

***COUNTY OF MONTCALM
ADOPTED ANNUAL BUDGET
FISCAL YEAR ENDING
SEPTEMBER 30, 2025***

2024 BOARD OF COMMISSIONERS

Patrick Q. Carr, Chairman
Charlie Mahar, Vice-Chairman
Ron Baker
Chris Johnston
Adam Petersen
Scott Painter
Matt Murray

Brenda A. Taeter, County Controller/Administrator

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Budget Overview

STATE OF MICHIGAN
COUNTY OF MONTCALM
RESOLUTION 2024-13
BUDGET RESOLUTION - GENERAL APPROPRIATIONS ACT

At a meeting of the *Board of Commissioners* of the County of Montcalm, held at the Administration Building in Stanton, Michigan on the 26th day of August, 2024.

Present: Ron Baker, Chris Johnston, Adam Petersen, Pat Carr, Charlie Mahar, Scott Painter, Matt Murray.

Absent:

It was moved by Commissioner Petersen and supported by Commissioner Johnston that the following Resolution be adopted:

WHEREAS, the Montcalm County Board of Commissioners (“Board”) has examined the fiscal requests for 2025 of the various departments, agencies, offices and activities (“budgetary centers”) which by law it must finance or assist in financing; and

WHEREAS, the Board has taken into consideration the fact that there are certain required functions of county government or operations which must be budgeted at a serviceable level in order to provide statutory and constitutionally required services and programs; and

WHEREAS, the Board has given officials responsible for providing such mandated services the opportunity to determine serviceable levels and the funds to sustain such levels;

WHEREAS, the Uniform Budgeting & Accounting Act (“UBAA”), MCLA 141.21 et seq., requires that the Board enact a general appropriation act designed to meet all County-funded expenditures;

NOW THEREFORE BE IT FURTHER RESOLVED, that the County Treasurer is hereby directed to collect 3.2954 mills for the County’s general operations, .5000 mills for the maintenance and operation of an Ambulance and Rescue Service, .8795 mills for the purpose of providing funds for local libraries in Montcalm County, .4488 mills for the Commission on Aging for Senior Citizen Services, .1994 mills for the purpose of funding Montcalm MSU Extension/4-H Program and Montcalm Conservation District, .9773 mills for the purpose of funding County Law Enforcement, and .2452 mills for the funding of Veterans’ Services, for a total of 6.5456 mills levied for all county operations.

BE IT FURTHER RESOLVED, that the amounts indicated in the attached “Budget by Department” are hereby appropriated from the General Fund and other funds of Montcalm County according to the activities and/or statutory requirements of the budgetary center and the provision of this Act.

BE IT FURTHER RESOLVED, that Montcalm County will reimburse mileage in accordance with the County of Montcalm Expenditure Procedures/Policy at the Internal Revenue Service rate per mile.

BE IT FURTHER RESOLVED, that the fee charged by Montcalm County for boarding of inmates from other jurisdictions will be determined by the Sheriff and the County Controller/Administrator.

BE IT FURTHER RESOLVED, that the revenues received by the County under Public Acts 106 and 107, 1985, (Convention Facility Tax revenue) shall not be used to reduce the County's 2023/2024 operating millage as defined by Public Act 2, 1986. In accordance with Public Act 2, 1986, 50% of the actual Convention Facility Tax revenue not used to reduce the County's operating tax rate shall be appropriated to the Substance Abuse Coordinating Agency for use in substance abuse programs in Montcalm County, with the remaining revenues to be deposited in the County's General Fund.

BE IT FURTHER RESOLVED, that it is understood that revenues and expenditures may vary from those which are currently contemplated and may be changed from time to time by the Board of Commissioners during the 2025 fiscal year, as deemed necessary. Consequently, there may be a need to increase or decrease various portions of the budget and/or reduce the workforce due to unforeseen financial changes; therefore, the Board of Commissioners reserves the right to change the Staffing Control Summary at any time. The County Elected Officials and County Department Heads shall abide by whatever changes are made by the Board of Commissioners, if any, relative to the approved positions and the number of employees stated in the Staffing Control Summary.

BE IT FURTHER RESOLVED, that authorization to hire an additional employee, or reclassify an existing employee, that has not been budgeted in the 2025 Staffing Control Summary during the 2025 fiscal year shall be subject to approval by the Board of Commissioners.

BE IT FURTHER RESOLVED, that positions on the Staffing Control Summary which are supported by some grant, cost sharing, reimbursement, or some other source of outside funding are only approved contingent upon the County receiving the budgeted revenues. Upon notification that budgeted funding of a position shall not be received the Elected Official or Department Head shall immediately notify the County Controller/Administrator and the Board of Commissioners, and that position shall be immediately removed from the Staffing Control Summary if funding is exhausted.

BE IT FURTHER RESOLVED, maintenance agreements are essential to a variety of building and operating equipment. County Elected Officials and County Department Heads are authorized to renew existing maintenance agreements upon the approval of the County Controller/Administrator.

BE IT FURTHER RESOLVED, that the following regulations shall apply to these appropriations, and budgetary centers shall be deemed to have agreed to these restrictions and obligations by accepting funds pursuant to this Act or otherwise incurring expenditures in exception of County funding:

1. All terms in this Act shall have the meaning assigned to them in the UBAA. The term "budgetary center" includes all courts receiving funds through this Act.
2. All budgetary centers receiving funds herein shall abide by the UBAA and the Uniform Chart of Accounts referenced therein. Each administrative officer in charge of a budgetary center shall promptly provide the budget officer with all information, which the fiscal officer considers necessary and essential to the preparation of a County budget for the ensuing fiscal period.
3. The amounts appropriated herein shall be paid from the County Treasury at the time and in the manner provided by law and other applicable policies or resolutions of the Board, whether enacted to date or subsequently adopted.

4. Expenditures and revenues shall be recorded and reported in the manner provided by law. Fees and other money received by budgetary centers should be forwarded promptly to the County Treasurer and credited to the appropriate County Fund, except as otherwise provided by this Act or by any other act of the Board.
5. Except as otherwise provided by law, each budgetary center shall limit expenditures within the appropriations authorized herein and shall not attempt to expend funds at a rate which will eventually result in a deficit within the budgetary center without the approval of the Board. Further, all expenditures of the County funds and other funds under the control of any budgetary center, except as otherwise provided by law, shall be expended only for purposes attached to the accounts and within the various policies of the Board of Commissioners, including, but not limited to, travel policy, purchasing policy, vehicle-use policy, applicable collective bargaining agreements, applicable personnel policies, and the “County of Montcalm Expenditure Procedures/Policy”, the latter being attached hereto and specifically approved by the Board herein. The County of Montcalm shall only be responsible for the payment of purchases made in accordance with the provisions of MCLA 46.13B and the UBAA.
 - 5a. All Court budgetary centers’ (Circuit Court, Circuit Court Probation, District Court, District Court Probation, Probate Court, and Juvenile Probation) budgets will be administered in accordance with Supreme Court Administrative Order 1998-5.
 - 5b. In the event that the State of Michigan fails to provide certain revenue transfer payments as required by state law and/or contractual agreements between the State of Michigan and Montcalm County, the specific programs funded by such state revenue transfer payments shall bear the full impact of such revenue reduction. In the event that the State of Michigan defaults or otherwise fails to provide general, unrestricted revenue transfer payments, the Board shall allocate said revenue reduction in its legislative judgment.

THE MONTCALM COUNTY BOARD OF COMMISSIONERS CANNOT, AND WILL NOT, ABSORB THE PROGRAM COSTS CREATED BY REVENUE TRANSFER PAYMENT DEFAULTS BY THE STATE OF MICHIGAN.

6. If a budgetary center desires an additional appropriation or transfer between accounts it shall forward a detailed request to the Board describing the proposed budgetary amendment or transfer and the reasons for the action. The County Controller’s Office is given authority to make line item transfers within budgetary centers except to increase conference travel line items and to increase capital expenditure line items. Line item transfers affecting the budget of a wage line item require the approval of the Board of Commissioners.
7. Except as otherwise provided by law, the number of positions noted for certain budgetary centers in their salary account appropriations shall be the maximum staffing level authorized to be drawn from such accounts. No budgetary center shall maintain more employees on the payroll than the maximum specified for the appropriate account.
8. This Act shall become effective October 1, 2024. This Act may be amended by the Board at any time and any appropriation made hereunder may be increased or decreased in the Board’s discretion.
9. This Act and attachments as incorporated by reference herein and all amendments hereto shall constitute the 2025 General Appropriations Act for Montcalm County for all purposes and the law.

Yeas: Ron Baker, Chris Johnston, Adam Petersen, Pat Carr, Charlie Mahar, Scott Painter, Matt Murray.

Nays:

Absent:

RESOLUTION ADOPTED

DATE: 26th day of August 2024



Kristen Millard
Montcalm County Clerk

County of Montcalm Expenditure Procedures/Policy

Summarized Process for Departmental Spending

- Verify availability of funds in appropriate line item.
- Procure purchase order from Controller's Office as needed.
- Implement the quote/bidding process, if necessary.
- Authorize and code voucher/invoice to appropriate line item.
- Process voucher/invoice in BS&A for payment.

Equipment & Vehicle Purchases

Equipment and vehicle purchases of \$5,000 or more require a purchase order issued by the Controller's Office. Items with a unit cost between \$5,000 and \$15,000 may be purchased after obtaining three (3) price quotes. All price quotes must be submitted with the purchase order request. Items costing over \$15,000 will require competitive bids based on specifications developed by the Department Head. The Department shall be responsible for requesting bids from vendors; however, the bids must be received, via mail or hand delivery, by the Controller's Office prior to opening. Bids shall be approved by the County Controller/Administrator, upon verification of available funds. This procedure shall be followed for purchases made from any fund, line items 974.000 through 981.000.

Exception to Equipment & Vehicle Purchases Procedure:

The Director of Building and Grounds is allowed to utilize a municipal on-line auction site to procure worthy used vehicles, foregoing the sealed bid process, only if funds have previously been budgeted, with the approval of the County Controller and the Chairman of the Board of Commissioners.

Asset Capitalization

It shall be the policy of the County that all purchases in excess of \$5,000 (per unit) for building, equipment, and vehicle expenditures (utilizing line items 974.000-981.000) shall be considered a capital asset of the County and may have a purchase order issued by the Controller's Office prior to making the purchase.

Request for Proposal (RFP) - Services

Any vendor receiving in excess of \$25,000 for services on an annual basis shall be evaluated, on or about a three (3) year schedule, by the Controller's Office and the Department Head. If it is mutually determined that an RFP is necessary, then it is up to the Department Head to follow through with the bidding process as previously set forward.

