

MEETING MINUTES

A meeting of the Duck Lake Improvement Board was held at the Crystal Community Center 217 W. Park St, Crystal, Michigan 48818 on October 13, 2025, at 7:00pm.

PRESENT: Chris Johnston, Todd Sattler, Anna O'Rourke, Steve Delaney

ABSENT: Shirley Pyle

Meeting called to order by Chris Johnston at 7:20pm.

APPROVAL OF AGENDA:

Moved by: Todd Sattler Seconded by: Steve Delaney

Motion carried

APPROVAL OF MINUTES:

Motion by: Steve Delaney Seconded by: Todd Sattler

Motion carried

TREASURERS REPORT:

Anna noted that the balance of the Township Account as of 10/8/2025 was \$48,371.14. This is after paying for the Algae and weed treatments, two weed harvests and AVAS Survey. Anna presented the new budget for 2026 with no major changes.

Annual Budget 2026

MSLA	Membership	\$200
Travel	MSLA Conference 2024	\$800
Admin		
	Printing, postage, PO box etc.	\$200
PLM – A	Exotic Plant Control	\$17,640.00
PLM – B	Exotic SSW Plant Cont.	\$7,000.00
PLM – C	Native Plant Control	\$5,000.00
PLM – D	Filamentous Algae	\$6,750.00
PLM – E	Mechanical Harvesting	\$15,000.00
PLM – F	Technical Services	\$2,010.00
PLM – G	EGL Permit Fee	\$1,600.00
Total		\$56,200.00
Current Balance		\$48,371.14

Assessment Revenue 2026	\$60,000.00
Interest Revenue 2026	\$1,440.00
Budget Spend	(\$56,200.00)
PROJECTED Sub-total	\$53,611.14
2026 Projected savings contribution \$5,240.00	

APPROVAL OF 2026 BUDGET:

Motion by: Steve Delaney Seconded by: Anna O'Rourke

Motion Carried

CORRESPONDANCE:

Anna commented that the treatments for Stary Stonewort seemed successful this year. A member of the public wondered if the NW channel could be dredged due to the low lake level. Anna reported that the cutters were unable to get into either channel. Todd also commented that they could remove sediment only, no dredging. Anna said that early next July we will come up with a plan that may include more Lilypad cutting in problem areas.

BUSINESS:

- a) Resolution: DLIB assessment for 2026 Winter Tax Roll. \$60,000 installment due on Dec. 1, 2025. On July 10, 2023, the Duck Lake Improvement Board approved a motion setting the Special Assessment Roll in the amount of \$300,000 payable in 5 annual installments. (The first installment of \$60,000 was due Dec. 1, 2023, the second installment was due Dec. 1, 2024.) **The third installment of \$60,000 shall be due on Dec. 1, 2025, payable without penalty through Feb. 14, 2026.** Subsequent payments shall be due on the 1st of December each year and payable through the 14th of February each year thereafter.

Resolved: The assessment made in the said Special Assessment Roll are hereby ordered and directed to be collected, and the Township Clerk of Crystal Township shall deliver said Special Assessment Roll to the Township Treasurer with her warrant attached commanding the Treasurer to collect the assessments herein in accordance with the directions of the Lake Improvement Board, and the Treasurer is directed to collect the amounts assessed as the amounts become due. (Vote: 4/0)

Motion by Anna O'Rourke Seconded by: Tod Sattler

Motion carried

- b) Report from PLM (Jaimee) the treatments for SSW started on the 1st of July in the boat lanes were successful. Two weed harvests were made. One the last weekend of June and one in August. I apologize for the delay due to equipment failure. Avis Plant Survey showed a lot of terra, eel grass and common weeds. Overall, we have plenty of plants. Water testing was done on 9-23-2025 and the results are not in yet. She asked if there were any concerns about the lake that she would like to hear about them directly. She

provided her phone. Water level is a concern for 2026. Not just for our lake but the entire state and will be a challenge for operations like harvesting if doesn't stop. Even the airboat requires two feet of water.

PUBLIC COMMENT: Several members expressed concerns about Lilypad's in the channel and north of the island. Anna suggested creating a poster-board map of the lake as a visual aid for meetings. Todd commented that he has not received any treatment maps and would like to have them.

ADJOURNED:

Motion by: Steve Delaney

Seconded by: Anna O'Rourke

Time: 8:20 pm