

**MONTCALM COUNTY BUILDING/SESC DEPT.**

211 W Main St - P.O. Box: 368

Stanton, MI 48888

989-831-7394 - building@montcalm.us


**OFFICE USE ONLY**
**APPROVED BY:**
**DATE:**

Permit Fee - Up to 10 Acres		\$135.00
Each Additional Acre		\$5.00
Additional Inspections		\$60.00
Plan Review		\$100.00
		<b>TOTAL:</b>

**SOIL EROSION AND SEDIMENTATION CONTROL  
COMMERCIAL PERMIT APPLICATION**
*Complete all sections of application applicable to the project. Incomplete applications will delay issuance of the permit*

This section for office use only

Application Received Date:	Project Number:	Permit Number:
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**(REQUIRED) PROJECT LOCATION**

Site Address	City/Village	Township
Parcel/Tax I.D. No.	Lot/Unit Number	Plat or Condominium Name
Directions to Property:		

**(REQUIRED) APPLICANT CONTACT INFORMATION**

Name: <input type="checkbox"/> Owner <input type="checkbox"/> Designated Agent	Contractor DBA:		
Mailing Address:	Email:		
City:	State:	Zip Code:	Phone Number

**(REQUIRED) PROPOSED EARTH CHANGE**

Describe Proposed Activity:		
Size of Earth Change (Acres or Sq. Footage)	Body of water name: (lake, stream, creek, pond, or drain):	Distance to nearest lake, stream or Drain:
Date Project to Start:		Date to be Completed:

**(REQUIRED) PARTIES RESPONSIBLE FOR EARTH CHANGE**

Name of Property Owner (if other than applicant):	Phone Number:		
Address:	City:	State:	Zip Code:
Name of Individual "On Site" Responsible for Earth Change:	Telephone:		
Address:	City:	State:	Zip Code:
Certified Storm Operator:	Certification Number:	Phone Number:	

**(REQUIRED) APPLICANT SIGNATURE**

I affirm that the information on this application is accurate and I will conduct the described earth change in accordance with Part 91, Soil Erosion Sedimentation Control, of the Natural Resource and Environmental Protection Act, 1994 PA 451, as amended, its corresponding rules, applicable local ordinances and the documents accompanying this application.		
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Applicants Signature: <input type="checkbox"/> Landowner <input type="checkbox"/> Designated Agent	Date:
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Print Name:	Email Address:
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*Designated Agent must have a written statement from landowner authorizing him/her to secure a permit in the landowner's name.*

**PERFORMANCE DEPOSIT**

Amount Required:	<input type="checkbox"/> Cash	<input type="checkbox"/> Certified Check	<input type="checkbox"/> Irrevocable letter of credit	<input type="checkbox"/> Surety Bond
Name of Surety Company:			Phone:	
Address:		City:	State:	Zip Code:

**(REQUIRED) PROPOSED EARTH CHANGE PLANS**

1. Proposed Use:			
<input type="checkbox"/> Residential	<input type="checkbox"/> Multi-Family	<input type="checkbox"/> Recreational	<input type="checkbox"/> Commercial / Industrial
2. Will the project be served by a new on-site Sewage Disposal System (Septic Tank)			
<input type="checkbox"/> No	<input type="checkbox"/> Yes - (if yes indicate location on drawing)		
3. Soil Type:			
<input type="checkbox"/> Sand	<input type="checkbox"/> Sandy Clay	<input type="checkbox"/> Clay	<input type="checkbox"/> Other: _____
4. Temporary Control Measures:			
<input type="checkbox"/> Silt Fences	<input type="checkbox"/> Vegetative Buffer	<input type="checkbox"/> Other: _____	
5. Permanent Vegetative Measures:			
<input type="checkbox"/> Seeding	<input type="checkbox"/> Mulching	<input type="checkbox"/> Sodding	<input type="checkbox"/> Planting trees and shrubs
6. Are wetlands on / or adjacent to the property?			
<input type="checkbox"/> No	<input type="checkbox"/> Yes - (if yes indicate location on drawing)		

**This permit covers two inspections, additional inspections are \$60.00 an inspection.**

Additional inspections result from duration of project, failure to setup properly, or maintain temporary control measures. One inspection is required per month until grade is stabilized with sufficient vegetation or mulch.