Advanced Payment of Bills Prior to Warrant Approval

The Controller's Office is authorized to issue a check prior to the board audit for the payment of such bills and invoices with a due date prior to the next meeting of the Board. Those bills and invoices may include, but are not limited to: phone bills, fuel bills, utility bills, postage invoices, credit card bills, maintenance contract invoices, and employee benefit billings.

Warrant Procedures

- a. ***All Bids and Claims*** - must be entered by the department into the BS&A Financials Software, utilizing the appropriate line item number. Approval by the Department Head or their designated staff member is required. Sufficient funds must be in the line item budget to cover the cost of purchases charged, or have prior approval of the Board of Commissioners.
- b. ***Vendor Bills*** - are paid on an itemized invoice only. The Board will disallow claims submitted on a statement of account. This is to permit the Board to ascertain that a charge is for county use. This invoice must contain a description of supplies, service, materials or equipment charged, as well as the cost.
- c. ***Personal Expense Reimbursement*** - must be submitted on a County Travel Expense Voucher. A receipt must be attached to the voucher to support all reimbursement claims for meals, lodging and public transportation.

Meals - the County will reimburse for meal expenses for employees who must be outside of Montcalm County because of county business.

Mileage - the County will reimburse employees who drive their personal vehicle for county business. **Normal travel between the employee's home and place of work is not a permitted expense.** Therefore, all mileage claimed must describe the point of departure and the employee's destination, as well as the exact mileage between these two points. Claims for mileage reimbursement shall show travel originating from the employee's official work station, (in most cases this would be Stanton) to the travel destination. Travel must terminate back at the employee's official work station.

This rule does not mean that an employee must always drive to their work station prior to beginning county travel, nor does this mean that employees must always return to their work station after finishing county travel. However, mileage reimbursement shall only be made from the work station to travel destination, and return to the work station. The only exception to this rule would be if the employee's home is closer in proximity to the desired destination and they are starting their workday at the destination. Then travel shall be calculated from the employee's home.

Conference Travel – (866.000, 866.001, & 866.002 are defined as)

Expenses related to county personnel attending a pre-arranged conference, seminar, workshop, etc. relating to and benefiting both the employee and the County as a whole. Expenses budgeted for conference travel should include any or all of the following (as appropriate): lodging, meals, mileage and airfare.

Requests for conference travel funds to be included in a departmental budget must be made annually during the budget hearings. Approved conference travel will be listed by department in the budget. Conferences attended by employees that do not have the prior funding authorization will be at the employees own expense.

Payment cannot be made for conference travel expense that would exceed the authorized line item total without prior Board approval and the transfer of appropriate funds. Conference travel expenses cannot be charged to other departmental line items.

Expenditure Account Coding

Department Heads will process invoices for payment utilizing the BS&A Financial Software. The Department Head's electronic approval within the BS&A system will signify their approval to pay the bill/invoice, serve as proper receipt of the items by the department, and confirm adequate funds available to pay the invoice. Line items shall be used as detailed below:

<u>Line Item</u>	<u>Description</u>
752.000	Office Supplies
754.000	Computer Supplies
759.000	Gas/Oil/Grease for county owned vehicles
760.000	Medical Supplies
760.001	Veterinarian Expenses
762.000	Other Supplies
762.001	Other Supplies-Dog Food
762.002	Fire Supplies
767.001	Uniforms
775.000	Janitor Supplies
790.000	Law Books
791.000	Dues & Subscriptions
801.000	Consultants
801.001	Legal Consultants
801.011	Testing/Professional Evaluation
801.110	Consultants-Indirect Cost
801.301	Legal Consultants-Sheriff
803.000	Administrative Services
806.000	Service Fees
807.000	Court Appointed Attorney
808.002	Licensure Cost

809.000	Service Contracts
810.000	Janitorial Services
811.000	Jury Cost
811.001	Indirect Operating Costs
816.000	Contracted Services
817.000	Court Appointed Attorney
818.000	Restoration Records
819.000	Collections
823.000	Software Contracts
826.000	Dry Cleaning
835.000	Health Services
850.000	Telephone Cost
850.001	Cellular Phone Contract Cost
851.000	Postage
861.000	Travel-Mileage Reimbursement-County Business
861.001	Travel-Meals and Lodging Reimbursement-County Business
861.002	Travel-Other Reimbursement (parking, tolls, airfare, etc.)-County Business
866.000	Conference Travel-Mileage Reimbursement
866.001	Conference Travel-Meals and Lodging Reimbursement
866.002	Conference Travel-Other Reimbursement (parking, tolls, airfare, etc..)
900.000	Printing
901.000	Public Education
902.000	Advertising
915.000	Program Dues and Contributions
920.000	Utilities – Electric
921.000	Utilities - Gas
922.000	Utilities – Water and Sewer
930.000	Building Repair
931.000	Equipment Repair
931.010	Equipment Maintenance
932.000	Vehicle Repair
932.001	Vehicle Accident Repair
934.000	Office Equipment Repair
939.000	Ground Maintenance
940.000	Rent – Retention Vaults
940.001	Building Rent
942.000	Equipment Rental/Lease
955.000	Miscellaneous Expense
956.000	Employee Training – Conference Cost
956.001	Employee Training – Equipment
956.003	Employee Training – Other
956.004	Professional Development
957.000	Animal Claims
960.000	Grants
965.000	Claims and Judgements
974.000	Land Improvements
975.000	Building
975.001	Building Improvements

980.000	Equipment
980.001	Office Equipment
980.002	Computer Equipment
981.000	Vehicle
981.001	Equipment - Vehicle

Note: The County Controller's Office will have the final decision on expenditure account coding.

One-Time Revenue Spending

It shall be the policy of the County that any/all revenue deemed to be received on a "One-Time basis" shall not be utilized in a manner in which to fund operating expenses that will have perpetual costs/consequences for years to come.

Deficit Spending in Line Items

Department Heads may transfer funds from one line item to another without Board approval, with the following exceptions and after approval by the County Controller/Administrator:

- A. Transfers to or from a personnel line item requires the approval of the Board of Commissioners.
- B. Transfers to a Capital Outlay line item (974.000 to 981.000) greater than \$5,000.00 in amount require the approval of the Board of Commissioners.

Department Heads shall not over-spend their budget allocation, whether by account or activity. Approval of line item transfers by the County Controller/Administrator does not constitute approval to increase the overall budget allocation. As soon as a Department Head realizes that spending will exceed a budget allocation, a request for a budget supplement should be prepared for the Board of Commissioners, stating the amount and the reason for the overrun.

County of Montcalm

2025 Projected Fund Balances

	FY23 Audited Beginning Fund Balance	FY24 Budgeted Revenues/ Transfers in	FY24 Budgeted Expenses/ Transfers out	Net Change in Fund Balance	FY24 Projected Ending Fund Balance	FY25 Budgeted Revenues/ Transfers in	FY25 Budgeted Expenses/ Transfers out	Net Change in Fund Balance	FY25 Projected Ending Fund Balance
General Fund									
101 General Fund	\$ 21,684,720	\$ 16,679,680	\$ (16,460,832)	\$ 218,848	\$ 21,903,568 #	\$ 17,156,878	\$ (17,093,776)	\$ 63,102	\$ 21,966,670 #
208 Parks and Recreation	19,464	30,000	(29,716)	284	19,748	30,000	(30,000)	-	19,748
292 Child Care	218,873	766,520	(765,713)	807	219,680	891,520	(889,378)	2,142	221,822
Special Revenue Funds									
211 Law Enforcement Millage	1,728,161	2,543,523	(2,543,523)	-	1,728,161 #	2,524,225	(2,504,474)	19,751	1,747,912
213 Victim Support Team	6,179	2,000	(2,000)	-	6,179	3,500	(3,450)	50	6,229
214 Law Enforcement Trust	23,936	-	-	-	23,936	-	-	-	23,936
215 Friend of the Court	86,072	1,019,212	(1,019,212)	-	86,072	1,067,059	(1,067,059)	-	86,072
228 Solid Waste Planning	452,499	392,000	(391,419)	581	453,080 #	255,000	(248,500)	6,500	459,580 #
235 Homeland Security Grant	53,976	-	-	-	53,976	-	-	-	53,976
237 Leadership Montcalm	16,137	-	-	-	16,137	-	-	-	16,137
238 Sheriff Programs	577	-	-	-	577	-	-	-	-
243 Brownfield Redevelopment Authority	-	-	-	-	-	-	-	-	-
245 Montcalm Conservation District	18	152,000	(150,000)	2,000	2,018	166,000	(166,000)	-	2,018
254 MSU Cooperative Extension	120,789	299,500	(283,020)	16,480	137,269	334,000	(302,368)	31,632	168,901
255 Principal Residence Exemption Audits	43,044	50,800	(50,230)	570	43,614	66,000	(55,250)	10,750	54,364
256 ROD Automation	190,383	-	-	-	190,383	-	-	-	190,383
257 Drug Court	42,325	7,500	(7,500)	-	42,325 #	32,500	(32,500)	-	42,325
259 Community Corrections	-	121,054	(121,054)	-	-	134,054	(134,054)	-	-
260 Indigent Defense	-	1,495,292	(1,495,292)	-	-	1,556,092	(1,555,838)	254	254
263 Concealed Pistol Licensing	163,465	37,000	(20,436)	16,564	180,029	37,000	(20,630)	16,370	196,399
264 Local Correction Officer Training	17,821	14,000	(14,000)	-	17,821 #	14,500	(14,500)	-	17,821 #
265 Drug Law Enforcement	8,021	-	-	-	8,021	-	-	-	8,021
266 Law Enforcement	54	-	-	-	54	-	-	-	54
269 Law Library	22,664	8,000	(8,000)	-	22,664 #	8,000	(8,000)	-	22,664 #
271 County Library	130,494	2,000,000	(2,000,000)	-	130,494	2,203,958	(2,203,958)	-	130,494
272 Animal Shelter Donation	71,757	-	-	-	71,757	-	-	-	71,757
274 CDBG Housing Grant	4,328	8,180	(8,000)	180	4,508	8,180	(8,000)	180	4,688
275 Commission on Aging	739,507	1,594,784	(1,594,784)	-	739,507 #	1,762,004	(1,762,004)	-	739,507 #
284 Opioid Settlement	478,542	-	-	-	-	-	-	-	-
296 Social Welfare	1,016	-	-	-	1,016	-	-	-	1,016
298 Veterans' Services	716,869	663,532	(573,002)	90,530	807,399	630,201	(629,442)	759	808,158
Debt Service Funds									
369 Building Authority Debt Service	7,288	915,835	(915,835)	-	7,288	914,085	(914,085)	-	7,288
Capital Projects Funds									
401 Building Improvement & Construction	220,556	261,392	(261,392)	-	220,556	400,000	(400,000)	-	220,556
402 Equipment Purchase and Replacement	10,610	632,317	(632,317)	-	10,610	203,000	(203,000)	-	10,610
403 Public Improvement	66,756	3,740	-	3,740	70,496	3,740	-	3,740	74,236
408 Park Capital Improvements	52,200	49,081	(49,081)	-	52,200 #	10,000	(10,000)	-	52,200 #
466 Jail Improvement	10,072	4,000	(4,000)	-	10,072 #	-	-	-	10,072

