, the addition is only to the office area)

Detailed Specifications to Include

- Liability insurance of \$1,000,000 minimum required.
- Construction of a 20' x 24' addition to existing steel column pole barn structure.
- Addition to be 12' in height if mechanical and electrical extensions will allow it.
- Remove existing east office wall to above ceiling.
- Interior to be drywall with 9' drop ceiling matching existing office space.
- Remove existing carpet, replace with epoxy flooring to existing floor and new floor.
- Extension of all ductwork as needed.
- Replace five LED fixtures in existing office, add sufficient number of LED troffers in addition.
- Receptacles every 32"- 48", data ports every 4'.
- Five circuits (approx. 16 receptacles) and one additional 20-amp receptacle for printer.
- Install egress only door in middle of new addition south wall that lines up with sidewalk.
- Windows approximately 2' high x 4' wide, stationary, mounted 6'-7' above grade.
- Move existing exterior light to newly constructed east addition exterior wall.
- Demolition and replacement of north concrete pad to accommodate footings.
- Install new 5' wide sidewalk to extend from south parking lot to egress door.
- Install new 5' wide sidewalk around east side of addition, extending to north concrete pad.
- All debris to be removed from site by contractor.
- Approximate start date: _____, and days to completion: _____

Total Project Cost: \$ _____

Submission Details**Submission Deadlines**

All submissions for responding to this request must be submitted on paper and mailed or delivered to our office, address stated below, no later than:

Noon on Tuesday, October 22, 2024

Public Opening of bids at 12:05pm on October 22nd.

Please indicate on the outside of the envelope "BVM Addition RFP".

Submission Delivery Address

The delivery address for all submissions is:

Brenda A. Taeter
County Controller's Office
County of Montcalm
211 W Main Street
P O Box 368
Stanton, MI 48888

Submission Questions and Clarifications

You may contact the following persons if you have any questions or require clarification on any topics covered in this Request for Proposal no later than October 21, 2024:

Doug Gietzen
Director of Buildings & Grounds
County of Montcalm
Cell: 989-818-2047
Email: dgietzen@montcalm.us

Brenda A. Taeter
County Controller/Administrator
County of Montcalm
Voice: 989-831-7398
Email: btaeter@montcalm.us

Please schedule a site visit to happen prior to October 17th with Doug at 989-818-2047.

Terms of Payment

- Payment for the project will be made upon completion of the project, unless specified otherwise in contract.
- Any additional work requiring additional cost must be submitted to the Director of Buildings & Grounds and approved in writing (or by signature) before work is performed; additional approved work will become part of the original contract and paid accordingly.

We appreciate your interest in this project.

Proposed
BVM Addition
at 661 N. State St.
Stanton Mi;



Land Information
Access Association
Helping communities sustain their cultural and natural resources

$\square = 2'$

2' wide, 3' deep each

1' deep

1' deep

TRUCK BAY

Replace existing
Carpet w/ new epoxy floor
if possible if not carpet

N →

Existing

Existing office

Remove entire
wall to above
ceiling

Existing
✓

NEW

24'

20'

Outlets
per every
6' of wall
Existing or new
concrete

Existing

✓ New door
3' x 6' Lite
Demo Existing
sidewalk

Gravel bed 1' wide

5'

Window
6' above floor level

SOD AREA.