**APPLICATION CHECK LIST**

*The following information must be included on the plans for your application to be complete:*

**Top View - See Example on Page 3**

- Location of Property
- Building Site
- Excavated Area
- Land Contour
- Direction of Drainage Flow
- Sewage Systems
- Size of Earth Change, Limits of Earth Change Should be Identified
- Name and Location of Nearest Lake or Stream
- Distance from Work Site to Nearest Lake or Stream
- Wetlands
- Vegetative Measures
- Temporary Control Measures
- Permanent Control Measures
- Timing and Sequence of Each Proposed Earth Change

**Cross Section View - See Example on Page 4**

- Slope Degree, and Description
- Predominant Land Features Such as Lakes Streams, Steep Banks, Berms, Etc.
- Distance from Work Site to Nearest Lake or Stream

## SOIL EROSION CONTROL NOTES

Please retain this copy of Soil Erosion Control Notes for your records.

They will remain in effect until we finalize the project.

### PLEASE CALL FOR A FINAL INSPECTION

989-831-7394

- 1 All soil erosion and sedimentation control (SESC) measures shall be constructed prior to commencement of construction activity and maintained in accordance with the Montcalm County SESC Permit.
- 2 *Daily Inspections shall be made by the contractor to determine effectiveness of SESC measures and any necessary repairs shall be performed without delay. Daily inspection sheets signed by the certified storm operator shall be emailed to pbaxter@montcalm.us or mailed to the Montcalm County Building / SESC Department on a monthly basis.*
- 3 Any erosion or sediment from work on this site shall be contained on the site and not be allowed to collect on any off-site areas, or in waterways; waterways include both natural and manmade open ditches, streams, storm drains, lakes, and ponds.
- 4 Contractor shall apply temporary SESC measures as required, as directed on your plans and remove temporary measures as soon as permanent stabilization of slopes, ditches, and other earth changes have been established.
- 5 A minimum 75' long by 20' wide, 12" deep clean stone exit shall be provided at all construction entrances/exits. Should the stone become less efficient, it shall be replaced. All construction traffic will use the clean stone exits.
- 6 Dust control within the project will be exercised at all times by the contractors. Sprinkling tank trucks shall be available at all times to be used on haul routes or other places where dust becomes a problem.
- 7 All mud, dirt, and debris tracked onto existing roads shall be promptly removed by the contractor on a daily basis or more frequently as required. All mud, dirt, and debris tracked or spilled onto paved surfaces within this site shall be promptly removed by the contractor.
- 8 After each rainfall event, contractor is required to inspect and maintain all SESC measures with emphasis on replacing catch basin filters and repairing silt fence.
- 9 Place filter fence behind curb wherever sheet, or concentrated flows may convey soil over the curb.

Contractor Signature:

Date:

**MONTCALM COUNTY BUILDING/SESC DEPARTMENT**  
**Certified Soil Erosion & Sedimentation Control Agency (CEA)**  
**Mike Kalka, Philip Baxter, & Andy Arwood**



Administration Building  
211 W Main St - P.O. Box: 368  
Stanton, MI 48888

Phone: (989) 831-7394  
Phone: (989) 831-7377  
e-mail: [building@montcalm.us](mailto:building@montcalm.us)

## **Letter of Authorization for Soil Erosion Permit**

I, the landowner, of property, parcel # \_\_\_\_\_,  
address: \_\_\_\_\_,  
authorize \_\_\_\_\_ to secure a Soil Erosion and Sedimentation  
Control Permit for the earth disturbance on my property in my name.

Date: \_\_\_\_\_

Landowner's Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Landowner's Signature

Print Name

Authorized Agent's Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Mobile Phone: \_\_\_\_\_

Authorized Agent's Signature

Print Name