County of Montcalm
2024 Projected Fund Balances

	FY23 Audited Beginning Fund Balance	FY24 Budgeted Revenues/ Transfers in	FY24 Budgeted Expenses/ Transfers out	Net Change in Fund Balance	FY24 Projected Ending Fund Balance	FY25 Budgeted Revenues/ Transfers in	FY25 Budgeted Expenses/ Transfers out	Net Change in Fund Balance	FY25 Projected Ending Fund Balance
Enterprise Funds									
505 Ambulance	6,886,371	6,723,435	(6,669,727)	53,708	6,940,079	7,599,000	(7,562,535)	36,465	6,976,544 #
516 Delinquent Tax Revolving	9,978,817	1,161,115	(247,500)	913,615	10,892,432	1,909,970	(477,500)	1,432,470	12,324,902
549 Building Official	1,229,408	600,000	(597,959)	2,041	1,231,449	640,000	(638,952)	1,048	1,232,497
567 Sidney Sewer	4,545,825	413,061	(413,061)	-	4,545,825	425,311	(425,311)	-	4,545,825 #
595 Inmate Commissary	292,817	83,499	(83,499)	-	292,817 #	81,950	(81,950)	-	292,817 #
Internal Service Funds									
664 Office Equipment Pool	15,150	20,000	(20,000)	-	15,150	30,000	(30,000)	-	15,150
675 Fuel Station	354,846	880,000	(879,074)	926	355,772	825,000	(816,939)	8,061	363,833
677 Retiree Health Insurance	29,390	10,328	(7,728)	2,600	31,990	10,430	(7,830)	2,600	34,590
733 Pension	64,905	1,088,770	(1,000,000)	88,770	153,675	1,252,834	(1,252,834)	-	153,675
737 OPEB Trust	340,103	150,500	(500)	150,000	490,103	150,500	(500)	150,000	640,103
Drain Funds									
801 Regular Drain	346,329	-	-	-	346,329	-	-	-	346,329
802 Drain Special Assessment	154,983	-	-	-	154,983	-	-	-	154,983
804 Drain Maintenance	-	313,329	(313,329)	-	-	387,807	(330,842)	56,965	56,965
841 Lake Level	157,031	85,000	(85,000)	-	157,031	70,000	(70,000)	-	157,031
842 Lake Level Special Assessment	1,546	-	-	-	1,546	-	-	-	1,546
843 Lake Improvement	598,308	447,825	(447,825)	-	598,308	463,974	(463,974)	-	598,308
851 Drain Debt Service	157	-	-	-	157	-	-	-	157
	<u>\$ 52,405,159</u>	<u>\$ 41,727,804</u>	<u>\$ (40,165,560)</u>	<u>\$ 1,562,244</u>	<u>\$ 53,488,861</u>	<u>\$ 44,258,272</u>	<u>\$ (42,415,433)</u>	<u>\$ 1,842,839</u>	<u>\$ 55,331,123</u>

fund balance intentionally budgeted in order to balance the budget.

Budgetary Details

County of Montcalm 2025 Proposed Revenues by Department

DEPARTMENT	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-2023 ACTIVITY	2023-24 AMENDED BUDGET THRU 03/31/2024	2023-24 ACTIVITY	2024-25 DEPT REQUEST BUDGET	2024-25 CONTROLLER BUDGET	2024-25 FINANCE BUDGET
GENERAL REVENUES	12,304,368.70	17,322,973.87	13,689,874.44	12,467,276.00	1,764,823.62	11,456,787.00	12,956,787.00	13,114,787.00
COUNTY CLERK	213,346.62	186,612.54	181,732.62	175,700.00	74,076.72	-	144,700.00	144,700.00
CENTRAL SERVICES	500,366.37	551,128.00	583,961.18	569,009.00	271,702.72	569,009.00	569,009.00	655,845.00
REMONUMENTATION	57,227.80	56,751.00	66,453.00	62,800.00	24,958.00	62,395.00	62,395.00	62,395.00
TREASURER	302,719.04	251,950.12	164,617.19	94,305.00	40,077.00	97,630.00	97,630.00	97,630.00
EQUALIZATION	14,561.55	13,917.25	14,410.10	9,800.00	6,894.90	11,100.00	11,100.00	11,100.00
ELECTIONS	119.69	2,985.60	235.27	20,000.00	7,192.06	-	25,000.00	25,000.00
CIRCUIT COURT	248,183.40	274,588.66	253,986.47	208,321.00	130,884.58	156,600.00	202,324.00	202,324.00
DISTRICT COURT	582,742.92	604,648.61	649,431.03	554,474.00	338,397.41	572,424.00	572,424.00	572,424.00
PROBATE/JUVENILE COURT	249,051.85	272,986.55	276,889.17	261,086.00	131,918.92	230,886.00	230,886.00	201,886.00
PROSECUTING ATTORNEY	164,153.37	214,662.62	190,726.00	222,484.00	73,842.75	225,500.00	225,500.00	225,500.00
SHERIFF	656,995.00	614,530.26	615,080.72	476,950.00	242,440.46	538,249.00	538,249.00	538,249.00
ROAD PATROL	65,041.00	90,402.00	116,997.97	124,176.00	28,353.94	124,176.00	124,176.00	124,176.00
MI JUSTICE TRAINING	2,249.28	1,247.84	10,145.14	4,052.00	-	8,800.00	8,800.00	8,800.00
MARINE PATROL	27,800.00	25,800.00	25,800.00	25,800.00	-	27,000.00	27,000.00	27,000.00
JAIL	432,091.09	464,827.57	568,812.89	445,396.00	223,045.52	500,100.00	500,100.00	500,100.00
COMMUNITY CORRECTIONS	80,501.97	96,626.11	94,781.50	-	-	-	-	-
ANIMAL CONTROL	12,517.91	1,436.80	5,172.09	23,400.00	20,657.00	47,300.00	50,300.00	50,300.00
MEDICAL EXAMINER	16,589.25	19,827.00	17,987.50	18,112.00	8,375.00	18,112.00	18,112.00	18,112.00
REGISTER OF DEEDS	1,009,283.00	998,616.82	754,898.89	596,650.00	397,010.48	576,550.00	576,550.00	576,550.00
TOTAL GENERAL FUND REVENUE:	16,939,909.81	22,066,519.22	18,281,993.17	16,359,791.00	3,784,651.08	15,222,618.00	16,941,042.00	17,156,878.00

County of Montcalm 2025 Proposed Revenues by Fund

FUND	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 THRU 03/31/2024	2024-25 DEPT REQUEST BUDGET	2024-25 CONTROLLER BUDGET	2024-25 FINANCE BUDGET
GENERAL FUND	16,939,909.81	22,066,519.22	18,281,993.17	16,359,791.00	3,784,651.08	15,222,618.00	16,941,042.00	17,156,878.00
PARKS AND RECREATION FUND	35,831.78	24,985.00	30,619.58	30,000.00	12,325.00	30,000.00	30,000.00	30,000.00
LAW ENFORCEMENT FUND	1,958,805.44	2,095,464.23	2,276,815.94	2,516,723.00	2,372,172.90	2,524,225.00	2,524,225.00	2,524,225.00
VICTIMS SUPPORT TEAM TRUST FUND	0.28	3,650.00	1,110.06	2,000.00	-	2,000.00	3,500.00	3,500.00
FRIEND OF THE COURT FUND	859,885.36	812,793.90	961,901.68	1,019,212.00	545,286.44	871,635.00	1,066,454.00	1,067,059.00
SOLID WASTE FUND	253,371.11	267,082.80	299,060.42	392,000.00	156,107.06	255,000.00	255,000.00	255,000.00
MONTCALM CONSERVATION DISTRICT FUND	130,759.03	136,035.19	143,095.08	152,000.00	-	166,000.00	166,000.00	166,000.00
MSU COOPERATIVE EXTENSION FUND	261,129.77	272,225.62	289,413.34	299,500.00	83.93	309,960.00	334,000.00	334,000.00
PREA FUND	17,371.40	24,020.74	29,230.36	50,800.00	57,514.88	66,000.00	66,000.00	66,000.00
DRUG COURT FUND	31,947.91	2,827.01	55,409.89	7,500.00	1,811.35	32,500.00	32,500.00	32,500.00
COMMUNITY CORRECTIONS FUND	-	-	-	121,054.00	100,140.93	134,054.00	134,054.00	134,054.00
INDIGENT DEFENSE FUND	903,352.41	1,035,949.53	1,121,907.49	1,495,292.00	766,475.95	1,593,680.58	1,556,092.00	1,556,092.00
CONCEALED PISTOL LICENSING FUND	51,976.53	36,204.00	46,238.65	37,000.00	20,939.00	-	37,000.00	37,000.00
LOCAL CORRECTION OFFICER TRAINING FUND	5,788.41	7,895.50	10,232.83	14,000.00	6,347.00	14,500.00	14,500.00	14,500.00
LAW LIBRARY FUND	6,501.45	8,000.00	9,360.46	8,000.00	-	8,000.00	8,000.00	8,000.00
COUNTY LIBRARY FUND	1,643,103.29	1,843,771.01	1,841,772.24	2,000,000.00	1,984,944.46	2,204,000.00	2,204,000.00	2,203,958.00
CDBG HOUSING GRANT FUND	182.09	42,380.00	38,825.01	8,180.00	90.00	8,180.00	8,180.00	8,180.00
COMMISSION ON AGING FUND	1,363,135.34	1,432,412.29	1,459,367.61	1,594,784.00	1,056,480.87	1,629,988.00	1,724,983.00	1,762,004.00
CHILD CARE FUND-PROBATE	551,150.20	448,730.82	459,548.98	766,520.00	247,925.60	766,520.00	766,520.00	891,520.00
VETERANS' SERVICES FUND	597,190.93	599,340.92	615,654.86	663,532.00	575,862.54	630,201.71	630,201.00	630,201.00
BUILDING AUTHORITY DEBT SERVICE FUND	904,755.00	913,655.00	915,810.00	915,835.00	-	914,085.00	914,085.00	914,085.00
BUILDING IMPROVE & CONSTRUCTION FUND	104,259.90	1,491,094.48	2,620,686.17	250,000.00	167,231.95	250,000.00	250,000.00	400,000.00
EQUIPMENT PURCHASE AND REPLACEMENT FUND	144,230.00	578,805.81	777,144.46	123,000.00	500,359.40	163,000.00	163,000.00	203,000.00
PUBLIC IMPROVEMENT FUND	3,744.29	3,740.00	9,804.94	3,740.00	13,421.01	3,740.00	3,740.00	3,740.00
PARK CAPITAL IMPROVEMENT FUND	36,508.69	37,600.00	79,769.15	13,000.00	34,205.25	10,000.00	10,000.00	10,000.00
JAIL IMPROVEMENT FUND	0.65	-	282.49	4,000.00	-	-	-	-
EMERGENCY SERVICES FUND	5,699,695.61	5,874,134.24	6,994,214.45	6,723,435.00	3,860,137.70	7,601,500.00	7,599,000.00	7,599,000.00
DELINQUENT TAX COLLECTION FUND	1,189,732.00	1,291,969.65	1,120,798.73	1,161,115.00	577,063.10	1,909,970.00	1,909,970.00	1,909,970.00
BUILDING OFFICIAL FUND	710,376.79	781,249.61	733,768.70	600,000.00	350,312.54	596,000.00	636,000.00	640,000.00
SIDNEY SEWER PROJECT FUND	397,564.59	141,501.25	294,610.23	413,061.00	120,792.81	319,910.08	425,311.00	425,311.00
INMATE COMMISSARY FUND	64,633.00	65,047.02	85,871.51	83,499.00	34,596.43	83,499.00	81,821.00	81,950.00
CENTRAL SERVICES & PURCHASING FUND	60,000.88	61,000.00	45,000.00	20,000.00	10,000.02	30,000.00	30,000.00	30,000.00
FUEL STATION FUND	403,604.64	810,876.44	780,944.37	880,000.00	356,173.43	825,000.00	825,000.00	825,000.00
RETIREE HEALTH INSURANCE FUND	35,523.54	208,562.70	16,666.35	10,328.00	7,392.44	10,430.00	10,430.00	10,430.00
PENSION TRUST FUND	789,840.21	940,120.04	1,077,218.15	1,088,770.00	514,725.12	1,252,834.00	1,252,834.00	1,252,834.00
OPEB TRUST FUND	251,109.35	16,387.72	211,058.78	313,329.00	183,243.12	387,806.80	387,807.00	387,807.00
DRAIN MAINTENANCE FUND	74.13	45,000.00	44,136.74	85,000.00	2,899.74	70,000.00	70,000.00	70,000.00
LAKE LEVEL FUND	-	388,829.25	402,450.00	447,825.00	15,008.00	462,974.00	463,974.00	463,974.00
LAKE IMPROVEMENT FUND	-	-	-	-	-	-	-	-
TOTAL REVENUE ALL FUNDS:	36,407,045.81	44,809,860.99	44,522,344.69	40,824,325.00	18,472,070.60	41,510,311.17	43,685,723.00	44,258,272.00

County of Montcalm

2025 General Fund Revenues by Type

TYPE	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 THRU 03/31/2024 ACTIVITY	2024-25 DEPT REQUEST BUDGET	2024-25 CONTROLLER BUDGET	2024-25 FINANCE BUDGET
TAXES								
CURRENT	8,935,688.80	9,315,028.40	10,118,994.00	9,700,000.00	(169,148.51)	8,300,000.00	8,300,000.00	8,340,000.00
DELINQUENT	619.41	6,621.53	12,409.17	4,000.00	1,765.30	4,000.00	4,000.00	4,000.00
MOBILE HOME PARK	3,160.50	3,256.00	3,196.00	3,500.00	2,255.00	3,500.00	3,500.00	3,500.00
MARIJUANA TAX	-	169,360.32	312,186.43	413,605.00	413,604.45	-	-	-
OTHER	(11,901.48)	21,204.09	19,850.91	16,000.00	(89,691.74)	(84,000.00)	(84,000.00)	(84,000.00)
PILT	11,606.50	16,290.09	14,919.94	3,000.00	1,202.01	3,000.00	3,000.00	3,000.00
TOTAL TAX REVENUE:	8,939,173.73	9,531,760.43	10,481,556.45	10,140,105.00	159,986.51	8,226,500.00	8,226,500.00	8,266,500.00
LICENSES & PERMITS								
MARRIAGE LICENSE	6,945.00	6,130.00	6,065.00	5,000.00	2,475.00	-	5,000.00	5,000.00
DOG LICENSE	115,720.00	87,705.00	75,695.00	80,000.00	35,240.00	80,000.00	80,000.00	80,000.00
CREMATION PERMIT	16,589.25	19,827.00	17,987.50	18,112.00	8,375.00	18,112.00	18,112.00	18,112.00
TOTAL LICENSES & PERMITS REVENUE:	139,254.25	113,662.00	99,747.50	103,112.00	46,090.00	98,112.00	103,112.00	103,112.00
INTERGOVERNMENTAL								
BVP/LPT/OHSP GRANTS	1,322.42	12,968.00	12,528.86	-	626.22	-	-	-
CASEFLOW ASSIST	6,431.41	7,701.29	7,303.11	7,000.00	-	7,000.00	7,000.00	7,000.00
COMM CORR GRANT	80,501.97	96,626.11	94,781.50	-	-	-	-	-
CONV & TOURISM TAX	206,304.45	194,117.00	229,260.70	277,779.00	83,516.43	295,952.00	295,952.00	295,952.00
COOP REIMB - PA	61,118.20	68,756.50	76,363.66	75,000.00	34,238.04	75,000.00	75,000.00	75,000.00
COURT EQUITY	262,885.00	269,656.00	293,299.00	270,000.00	50,466.00	270,000.00	270,000.00	270,000.00
COVID/CARES ACT GRANTS	372,484.08	33,727.59	53,533.22	-	-	-	-	-
ARPA GRANT	1,143,497.00	5,639,201.12	167,782.34	-	-	-	-	-
JUDICIAL SAL STAND	137,172.00	136,722.00	198,464.72	136,719.00	68,586.00	91,448.00	137,172.00	137,172.00
JUVE PROB OFF GRANT	27,317.04	27,317.04	20,487.78	27,317.00	6,829.26	27,317.00	27,317.00	27,317.00
LIQUOR LIC FEE	8,034.95	13,066.90	8,415.55	-	68.75	-	-	8,000.00
MARINE SAFETY GRANT	25,300.00	23,300.00	23,300.00	23,300.00	-	24,500.00	24,500.00	24,500.00
MI JUSTICE TRAINING	2,249.28	1,247.84	10,145.14	4,052.00	-	8,800.00	8,800.00	8,800.00
PROBATE JUDGE SAL	119,945.54	126,469.50	73,118.90	119,945.00	63,205.31	119,945.00	119,945.00	119,945.00
RDSS GRANT	946.85	585.58	-	7,000.00	-	7,000.00	7,000.00	-
PA416 GRANT	65,041.00	90,402.00	116,997.97	124,176.00	28,353.94	124,176.00	124,176.00	124,176.00
RSAT GRANT	150,000.00	192,108.00	214,030.00	233,296.00	45,728.00	255,000.00	255,000.00	255,000.00
STATE REMON	57,227.80	56,751.00	66,453.00	62,800.00	24,958.00	62,395.00	62,395.00	62,395.00
STATE REV SHARING	1,299,187.36	1,344,068.48	1,442,639.84	1,488,356.00	694,025.33	1,626,977.00	1,626,977.00	1,636,977.00
TITLE IV-E - PA	36,685.49	48,633.52	36,975.36	50,000.00	7,702.20	40,000.00	40,000.00	40,000.00
VICTIM RIGHTS ACT	43,717.71	63,649.21	62,051.50	76,484.00	26,021.26	90,000.00	90,000.00	90,000.00
TOTAL INTERGOVERNMENTAL REVENUE:	4,107,369.55	8,447,074.68	3,207,952.15	2,983,224.00	1,134,324.74	3,125,510.00	3,171,234.00	3,182,234.00

County of Montcalm

2025 General Fund Revenues by Type

TYPE	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 03/31/2024	2024-25 DEPT REQUEST BUDGET	2024-25 CONTROLLER BUDGET	2024-25 FINANCE BUDGET
CHARGES FOR SERVICES								
ANIMAL SHELTER	12,517.91	1,436.80	5,172.09	23,400.00	20,657.00	47,300.00	50,300.00	50,300.00
CARE OF PRISONERS	282,091.09	272,719.57	354,782.89	212,100.00	177,317.52	245,100.00	245,100.00	245,100.00
CENTRAL SERVICES	500,366.37	551,128.00	583,961.18	569,009.00	271,702.72	569,009.00	569,009.00	655,845.00
CIRCUIT COURT	112,915.04	156,269.68	168,441.90	129,100.00	85,138.29	123,100.00	123,100.00	123,100.00
CLERK	206,401.62	180,482.54	175,667.62	170,700.00	71,456.72	-	139,700.00	139,700.00
DISTRICT COURT	361,563.43	399,376.55	414,472.72	373,200.00	232,426.61	392,200.00	392,200.00	392,200.00
EQUALIZATION	14,561.55	13,917.25	14,410.10	9,800.00	6,894.90	11,100.00	11,100.00	11,100.00
OTHER	1,858.00	2,493.00	2,667.00	1,500.00	35.00	500.00	500.00	500.00
PROBATE COURT	49,505.99	61,748.96	61,547.18	50,600.00	32,880.95	29,400.00	29,400.00	7,400.00
PROSECUTOR	3,313.75	8,320.82	2,541.23	6,000.00	2,257.00	5,500.00	5,500.00	5,500.00
REGISTER OF DEEDS	1,009,283.00	998,616.82	754,898.89	596,650.00	397,010.48	576,550.00	576,550.00	576,550.00
SHERIFF	606,976.34	600,124.59	548,855.89	476,950.00	241,814.24	538,249.00	538,249.00	538,249.00
TREASURER	19,029.08	17,946.50	15,325.00	14,305.00	4,982.00	17,630.00	17,630.00	17,630.00
TOTAL CHARGES FOR SERVICES REVENUE:	3,180,383.17	3,264,581.08	3,102,743.69	2,633,314.00	1,544,573.43	2,555,638.00	2,698,338.00	2,763,174.00
FINES AND FORFEITURES								
FINES - ORDINANCES	144,244.96	142,988.61	169,606.15	125,500.00	77,870.01	126,500.00	126,500.00	126,500.00
TOTAL FINES AND FORFEITURES REVENUE:	144,244.96	142,988.61	169,606.15	125,500.00	77,870.01	126,500.00	126,500.00	126,500.00
INTEREST AND RENTS								
INTEREST REV	3,776.69	121,001.93	821,883.64	50,500.00	753,184.68	500,000.00	500,000.00	600,000.00
TOTAL INTEREST AND RENTS REVENUE:	3,776.69	121,001.93	821,883.64	50,500.00	753,184.68	500,000.00	500,000.00	600,000.00
OTHER REVENUE								
INS DIVIDENDS	-	-	-	-	-	-	-	-
OTHER	43,318.10	76,963.81	145,713.00	8,000.00	23,736.14	10,000.00	10,000.00	10,000.00
REIMBURSEMENTS	318,029.34	258,793.72	164,535.22	89,500.00	44,859.57	58,500.00	83,500.00	83,500.00
REMONUMENTATION	-	-	-	-	-	-	-	-
SALE OF FIXED ASSETS	30,425.02	27,781.00	10,656.36	3,000.00	26.00	-	-	-
TOTAL OTHER REVENUE:	391,772.46	363,538.53	320,904.58	100,500.00	68,621.71	68,500.00	93,500.00	93,500.00
TRANSFERS								
TRANSF IN/FUND BAL USE	33,935.00	81,911.96	77,619.01	223,536.00	-	521,858.00	2,021,858.00	2,021,858.00
TOTAL TRANSFERS REVENUE:	33,935.00	81,911.96	77,619.01	223,536.00	-	521,858.00	2,021,858.00	2,021,858.00
TOTAL GENERAL FUND REVENUE:	16,939,909.81	22,066,519.22	18,281,993.17	16,359,791.00	3,784,651.08	15,222,618.00	16,941,042.00	17,156,878.00

County of Montcalm

2025 Proposed Budget

GENERAL FUND	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 03/31/2024	2024-25 DEPT REQUEST BUDGET	2024-25 CONTROLLER BUDGET	2024-25 FINANCE BUDGET
FUND/DEPARTMENT								
BOARD OF COMMISSIONERS	304,436.37	117,090.06	169,843.84	185,076.00	93,594.62	189,159.00	189,159.00	189,159.00
WITNESS COST	898.34	2,485.32	476.70	7,500.00	75.40	7,500.00	7,500.00	7,500.00
COUNTY CONTROLLER	359,851.62	385,666.17	423,210.45	449,726.00	228,235.65	477,536.00	477,536.00	477,536.00
COUNTY CLERK	367,196.01	394,816.14	449,055.79	484,678.00	223,032.13	-	516,212.00	516,212.00
AUDIT	32,800.00	27,650.00	40,500.00	42,000.00	-	40,000.00	40,000.00	40,000.00
INFORMATION SYSTEMS	155,414.27	290,358.55	225,480.96	232,000.00	180,057.25	272,000.00	272,000.00	247,000.00
CENTRAL SERVICES & PURCHASING	16,284.97	15,660.68	19,690.46	20,000.00	4,322.28	20,000.00	20,000.00	20,000.00
SURVEY/REMONUMENTATION	60,345.91	54,341.47	64,316.98	62,800.00	67,058.22	62,395.00	62,395.00	62,395.00
INSURANCE AND BONDS	196,222.53	68,402.43	77,256.47	217,000.00	211,929.05	217,000.00	217,000.00	217,000.00
COUNTY TREASURER	324,098.44	332,843.73	337,815.04	305,450.00	132,955.42	310,670.00	310,670.00	310,670.00
EQUALIZATION	251,698.83	262,898.02	248,030.28	275,053.00	121,668.50	299,730.00	299,730.00	299,730.00
ELECTIONS	51,567.83	23,362.23	99,300.96	61,000.00	17,344.02	-	87,698.00	87,698.00
MAINTENANCE	846,337.98	857,719.75	921,031.65	959,043.00	430,281.96	978,070.00	978,070.00	978,070.00
PROFESSIONAL CONSULTANTS	49,137.25	26,851.50	27,094.80	60,500.00	24,919.58	60,500.00	60,500.00	60,500.00
FACILITY RENTAL	904,755.00	913,655.00	915,810.00	915,835.00	-	914,085.00	914,085.00	914,085.00
CIRCUIT COURT	253,650.91	268,174.90	306,998.70	285,420.00	91,962.48	291,800.00	307,800.00	307,800.00
CIRCUIT COURT PROBATION	3,662.89	3,124.77	3,140.81	4,000.00	1,169.92	4,000.00	4,000.00	4,000.00
DISTRICT COURT	725,232.63	752,825.09	783,331.07	907,423.00	386,848.05	886,930.00	886,930.00	886,930.00
PROBATE/JUVENILE COURT	876,907.52	965,902.34	912,629.44	1,027,870.00	387,092.07	1,073,630.00	1,073,630.00	944,761.00
PROSECUTING ATTORNEY	621,623.73	754,824.69	843,026.64	933,920.00	425,632.14	989,589.00	989,589.00	989,589.00
JURY BOARD	4,163.46	5,560.30	6,624.80	8,500.00	315.68	-	8,500.00	8,500.00
SHERIFF DEPARTMENT	1,189,766.93	802,347.31	730,846.91	545,286.00	234,130.49	810,171.00	810,171.00	810,171.00
CONTRACTED POLICE SERVICE	697,532.36	679,587.93	642,226.29	689,916.00	326,446.44	744,617.00	744,617.00	744,617.00
PA 416 SECONDARY ROAD PATROL	85,746.51	90,442.33	143,094.80	124,176.00	62,387.18	125,921.00	125,921.00	125,921.00
JUSTICE TRAINING	4,810.49	1,885.00	1,888.65	4,052.00	1,662.15	8,800.00	8,800.00	8,800.00
COURT SECURITY	25,444.47	130,249.20	122,993.66	124,169.00	63,225.08	155,292.00	155,292.00	155,292.00
MARINE LAW ENFORCEMENT	39,236.13	36,523.16	29,434.51	51,750.00	815.37	49,737.00	49,737.00	49,737.00
COUNTY JAIL	2,748,204.34	2,871,678.81	3,014,977.64	3,423,917.00	1,468,200.68	3,666,433.00	3,666,433.00	3,666,433.00
ANIMAL CONTROL	83,686.58	109,057.34	190,939.70	274,808.00	139,422.69	344,644.00	344,644.00	344,644.00
DRAIN COMMISSIONERS	211,642.39	208,482.29	223,278.16	374,469.00	179,441.52	410,358.00	410,358.00	410,358.00
DRAINS AT LARGE/PUBLIC BENEFIT	73,364.24	325,363.46	94,071.80	243,000.00	241,307.38	-	101,000.00	101,000.00
CONTAGIOUS DISEASE	220.26	-	467.11	4,000.00	3,408.46	6,000.00	6,000.00	6,000.00
SUBSTANCE ABUSE	108,430.00	108,103.72	91,780.25	138,890.00	33,406.57	147,976.00	147,976.00	147,976.00
MEDICAL EXAMINER	146,838.10	209,280.83	167,841.79	187,505.00	55,859.69	179,885.00	179,885.00	179,885.00
VETERAN BURIALS	3,150.00	7,050.00	5,475.00	6,000.00	1,500.00	-	6,000.00	6,000.00

County of Montcalm

2025 Proposed Budget

GENERAL FUND	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 03/31/2024	2024-25 DEPT REQUEST BUDGET	2024-25 CONTROLLER BUDGET	2024-25 FINANCE BUDGET
FUND/DEPARTMENT								
PLANNING COMMISSION	390.00	470.27	437.35	1,250.00	-	-	-	-
REGISTER OF DEEDS	222,924.31	280,027.19	258,033.51	244,670.00	117,765.58	256,824.00	256,824.00	256,824.00
WEST MICHIGAN REGIONAL PLANNING	4,117.23	4,117.23	4,329.91	4,500.00	4,329.91	4,500.00	4,500.00	4,500.00
ECONOMIC DEVELOPMENT	10,000.00	20,000.00	25,000.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00
CAPITAL OUTLAY	133,500.00	73,355.14	82,039.25	110,000.00	43,199.19	150,000.00	150,000.00	190,000.00
FOC APPROPRIATION	63,759.37	106,726.80	103,370.20	239,077.00	128,113.50	194,819.00	194,819.00	195,424.00
HEALTH DEPARTMENT	430,647.00	434,417.04	442,160.04	430,957.00	215,478.48	430,957.00	430,957.00	427,301.00
BEHAVIORAL HEALTH APPROPRIATION	188,052.96	188,052.96	188,052.96	188,053.00	109,697.56	188,053.00	188,053.00	188,053.00
RETIREE HEALTH APPROPRIATION	14,000.00	15,000.00	10,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
DHHS APPROPRIATION	7,692.41	10,020.34	8,349.47	10,500.00	3,411.83	10,500.00	10,500.00	10,500.00
CHILD CARE PROBATE APPROPRIATION	435,000.00	310,000.00	370,000.00	600,000.00	200,000.00	600,000.00	600,000.00	740,000.00
OFFICE EQUIPMENT APPROPRIATION	60,000.00	61,000.00	45,000.00	20,000.00	10,000.02	30,000.00	30,000.00	30,000.00
PARKS AND REC APPROPRIATION	10,000.00	-	5,000.00	8,000.00	-	8,000.00	8,000.00	8,000.00
INDIGENT DEFENSE APPROPRIATION	224,959.17	222,976.00	226,943.00	226,942.00	113,471.00	226,942.00	226,942.00	226,943.00
BUILDING IMPROVE/CONST APPROPRIATION	50,000.00	250,000.00	250,000.00	250,000.00	125,000.00	250,000.00	250,000.00	400,000.00
OPEB TRUST APPROPRIATION	-	-	75,000.00	55,262.00	27,631.00	55,262.00	55,262.00	55,262.00
TOTAL GENERAL FUND APPROPRIATIONS:	13,679,441.74	14,080,427.49	14,427,697.80	16,060,943.00	6,972,806.19	16,185,285.00	16,920,695.00	17,093,776.00

County of Montcalm 2025 Proposed Budget

SPECIAL REVENUE FUNDS

FUND/DEPARTMENT	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 03/31/2024	2024-25 DEPT REQUEST BUDGET	2024-25 CONTROLLER BUDGET	2024-25 FINANCE BUDGET
208 PARKS AND RECREATION	35,142.87	24,693.48	27,735.09	29,716.00	8,746.48	30,000.00	30,000.00	30,000.00
211 LAW ENFORCEMENT MILLAGE	987,879.84	1,814,918.82	1,800,126.37	2,516,723.00	1,112,634.26	2,476,454.00	2,476,454.00	2,504,474.00
213 VICTIMS SUPPORT TEAM TRUST	1,978.51	1,706.96	210.00	2,000.00	-	3,450.00	3,450.00	3,450.00
215 FRIEND OF THE COURT	858,584.84	882,384.84	952,466.79	1,019,212.00	480,679.86	938,033.00	1,066,454.00	1,067,059.00
228 SOLID WASTE	203,795.38	240,204.02	292,708.32	391,419.00	201,143.87	248,500.00	248,500.00	248,500.00
245 MONTCALM CONSERVATION DISTRICT	130,758.58	136,035.19	143,095.08	150,000.00	-	166,000.00	166,000.00	166,000.00
254 MSU COOPERATIVE EXTENSION	177,463.60	267,686.65	275,387.55	283,020.00	147,087.81	297,134.00	297,134.00	302,368.00
255 PRINCIPAL RESIDENCE EXEMPTION AUDIT	14,528.11	20,214.07	24,702.04	50,230.00	49,752.98	55,250.00	55,250.00	55,250.00
257 DRUG COURT	18,659.87	12,059.75	24,868.78	7,500.00	-	32,500.00	32,500.00	32,500.00
259 COMMUNITY CORRECTIONS	-	-	-	121,054.00	54,551.33	96,054.00	106,803.00	134,054.00
260 INDIGENT DEFENSE	903,352.41	1,035,949.14	1,121,907.49	1,495,292.00	323,038.75	1,593,680.58	1,556,092.00	1,555,838.00
263 CONCEALED PISTOL LICENSING	21,650.90	10,492.51	28,339.55	20,436.00	6,347.50	-	20,436.00	20,630.00
264 LOCAL CORRECTION OFFICER TRAINING	6,699.05	6,476.38	12,370.86	14,000.00	4,922.56	14,500.00	14,500.00	14,500.00
269 LAW LIBRARY	5,246.10	7,732.31	10,158.80	8,000.00	3,752.80	8,000.00	8,000.00	8,000.00
271 COUNTY LIBRARY	1,648,239.44	1,843,297.28	1,830,183.09	2,000,000.00	4,042.02	2,204,000.00	2,204,000.00	2,203,958.00
274 CDBG HOUSING GRANT	33,432.00	4,985.00	42,233.40	8,000.00	4,250.00	8,000.00	8,000.00	8,000.00
275 COMMISSION ON AGING	1,154,041.66	1,279,936.28	1,428,121.92	1,594,784.00	682,040.85	1,629,988.00	1,724,983.00	1,762,004.00
292 CHILD CARE FUND-PROBATE	544,717.19	439,172.93	455,353.37	765,713.00	221,240.57	775,007.00	759,882.00	889,378.00
298 VETERANS' SERVICES	222,251.96	398,362.20	474,703.62	573,002.00	251,246.15	612,750.00	612,750.00	629,442.00
TOTAL SPECIAL REVENUE FUNDS APPROPRIATIONS:	6,970,422.31	8,426,307.81	8,944,672.12	11,050,101.00	3,555,477.79	11,189,300.58	11,391,188.00	11,635,405.00

DEBT SERVICE FUND

FUND/DEPARTMENT	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 03/31/2024	2024-25 DEPT REQUEST BUDGET	2024-25 CONTROLLER BUDGET	2024-25 FINANCE BUDGET
369 BUILDING AUTHORITY	904,755.00	913,655.00	915,810.00	915,835.00	23,167.50	914,085.00	914,085.00	914,085.00
TOTAL DEBT SERVICE FUNDS APPROPRIATIONS:	904,755.00	913,655.00	915,810.00	915,835.00	23,167.50	914,085.00	914,085.00	914,085.00

County of Montcalm

2025 Proposed Budget

CAPITAL PROJECT FUNDS

FUND/DEPARTMENT	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 03/31/2024	2024-25 DEPT REQUEST BUDGET	2024-25 CONTROLLER BUDGET	2024-25 FINANCE BUDGET
401 BUILDING IMPROVE AND CONSTRUCTION	266,952.49	1,388,569.70	2,583,709.72	250,000.00	87,325.41	250,000.00	250,000.00	400,000.00
402 EQUIPMENT PURCHASE AND REPLACEMENT	143,927.87	577,721.20	777,084.47	123,000.00	500,359.40	163,000.00	163,000.00	203,000.00
403 PUBLIC IMPROVEMENT	-	-	9,681.01	-	-	-	-	-
408 PARK CAPITAL IMPROVEMENTS	77,356.65	37,580.00	79,761.72	13,000.00	23,050.53	10,000.00	10,000.00	10,000.00
466 JAIL IMPROVEMENT	-	-	-	4,000.00	-	-	-	-
TOTAL CAPITAL PROJECT FUNDS APPROPRIATIONS:	488,237.01	2,003,870.90	3,450,236.92	390,000.00	610,735.34	423,000.00	423,000.00	613,000.00

ENTERPRISE FUNDS

FUND/DEPARTMENT	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 03/31/2024	2024-25 DEPT REQUEST BUDGET	2024-25 CONTROLLER BUDGET	2024-25 FINANCE BUDGET
505 EMERGENCY SERVICES	4,067,807.17	5,726,619.05	6,811,038.82	6,669,727.00	2,872,095.72	7,574,189.00	7,574,189.00	7,562,535.00
516 DELINQUENT TAX COLLECTION	314,373.99	570,583.22	353,665.25	247,500.00	143,109.36	477,500.00	477,500.00	477,500.00
549 BUILDING OFFICIAL	504,587.57	582,517.05	591,678.12	597,959.00	278,175.03	565,227.00	634,996.00	638,952.00
567 SIDNEY SEWER PROJECT	342,035.84	341,505.70	320,649.63	413,061.00	75,735.17	425,311.25	425,311.00	425,311.00
595 INMATE COMMISSARY	53,114.46	46,351.29	65,343.12	83,499.00	15,354.24	83,499.00	81,821.00	81,950.00
TOTAL ENTERPRISE FUNDS APPROPRIATIONS:	5,281,919.03	7,267,576.31	8,142,374.94	8,011,746.00	3,384,469.52	9,125,726.25	9,193,817.00	9,186,248.00

INTERNAL SERVICE FUNDS

FUND/DEPARTMENT	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 03/31/2024	2024-25 DEPT REQUEST BUDGET	2024-25 CONTROLLER BUDGET	2024-25 FINANCE BUDGET
664 CENTRAL SERVICES & PURCHASING	56,831.12	60,634.33	42,458.36	20,000.00	13,745.04	30,000.00	30,000.00	30,000.00
675 FUEL STATION	429,887.00	730,992.22	735,745.87	879,074.00	337,776.83	816,500.00	816,500.00	816,939.00
677 RETIREE HEALTH INSURANCE	33,515.02	202,312.99	9,465.79	7,728.00	4,119.94	7,830.00	7,830.00	7,830.00
733 PENSION TRUST	816,279.17	939,995.87	1,016,186.63	1,000,000.00	478,164.19	1,252,834.00	1,252,834.00	1,252,834.00
737 OPEB TRUST	-	-	449.06	500.00	183.01	500.00	500.00	500.00
TOTAL INTERNAL SERVICE FUNDS APPROPRIATIONS:	1,336,512.31	1,933,935.41	1,804,305.71	1,907,302.00	833,989.01	2,107,664.00	2,107,664.00	2,108,103.00

County of Montcalm
2025 Proposed Budget

DRAIN FUNDS		2020-21	2021-22	2022-23	2023-24	2023-24	2023-24	2024-25	2024-25	2024-25
FUND/DEPARTMENT		ACTIVITY	ACTIVITY	ACTIVITY	AMENDED	THRU 03/31/2024	DEPT REQUEST	BUDGET	CONTROLLER	FINANCE
804	DRAIN MAINTENANCE	214,492.67	264,384.63	321,368.67	313,329.00	74,659.10	330,842.00	330,842.00	330,842.00	330,842.00
841	LAKE LEVEL	510,623.71	166,408.50	125,128.62	85,000.00	16,878.82	70,000.00	70,000.00	70,000.00	70,000.00
843	LAKE IMPROVEMENT	370,834.38	421,925.76	410,105.98	447,825.00	75,575.58	463,974.00	463,974.00	463,974.00	463,974.00
TOTAL DRAIN FUNDS APPROPRIATIONS:		1,095,950.76	852,718.89	856,603.27	846,154.00	167,113.50	864,816.00	864,816.00	864,816.00	864,816.00
TOTAL APPROPRIATIONS ALL FUNDS:		29,757,238.16	35,478,491.81	38,541,700.76	39,182,081.00	15,547,758.85	40,809,876.83	41,815,265.00	42,415,433.00	

Supplemental Information

Staffing Control Summary

2025

<i>Department</i>	<i>Classification</i>	<i>Full-time Equivalent Positions Approved</i>
Animal Control	Animal Control Officer	1.7
	Director	1
	Kennel Attendant (1 Full-time; 2 Part-time)	2.4
Board of Commissioners	Commissioner	7
Building Official	Building Official	1
	Code Enforcement Officer	2
	Deputy Building Official	1
	Inspectors	As Needed
Clerk	Administrative Aide	5
	County Clerk	1
	Chief Deputy County Clerk	1
Commission on Aging	Case Manager	1.6
	Confidential Admin Aide	1
	Direct Services Coordinator	2
	• In-Home Services Coordinator	
	• Meals Program Coordinator	
	Director	1
	Office Assistant	1
	Support Services Coordinator	2.5
	• Activities Manager (.5)	
	• Transportation Manager	
	• Meals Program Manager	
	Direct Service Aides I	As Needed
	Direct Service Aides II	As Needed
	Site Hosts	As Needed
County Controller	Accountant	1
	Confidential Admin Assistant	1
	Controller/Administrator	1
	Human Resource Specialist	1
District Court	Administrator/Magistrate	1
	Chief Deputy Clerk	2
	Deputy Clerk	6
	District Court Judge	1
	Probation Officer	2

Staffing Control Summary

2025

<i>Department</i>	<i>Classification</i>	<i>Full-time Equivalent Positions Approved</i>
Drain Commission	Administrative Assistant	1
	Deputy Drain Commissioner	1
	Drain Commissioner	1
	Drain Crew Group Leader	1
	Drain Maintenance Laborer	1
Emergency Services	Billing & Accounts Manager I	1.6
	Billing & Accounts Manager II	1
	Director	1
	EMS Supervisor	4
	Office & Accounts Manager	1
	Paramedics/Specialists/EMT's	As Needed
	Rescue Attendant	As Needed
Equalization	Assessment Roll Specialist	1
	Director	1
	Junior Appraiser	1
Friend of the Court	Account Clerk	1
	Casework Supervisor	2
	Data Entry Operator	2
	Deputy Friend of the Court	1
	Enforcement Clerk	1
	Enforcement Officer	1
	Family Counselor	2
	Friend of Court	1
Information Systems	Information Technology Specialist	0
Maintenance	Custodian (1 Full-time; 2 Part-time)	2.4
	Director	1
	Maintenance Operations Coordinator	1
	Maintenance Worker	1
	Seasonal Parks Worker	.3
Probate Court	Deputy Probate Register	1
	Probate Court Clerk	1
	Probate Court Judge	1
	Probate Register	1

Staffing Control Summary 2025

<i>Department</i>	<i>Classification</i>	<i>Full-time Equivalent Positions Approved</i>
Probate Court/Juvenile	Family/Juvenile Clerk	1
	Juvenile Court Administrator	1
	Juvenile Services Coordinator	.5
	Probation Officer	2
	Senior Family/Juvenile Clerk	1
	Senior Probation Officer	1
Prosecuting Attorney	Administrative Aide	2
	Asst. Prosecuting Attorney I	1
	Asst. Prosecuting Attorney II	2
	Chief Asst. Prosecuting Attorney	1
	Crime Victims Coordinator	1
	Office Assistant	2
	Prosecuting Attorney	1
Register of Deeds/Abstract	Administrative Aide	1
	Deputy Register of Deeds/Abstractor	1
	Register of Deeds/Abstractor	1
Sheriff	Administrative Assistant	1
	Deputy	7
	Lieutenant	1
	Office Assistant	3
	Sheriff	1
	Undersheriff	1
Contracted Services	Deputy	6
Court Security	Court Security Screener (2 Part-time)	1
	Deputy	1
Marine	Marine Deputy	2
	(4 Part-time seasonal, all levels)	
PA 416 – Road Patrol	Deputy	1
Jail	Corrections Officer	21
	Corrections Officer Sergeant	4
	Jail Administrator	1

Staffing Control Summary *2025*

<i>Department</i>	<i>Classification</i>	<i>Full-time Equivalent Positions Approved</i>
Community Corrections	Coordinator	1
	Pretrial Agent	.5
Law Enforcement Millage	Deputy	9
	Sergeant	5
Treasurer	Administrative Aide	2
	Deputy Treasurer	1
	Treasurer	1
Veterans Services	Director	1
	Transportation Specialist	1
	Veterans Services Officer I	1
	Veterans Services Officer II	2

County of Montcalm
Elected Officials Annual Salaries
Effective January 1, 2025

County Board of Commissioners	
Chairperson	15,373
Remaining Board Members	13,971

County Clerk *	71,554
Drain Commissioner *	71,554
Prosecuting Attorney	125,344
Register of Deeds *	71,554
Sheriff	98,710
Treasurer *	71,554

Other Commissions:		
Per Diem	Half Day	40
	Full Day	60

Board of Canvassers:		
Per Diem	Half Day	75
	Full Day	125

* Base salary only, additional \$6,000 annual stipend for non-statutory duties performed:

Clerk: Election Programming

Drain Commissioner: Sidney Sewer Admin/Field Work

Register of Deeds: Abstracting

Treasurer: PREA Process

County of Montcalm
Appointed Department Directors
Effective January 1, 2025

Director	Start	1 Year	2 Year	3 year
Animal Control	63,790	65,762	67,796	69,892
Building Official	71,321	73,528	75,801	78,145
Commission on Aging	67,207	69,288	71,429	74,977
County Controller	109,510	118,717	122,387	126,172
Emergency Services*	87,962	90,683	93,486	96,379
Equalization	73,034	75,291	77,620	80,020
Building & Grounds Maintenance	62,204	64,129	66,112	68,157
Veteran's Services Director	63,790	65,762	67,796	69,892
Friend of the Court	102,750	106,499	110,120	113,424
Indigent Defense Administrator	111,945			

*Additional annual stipend of \$10,000 for Emergency Management

County of Montcalm
Non-bargaining Personnel Classifications
Effective January 1, 2025

Classification	Start	6 months	1 year	2 year	3 year	4 year
Site Host - COA	14.69	15.50	16.62	17.57	18.56	19.11
Kennel Attendant	14.89	15.73	16.85	17.82	18.83	19.41
Transportation Specialist-Veterans	14.89	15.73	16.85	17.82	18.83	19.41
Direct Service Aides	15.40	16.08	16.95	17.60	18.57	19.13
County Veterans Service Officer I	17.50	18.11	18.73	19.39	20.06	20.67
Support Services Coordinator	18.21	18.84	19.48	20.17	20.88	21.50
Administrative Aide	18.33	19.14	20.00	20.97	21.71	22.37
Case Manager-COA	18.91	19.84	20.64	21.60	22.33	23.01
Confidential Administrative Aide	19.29	20.09	21.03	22.09	22.78	23.47
Pretrial Agent	19.86	20.58	21.24	21.90	22.51	23.20
Administrative Assistant	19.94	20.77	21.75	22.83	23.57	24.27
Field/Maintenance Operations Coord	20.25	21.10	21.86	22.58	23.21	23.92
County Veterans Service Officer II	22.00	22.88	23.78	24.72	25.73	26.50
Direct Services Coordinator	21.99	22.84	23.71	24.62	25.56	26.33
Deputy Building Official	22.85	23.80	24.73	25.72	26.76	27.57
Confidential Admin Assistant	23.33	24.31	25.43	26.68	27.57	27.98
Human Resource Specialist	23.33	24.31	25.43	26.68	27.57	27.98
Billing & Accounts Manager I-EMS	23.33	24.31	25.43	26.68	27.57	27.98
Billings & Accounts Manager II-EMS	26.05	27.10	28.40	29.80	30.77	31.23

County of Montcalm
Non-bargaining Personnel Classifications
Effective January 1, 2025

Classification	Start	6 months	1 year	2 year	3 year	4 year
EMS Supervisor	31.22	32.98	34.76	36.17	36.66	37.20
Accountant	31.99	33.18	34.45	35.70	36.34	36.88
Chief Deputies Clerk, Treasurer, & Drain Commissioner	44,540.50	46,361.54	48,161.15	50,153.58	52,103.17	53,666.27
Deputy Register of Deeds/Abstractor	48,932.42	51,010.54	53,131.52	55,359.62	57,609.14	59,337.41
District Court Attorney Magistrate	79,310.00	81,689.30	84,139.98	86,664.18	89,264.10	91,942.03

Classification	Salary
Undersheriff	82,753
Jail Administrator	74,160
Chief Assistant Prosecuting Attorney	97,850
Assistant Prosecuting Attorney II	77,250
Assistant Prosecuting Attorney I	72,100
Juvenile Court Administrator	78,125
Probate Register	54,201
Community Corrections Coordinator	68,959

Classification	Wage
Marine Officer I	12.50
Marine Officer II	16.49
Marine Officer III	20.47
Court Security	20.47

County of Montcalm
Friend of the Court
Non-bargaining Personnel Classifications - Full Time
Effective January 1, 2025

<i>Classification</i>	<u>Start</u>	<u>6 mth</u>	<u>1 yr</u>	<u>2 yr</u>	<u>3 yr</u>	<u>4 yr</u>
Clerk Typist	14.27	14.83	15.39	15.92	16.48	16.98
Account Clerk	15.94	16.55	17.18	17.79	18.41	18.96
Data Entry Operator	17.61	18.29	19.00	19.68	20.32	20.93
Chief Account Clerk						
Cashier	19.30	20.01	20.72	21.48	22.25	22.91
Enforcement Clerk	20.92	21.74	22.53	23.34	24.17	24.89
Clerical Services Supervisor						
Casework Supervisor	22.59	23.48	24.34	25.21	26.06	26.84
Enforcement Officer	24.29	25.22	26.17	27.10	27.99	28.84
Caseworker	25.93	26.87	27.89	28.89	29.90	30.79
Family Counselor	27.57	28.66	29.72	30.74	31.85	32.81
Domestic Relations Mediator						
Deputy Friend of the Court	29.26	30.39	31.52	32.63	33.78	34.78

MONTCALM COUNTY FEES
BY DEPARTMENT AS OF 10/1/2024

DEPARTMENT	DOCUMENT/SERVICE	CURRENT FEE	SET BY
Animal Control	Dog adoption fee	\$200	Board
Animal Control	Cat adoption fee	\$60	Board
Animal Control	Kennel Inspection Fees 3-10 dogs	\$40	Board
Animal Control	Kennel Inspection Fees 11-40 dogs	\$65	Board
Animal Control	Kennel Inspection Fees 41 & over dogs	\$90	Board
Animal Control	Fees for Kennel Customers 3-10 dogs	\$90 (\$40 inspection/\$50 license)	Board
Animal Control	Fees for Kennel Customers 3-10 dogs after May 31st	\$180	Board
Animal Control	Fees for Kennel Customers 11-40 dogs	\$125 (\$65 inspection/\$60 license)	Board
Animal Control	Fees for Kennel Customers 11-40 dogs after May 31st	\$250	Board
Animal Control	Fees for Kennel Customers 41 & over dogs	\$215 (\$90 inspection/\$125 license)	Board
Animal Control	Fees for Kennel Customers 41& over dogs May 31st	\$430	Board
Animal Control	Pick up/Impound Fees	\$45	Board
Animal Control	Canine Boarding Fee	\$20/day	Board
Animal Control	Feline Boarding Fee	\$10/day	Board
Animal Control	Livestock Boarding Fee	\$10/day	Board
Animal Control	Canine Reclaim Fee (vaccinations/dewormer if no history)	\$25	Board
Animal Control	Feline Reclaim Fee (vaccinations/dewormer if no history)	\$10	Board
Animal Control	Euthanasia Fee: Felines	\$20	Board
Animal Control	Euthanasia Fee: Canine - under 40 lbs	\$25	Board
Animal Control	Euthanasia Fee: Canine - 40-80 lbs	\$45	Board
Animal Control	Euthanasia Fee: Canine - 80 lbs +	\$65	Board
Animal Control	Cremation Fee (if owner does not want pet's remains returned)	\$15	Board
Clerk - Circuit Court	Divorce Packets	\$75	Board
Clerk - Circuit Court	Copy Fees	\$1 per page	State
Clerk - Circuit Court	Motion Fee	\$20	State
Clerk - Circuit Court	Passport	\$35	Fed Gov
Clerk - Circuit Court	Photo	\$18	Board
Clerk - Circuit Court	Certified Copy	\$10 first page, \$1 each additional page	State
Clerk - Circuit Court	Search Fee	\$10 first year, \$1 each additional year	Board
Clerk - Circuit Court	Filing Fee	\$175	State
Clerk - Circuit Court	Filiation Fee	\$59	State
Clerk - Circuit Court	Driver License Clearance	\$45	State
Clerk - Circuit Court	Notary	\$5	Board
Clerk - Circuit Court	Appeal from Circuit	\$25	State
Clerk - Elections	Certified	\$30	Board
Clerk - Elections	QVF Admin. Per Jurisdiction Qrtly	\$100	Board

MONTCALM COUNTY FEES
BY DEPARTMENT AS OF 10/1/2024

DEPARTMENT	DOCUMENT/SERVICE	CURRENT FEE	SET BY
Clerk - Elections	QVF Voter Cards	\$0.40	Board
Clerk - Vital Records	Pistol Permit	\$115	State
Clerk - Vital Records	Marriage License	\$20	State
Clerk - Vital Records	Marriage out of State	\$30	State
Clerk - Vital Records	Marriage 3-day waiver	\$10	Board
Clerk - Vital Records	Assumed Name	\$10	State
Clerk - Vital Records	Copy of DBA	\$2	State
Clerk - Vital Records	Notary Filing	\$10	State
Clerk - Vital Records	Old Notary Bond Filing Fee	\$1	State
Clerk - Vital Records	Notary Signature Fee	\$5	Board
Clerk - Vital Records	Record Copy	\$1 per page	Board
Clerk - Vital Records	Election Filing Fee	\$100	State
Clerk - Vital Records	Duplicate CCW License	\$10	State
Clerk - Vital Records	Judgement Sales	\$50	Board
Clerk - Vital Records	Clerk Performed Marriages	\$40	Board
Clerk - Vital Records	Bad Check	\$25	Board
Clerk - Vital Records	Correct a Marriage License	\$50	Board
Clerk - Vital Records	Non-refunded search fee	\$25	Board
Controller	Cremation Permit	\$50	Board
District Court	Copy Fees	\$1	State
District Court	Bench warrant fees	\$59	State
District Court	Show cause fees	\$30	State
District Court	Certified Copies	\$10 first page, \$1 each additional page	Board
District Court	Alcohol evaluation	\$80	State
District Court	Drug screening	\$25 (\$55 if verification required)	Court
District Court	LSI-R assessment	\$80	Court
District Court	PSI screen	\$100	Court
Emergency Services	Healthcare Plus	\$39	Board
Emergency Services	In-County ALS Event Standby	\$30/half hour	Board
Emergency Services	Out-of-County ALS Event Standby	\$60/half hour	Board
Emergency Services	In-County BLS Standby	\$22.50/half hour	Board
Emergency Services	Out-of-County BLS Standby	\$45/half hour	Board

MONTCALM COUNTY FEES
BY DEPARTMENT AS OF 10/1/2024

DEPARTMENT	DOCUMENT/SERVICE	CURRENT FEE	SET BY
Emergency Services	In-County Rescue Standby	\$15/half hour	Board
Emergency Services	Out-of-County Rescue Standby	\$30/half hour	Board
Emergency Services	Out-of-County Rescue Response	\$150	Board
Equalization	New Address	\$30 per Address	Board
Equalization	All Copies	\$1	Board
Equalization	County Export	\$.10 per parcel	Board
Equalization	County Export Custom Report	\$.10 per + \$35 per hour	Board
Equalization	SWMRIC Export	\$400	Board
Equalization	Aerial Photo (11x17) & (8.5x14)	\$35 Color Aerial w/lines, \$20 Map lines only	Board
Equalization	Aerial Photo (8-1/2 x11)	\$15 Color Aerial w/lines, \$8 Map lines only	Board
Equalization	Digital Parcel Layer	\$15,000/county, \$1,400/township, \$40/section	Board
Equalization	Custom Mapping	\$35 per half hour	Board
Equalization	Email Requests for Legals and Values	\$3 per page	Board
Friend of the Court	Filing Fee for Custody, Parenting Time, or Child Support Motion	\$20	State
Friend of the Court	Judgement Fee for Child Support Motion	\$40	State
Friend of the Court	Judgement Fee	\$80	State
Friend of the Court	Process Fee for Payers of Child Support	\$3.50	State
Friend of the Court	License Reinstatement Fee	\$45	State
Friend of the Court	Custody/Parenting Time Investigations	\$250	Judge
Friend of the Court	Show Cause Hearings for non- payment of child support	\$35	Judge
Juvenile Division	Adoptions	\$185	State
Juvenile Division	Motion Fee for Adoption	\$20	State
Juvenile Division	Petition for Adoption Inquiry	\$20	State
Juvenile Division	Petition for Confidential Intermediary	\$20	State
Juvenile Division	Emancipations	\$175 + \$10 certification fee	State
Juvenile Division	Motion fee for emancipations	\$20	State
Juvenile Division	Copies	\$1 per page	Court
Juvenile Division	Certified Copies	\$10 first page, \$1 each additional page	Court
Juvenile Division	State Fines for Felony	\$68	State
Juvenile Division	State fines for Misdemeanor	\$50	State
Juvenile Division	Crime Victims' Rights Assessment	\$25	State

MONTCALM COUNTY FEES
BY DEPARTMENT AS OF 10/1/2024

DEPARTMENT	DOCUMENT/SERVICE	CURRENT FEE	SET BY
Juvenile Division	Court cost for Misdemeanor	\$100	Court
Juvenile Division	Court cost for Felony	\$200	Court
Juvenile Division	Court fine for Misdemeanor	\$100	Court
Juvenile Division	Court fine for Felony	\$200	Court
Juvenile Division	Probation Oversight Fee	\$25 per month	Court
Juvenile Division	Consent Calendar Administrative Fee	\$50	Court
Juvenile Division	Drug Screen Saliva	\$13	Court
Juvenile Division	Drug Screen 10 Panel	\$5	Court
Juvenile Division	Probation Intake Fee	\$40	Court
Juvenile Division	Probation Seminar Fee	\$25	Court
Juvenile Division	Probation Violation Fee	\$50	Court
Probate Court	Guardianship Petitions	\$175	State
Probate Court	Conservatorship and Protective Order Petitions	\$175	State
Probate Court	Descendants Estate	\$175 plus inventory fee	State
Probate Court	Trust Supervision	\$175	State
Probate Court	Petition for Assignment of Estate	\$25 plus inventory fee	State
Probate Court	Wills filed for safekeeping	\$25	State
Probate Court	Registration of Trust	\$25	State
Probate Court	Subsequent Petitions, Motions, Objections	\$20	State
Probate Court	Accounts	\$20	State
Probate Court	Claims	\$20	State
Probate Court	Civil Actions	\$175	State
Probate Court	Name Changes	\$185	State
Probate Court	Jury Demand	\$30	State
Probate Court	Annual Account Fee	\$20	State
Probate Court	Copies	\$1 per page	Court
Probate Court	Certified Copies	\$10 first page, \$1 each additional page	State
Probate Court	Report Packet-Guardianship	\$5	Court
Probate Court	Report Packet-Conservatorship	\$5	Court
Reg of Deeds - Abstracts	Recertification	\$100 plus copies	Board
Reg of Deeds - Abstracts	Tax Lien	\$65	Board
Reg of Deeds - Abstracts	Copy of Old Abstract	\$60	Board
Reg of Deeds - Abstracts	Easement Search - (less than 40 years old)	\$50 per easement	Board
Reg of Deeds - Abstracts	Easement Search - (more than 40 years old)	\$100 plus copies	Board
Reg of Deeds - Abstracts	Railroad Information Search	\$100 plus copies	Board
Reg of Deeds - Abstracts	Mineral Information Search	\$100 plus copies	Board

MONTCALM COUNTY FEES
BY DEPARTMENT AS OF 10/1/2024

DEPARTMENT	DOCUMENT/SERVICE	CURRENT FEE	SET BY
Reg of Deeds - Abstracts	Certified Search for Court	\$100 plus copies	Board
Reg of Deeds - Abstracts	Copies of Documents	\$1 per page	Board
Reg of Deeds - Abstracts	Tract Time	\$1.00 per minute	Board
Reg of Deeds - Abstracts	Deed Search	\$20 per parcel	Board
Reg of Deeds - Abstracts	Bankruptcy/Deed & Mtg search	\$20 per parcel	Board
Reg of Deeds - Abstracts	Lien Search	\$40 per parcel	Board
Reg of Deeds - Abstracts	Search over 40 to 100 years	\$100 per parcel	Board
Reg of Deeds - Abstracts	Search for over 100 years	\$150 per parcel	Board
Reg of Deeds - Abstracts	Cert search for court	\$130 certification fee	Board
Reg of Deeds - Abstracts	Cert lien search	\$130 certification fee	Board
Reg of Deeds - Abstracts	New Abstract	\$600 per parcel	Board
Reg of Deeds - Deeds	Fax/email fee	\$5 each	Board
Reg of Deeds - Deeds	Plat Copy fee (letter size 8.5"x11"/legal size 18"x24")	\$3/\$6	Board
Reg of Deeds - Deeds	Notary fee	\$5	Board
Reg of Deeds - Deeds	Recording	\$30 per document	State
Reg of Deeds - Deeds	County transfer tax	\$1.10 per \$1,000 in sales for transfer tax	State
Reg of Deeds - Deeds	Recorded copies	\$1 each	State
Reg of Deeds - Deeds	Certified copies	\$5 per certification	State
Reg of Deeds - Deeds	Ownership search	\$5 each name searched	State
Reg of Deeds - Abstracts	On-line tract search	\$1 a minute	Board
Reg of Deeds - Deeds	One time on-line search fee	\$8.75 per search	Board
Reg of Deeds - Deeds	Title companies on-line agreement	250 mins	Board
Reg of Deeds - Deeds	Title companies on-line agreement	500 mins	Board
Reg of Deeds - Deeds	Title companies on-line agreement	1000 mins	Board
Reg of Deeds - Deeds	Title companies on-line agreement	2000 mins	Board
Reg of Deeds - Deeds	On-line copies	\$1 each	Board
Treasurer's Office	Certification of taxes paid	\$5	State
Treasurer's Office	Non-Sufficient Fund Fee	\$40	Board
Treasurer's Office	BSA online look up per parcel	\$6	State
Treasurer's Office	Database Delinquent download per parcel	\$0.50	State
Treasurer's Office	Forfeiture administration fee	4%	State
Treasurer's Office	October notice fee	\$15	State
Treasurer's Office	Forfeiture Fee	\$175	State
Treasurer's Office	Forfeiture Recording Fee	\$30	State
Treasurer's Office	Redemption Recording Fee	\$30	State

MONTCALM COUNTY FEES
BY DEPARTMENT AS OF 10/1/2024

DEPARTMENT	DOCUMENT/SERVICE	CURRENT FEE	SET BY
Treasurer's Office	1-year unsexed Dog License	\$15 – Delinquent \$30	Board
Treasurer's Office	3-year unsexed Dog License	\$30 – Delinquent \$45	Board
Treasurer's Office	1-year sexed Dog License	\$25 – Delinquent \$50	Board
Treasurer's Office	3-year sexed dog License	\$55 – Delinquent \$75	Board
Treasurer's Office	1-year sexed for Seniors 65+	\$10 – Delinquent \$30	Board
Treasurer's Office	3-year sexed for Seniors 65+	\$20 – Delinquent \$60	Board
Treasurer's Office	1-year unsexed for Seniors 65+	\$5 – Delinquent \$15	Board
Treasurer's Office	3-year unsexed for Seniors 65+	\$10 – Delinquent \$30	Board